

WEST HEMPFIELD TOWNSHIP SUPERVISORS' MEETING
Minutes of November 7, 2013

The regularly scheduled meeting of the Board of Supervisors was held at the Township Municipal Office, 3401 Marietta Avenue, Lancaster, Pennsylvania on Thursday, November 7, 2013. Chairman David Dumeyer and Board members Frank Burkhart, Edward Fisher, Kent Gardner and Naomi Martin were present. Also in attendance were: Ron Youtz, Township Manager; Chief Mark Pugliese, Police Department, Dale Getz, Public Works Director; Jodi Grove, Zoning Officer and Brenda Shuey, Recording Secretary.

I. CALL TO ORDER:

Chairman David Dumeyer called the meeting to order at 7:30 p.m. and led with the Pledge of Allegiance.

Chairman Dumeyer announced that immediately following this meeting, the Board will conduct an Executive Session to discuss a personnel matter.

II. APPROVAL OF MINUTES:

Motion: Frank Burkhart moved, seconded by, Kent Gardner, to approve the October 3, 2013 regular board meeting minutes as presented. Motion carried, 5-0.

III. COMMUNICATIONS:

A. BOARD OF SUPERVISORS

- i. Kent Gardner informed the Board that the LIMC meeting is scheduled for Wednesday, November 13th at our Township Building.

B. TOWNSHIP MANAGER

- i. Ron Youtz asked to amend the agenda to include Marsha Kline-Cooper regarding a Storm Water Management Plan.

C. RESIDENTS

- i. Brianna Hawkins of 2585 Ironville Pike stated that during the most recent storm, she had received 17" of water in her home. She feels that excessive amount of water she received could be from the storm drain not functioning correctly.

Chairman Dumeyer informed Ms. Hawkins that everyone had a lot of water with the last storm, but the Board did review that area during their recent Fall Road Tour and have allocated money in the 2014 budget to do some maintenance in that area. He stated that the work proposed would help but could not guarantee that it would eliminate the water problem completely.

Lionel Grasso, Father of Brianna Hawkins, asked when the Township is doing the repairs, he asked where would the drain pipe go? Dale Getz, Public Works Director informed Mr. Grasso that the storms drain would be on the same side of their property and not sure where the crossover would go. Mr. Youtz stated that the location of the utilities also will dictate where the placement will be. Mr. Youtz informed Brianna and Lionel that he will contact them next week and review this item on site.

- ii. Kelli Conti of 3181 Greenridge Drive stated that she attends Lancaster Catholic and for her government class and she is here to observe the Township meeting.
- ii. Fire Chief Barry Carter presented to the Board copies of the fire company's September and October's 2013 activities reports. He informed the Board that the Fire Company has signed the paper work for their new tanker truck.

IV. SUBDIVISION, LAND DEVELOPMENTS, AND PLANNING MODULES:

A. ANDY AND TERESA ZEIGLER – 4440 FAIRVIEW ROAD – REQUEST FOR THE RELEASE OF FINANCIAL SECURITY.

Jodi Grove, Zoning Officer informed the Board that per the letter dated October 28, 2013 from Rettew Associates, stating they have performed a site inspection and reviewed the documentation provided for the release of the financial security. She stated that Rettew Associates is recommending that the financial security in the amount of \$25,919.00 be released in it's entirety.

Motion: Edward Fisher moved, seconded by Kent Gardner, to approve the release of the Andy and Teresa Zeigler financial security for Lot No. 1, in the full amount of \$25,919.00 as recommended by Rettew Associates. Motion carried, 5-0.

B. AMERIMAX HOME PRODUCTS – 450 RICHARDSON DRIVE– REQUEST FOR REDUCTION OF FINANCIAL SECURITY.

Jodi Grove, Zoning Officer informed the Board that per letter date October 30, 2013 from ELA Group recommending the Township accept their request for the reduction of the letter of credit in the amount of \$24,024.92 which will leave a balance of \$3,500.00.

