

WEST HEMPFIELD TOWNSHIP MUNICIPAL AUTHORITY  
REORGANIZATIONAL AND REGULAR BOARD MEETING  
Meeting Minutes – January 3, 2022

The West Hempfield Township Municipal Authority met at the Township Municipal Office, 3476 Marietta Avenue. The public was permitted to attend in-person or remotely via Zoom (video and audio), with instructions provided at the Township’s internet website. The agenda posted to the Township’s website and posted on the front window of the Township Building advised of the public’s ability to attend in-person or remotely.

Authority Members David Dumeyer, Edward Fisher, Kent Gardner, Naomi Martin, Robert Munro, Executive Director Andrew Stern and Deputy Director Dwayne Steger were physically present. Judy Carrier, Recording Secretary, was present remotely via Zoom.

**REORGANIZATIONAL MEETING**

A. CALL TO ORDER – Edward Fisher called the Reorganizational meeting to order at 8:55 p.m.

B. NOMINATION AND ELECTION OF OFFICERS

1. Chair: Edward Fisher entertained nominations for the office of Chairman. Kent Gardner moved, seconded by Robert Munro to **nominate** David Dumeyer as Chairman. There were no other nominations for the office of Chairman and the nominations were closed. The motion unanimously passed (5-0) and David Dumeyer was *elected* Chairman.
2. Vice-Chair: Chairman Dumeyer entertained nominations for the office of Vice-Chairman. Kent Gardner moved, seconded by Robert Munro to **nominate** Edward Fisher as Vice-Chairman. There were no other nominations for vice-chairman and the nominations were closed. The motion unanimously passed (5-0) and Edward Fisher was *elected* Vice-Chairman.
3. Secretary/Treasurer: Edward Fisher moved, seconded by Robert Munro to **appoint** Andrew Stern as Secretary/Treasurer. Motion passed (5-0).
4. Assistant Secretary/Treasurer: Robert Munro moved, seconded by Kent Gardner to **appoint** Brenda Baumbach Assistant Secretary/Treasurer. Motion passed (5-0).
5. Authority solicitor: Robert Munro moved, seconded by Kent Gardner to **appoint** Josele Cleary of Morgan, Hallgren, Crosswell & Kane as Authority Solicitor. Motion passed (5-0).
6. Authority Engineer: Robert Munro moved, seconded by Kent Gardner to **appoint** Rettew Associates as Authority Engineer. Motion passed (5-0).
7. Executive Director: Kent Gardner moved, seconded by Robert Munro to **appoint** Andrew Stern as Executive Director. Motion passed (5-0).

8. Deputy Executive Director: Kent Gardner moved, seconded by Robert Munro to **appoint** Dwayne Steager as Deputy Director. Motion passed (5-0).

**ADJOURNMENT INTO REGULAR MEETING**

Chairman David Dumeyer closed the reorganizational meeting of the West Hempfield Township Municipal Authority and moved into the regular meeting at 9:05 p.m.

**REGULAR MEETING**

**A. CALL TO ORDER**

Chairman Dumeyer called the West Hempfield Township Municipal Authority Regular meeting to order at 9:05 p.m.

- B. APPROVAL OF MINUTES – December 7, 2021. **Moved** by Kent Gardner, seconded by Robert Munro and unanimously carried (5-0) to **approve** the December 7, 2021 Municipal Authority meeting minutes as presented.

- C. EXECUTIVE DIRECTOR’S REPORT – Andrew Stern reported 600 bills were mailed out that were never mailed due to the Engineer’s error.

**D. TREASURER’S REPORT – NOVEMBER**

| MUN AUTH/S-W - NOVEMBER |               |
|-------------------------|---------------|
| BEGINNING BALANCE       | \$ 340,598.87 |
| REVENUES                | \$ 20,201.00  |
| EXPENDITURES            | \$ (330.92)   |
| ENDING BALANCE          | \$ 360,468.95 |

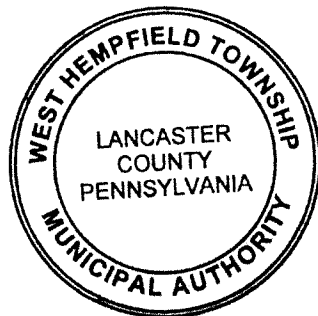
**E. UPDATES**


1. Stormwater Fee – Andrew Stern reported everything is right on track.

**F. NEW BUSINESS**

1. 1<sup>ST</sup> draft 2022 Stormwater Fee Credit Program – Dwayne Steager distributed a draft to the Board of Supervisors for review and input.

- G. ADJOURNMENT - **Motion** was made by Robert Munro, seconded by Kent Gardner and carried (5-0) to **adjourn** the West Hempfield Township Municipal Authority meeting at 9:15 p.m. The motion passed (5-0).



Respectfully submitted,  
  
Andrew Stern, Secretary