Motion: Edward Fisher moved, seconded by Kent Gardner, to accept ELA Group recommendation to reduce Amerimax Home Products original financial security of \$27,524.92 by \$24,024.92 which will leave a balance of \$3,500.00 to cover costs of the work that is currently outstanding. Motion carried, 5-0.

C. RUTTER'S FARM STORE – HEMPLAND ROAD – REQUEST FOR RELEASE OF FINANCIAL SECURITY.

Edward Fisher read from Rettew Associates letter dated November 4, 2013 stating there are 3 comments that need to be addressed:

1. Two (2) trees still need to be installed on the property.
2. Sidewalk along the access drive intersecting along Hempland Road is cracked and needs to be replaced.
3. The Notice of Termination of the NPDES permit needs to be provided.

Motion: Edward Fisher moved, seconded by Kent Gardner, to accept Rettew Associates recommendation to reduce Rutter's Farm Store original letter of credit of \$855,771.90 by \$851,771.90 which will leave a balance of \$4,000.00 to cover costs of the remaining work as noted. Motion carried, 5-0.

D. MARSHA KLINE – 360 INDIAN HEAD ROAD – STORM WATER MANAGEMENT PLAN.

Steven Gergely of Habor Engineering, Inc. explained to the Board that Ms. Kline has purchased Lot #3 which consists of approximately 20 acres from the Michener Subdivision a few years ago. At that time there were no plans as to where a house would be situated but a location was randomly selected. Ms. Kline is now ready to construct her home and has move the home location into the drainage area. He stated that because of the relocation of the home a new storm water management plan has been submitted and is ready for approval.

Motion: Edward Fisher moved, seconded by Kent Gardner, to approve the Marsha Cooper-Kline Storm water Management Plan with the condition that the applicant provides the Township with the financial security in the amount of \$39,943.00 and satisfies all outstanding comments to the satisfaction of the Township Engineer and Township Staff. Motion carried, 5-0.

V. OLD BUSINESS

A. DISCUSSION ON STORM WATER MANAGEMENT ORDINANCE.

Ron Youtz stated that he provided the Board with a copy of the first draft of the Township's updated storm water management ordinance. He asked the Board to review the draft and to make any comments or questions prior to the draft ordinance being forwarded to the Township Solicitor Josele Cleary for her review and comments. The Planning Commission will review this document at their November meeting.

Ron Youtz also noted that correspondence has been received from James Cowhey, Executive Director of the Lancaster County Planning Commission, which included a copy of a letter that indicates the amended County Plan Act 167 was accepted by DEP

and the deadline for our township to adopt the storm water management ordinance has been extended to May 7, 2014.

Kent Gardner wanted to thank Edward Fisher for all the work that he and the other consultants have put into updating the County plan.

VI. NEW BUSINESS

A. LANCASTER PUBLIC LIBRARY

Herb Landau, Executive Director of the Lancaster Library introduced Trustees: [Todd Smith \(President\)](#), [Jim Dougherty \(Secretary\)](#) and [Nick Boyer \(Trustee\)](#) Staff: [Cindy Farley \(CFO\)](#) and [Lissa Holland \(Mountville Branch Manager\)](#). Mr. Landau thanked the Board for their current and future support of the library system. He stated that the library system is still State mandated but their financial aid has been cut. There are 3 branches one located in Lancaster City off of Duke Street along with branches located in Moutville and Leola.

Mr. Landau updated the Board on West Hempfield residents' use of the Library. He stated that there are 5,154 residents that are current card holders just from West Hempfield. He stated that they do coordinate fund raisers such as book sales and art auctions, the services offered include passport processing, on-line service (at no charge), downloadable books and music.

Todd Smith, President of the Lancaster Library, informed the Board that the money allocated each year is very much appreciated. He stated that there have been budget cuts made at all branch locations and if at all possible to consider an increase for 2014.

B. HEMPFIELD AREA RECREATION COMMISSION – CHANGE IN CONSTITUTION AND BY-LAWS.

Ron Youtz explained to the Board that a packet was received from Barry Newton, Executive Director of the Hempfield Area Recreation Commission which included copies of their Cooperative Agreement, their By-laws and Constitution.

Mr. Youtz, Township Manager spoke about the updates and/or amendments to the Cooperative Agreement: 1) limiting the number of members appointed by each participating municipality to "one"; 2) Increasing the Commission from 11 members to 12 members.; 3) change language to read: "The per capita charge shall be a maximum contribution required for a particular year by participating municipalities, and the participating municipalities shall not be obligated to make any additional contributions for a given year in the event the Commission exceeds its budget for that year."

Edward Fisher asked if the school district provides any funding. Mr. Youtz stated yes the School District also provides funding to the Recreation Commission.

Mr. Youtz recommended that the Board could make a motion to accept the changes in the Cooperative Agreement and the By-law and their Constitution.

Motion: Kent Gardner moved, seconded by Edward Fisher, to approve and accept the changes made by the Hempfield Area Recreation Commission within their Cooperative Agreement, By-Laws and Constitution. Motion carried, 5-0.

C. 2014 PROPOSED BUDGET ESTIMATES

Ron Youtz, Township Manager announced that the Board of Supervisors has met to conduct their 2014 budget workshop on Monday, November 4, 2013 at 2:00 p.m. He stated that the current millage rate will remain at .68 mils with Revenue and Expenditures balanced at \$4,792,488.00. He informed the Board that he would like authorization to advertise for public inspection and for consideration to adopt the 2014 budget at the Board's December 3, 2013 meeting.

Motion: Edward Fisher moved, seconded by Frank Burkhart, to authorize the Township Manager to advertise the 2014 Proposed All Funds Budget to be available for public inspection and to consider for adoption at the Board of Supervisors meeting scheduled for December 3, 2013. Motion carried, 5-0.

Kent Gardner asked if any corrections to the budget can be made at the December meeting. Mr. Youtz informed Mr. Gardner that if any changes would be made after the advertisement has been placed, that another ad would have to be placed because of the change and a special meeting would have to be held to adopt the budget.

D. POLICE DEPARTMENT – REQUEST TO PARTICIPATE IN “SHOP WITH A COP”

Chief Mark Pugliese informed the Board that this program called Shop with a Cop is a program that pairs officers with children within Lancaster County that have been negatively impacted by the criminal system, usually because a parent is convicted of a crime.

Chief Pugliese stated that the event is scheduled for Saturday, December 14, 2013 and he currently has 5 officers and/or family members that wish to volunteer for this event. He also informed the Board that none of the officers will be on payroll or in uniform when they attend this event, they could wear an article of clothing with the West Hempfield Police logo.

Motion: Kent Gardner moved, seconded by Edward Fisher, to give support for our police officers to volunteer and participate in the Shop with a Cop event scheduled for Saturday, December 14, 2013. Motion carried, 5-0.

VII. ORDINANCES AND/OR RESOLUTIONS

A. NONE

VIII. APPROVAL OF PAYABLES

Motion: Kent Gardner moved, seconded by Frank Burkhart, to approve payment of all bills between October 1 through October 31, 2013 and any residuals. Motion carried, 5-0.

Payroll/Taxes.....	\$171,656.13	Electronic Payment
General Fund.....	\$538,523.24	Checks 24213-24330
Street Light.....	\$ 4,205.84	Checks 363
Fire Hydrant.....	\$ 22,228.25	Checks 192
Escrow Fund.....	\$ 7,773.23	Checks 107 - 108
State Fund.....	\$207,079.10	Checks 2848-2854
Sewer Fund.....	\$ 18,595.27	Checks 3685-3688
Refuse Fund.....	\$ 61,262.45	Checks 2112-2118

IX. ADJOURNMENT.

Motion: Kent Gardner moved, Edward Fisher seconded by, to adjourn the regular meeting at 8:10 p.m., and to go into Executive Session to discuss a real estate matter and a personnel issue. Motion carried, 5-0.

Respectfully submitted,

Ron L. Youtz, Secretary