

WEST HEMPFIELD TOWNSHIP SUPERVISORS' MEETING
Minutes of September 3, 2013

The regularly scheduled meeting of the Board of Supervisors was held at the Township Municipal Office, 3401 Marietta Avenue, Lancaster, Pennsylvania on Tuesday, September 3, 2013. Chairman David Dumeyer and Board members Frank Burkhart, Edward Fisher, Kent Gardner and Naomi Martin were present. Also in attendance were: Ron Youtz, Township Manager; Mark Pugliese I, Chief of Police, Dale Getz, Public Works Director and Brenda Shuey, Recording Secretary.

I. CALL TO ORDER:

Chairman David Dumeyer called the meeting to order at 7:30 p.m. and led with the Pledge of Allegiance.

II. APPROVAL OF MINUTES:

Motion: Edward Fisher moved, seconded by, Frank Burkhart, to approve the August 6, 2013 regular board meeting minutes as presented. Motion carried, 5-0.

III. COMMUNICATIONS:

A. BOARD OF SUPERVISORS

- i. Kent Gardner informed the Board that the PA COG Conference is scheduled for Saturday September 7, 2013 at the Eden Resort with a cost of \$55.00 per person.
- ii. RESOLUTION 7-13 – HONORING THE SERVICE OF AMELIA Z. SWIERNIK

David Dumeyer announced that Amy Swiernik has served on the Zoning Hearing Board for 18 years and she has brought expertise which aided in the decision making that impacts the Township and residents. Mr. Dumeyer read Resolution No. 7-13 and also presented Amy with a plaque for her many years of service.

Motion: Kent Gardner moved, seconded by Edward Fisher, to adopt Resolution No. 7-13 honoring the service of Amelia Z. Swiernik on the occasion of her resignation from the West Hempfield Township Zoning Hearing Board. Motion carried, 5-0.

Both Gary Lintner and Daryl Peck members of the Zoning Hearing Board were present and Gary Lintner as Chairman of the ZHB, thanked Amy for her years of service and dedication she has given over the years serving on the Zoning Hearing Board.

B. TOWNSHIP MANAGER – No Report

C. RESIDENTS – NONE

- i. Moteed Tanious presented each Supervisor with a copy of a letter and left the meeting.
- ii. Barry Carter, Fire Chief informed the Board that the monthly report for August will be available for the October Board meeting. He also informed the Board that there was one fire fighter injured during the month of August.
- iii. Matthew Frey of 4172 Magnolia Drive informed the Board that he has talked with Ron Youtz, Township Manager and Jodi Grove, Zoning Officer and was informed that they would have to research his request for repainting the address numbers that were originally painted on the curb within his development known as Bridge Valley Development. He stated that the work would be professional and all the repainting of numbers would be uniform in size and shape and the cost would be modestly priced.

Frank Burkhart stated that the residents have the option to purchase the identification signs issued by the Fire Company.

Edward Fisher stated that these signs would not replace the required house number that has to be located on the residence.

David Dumeyer stated that Mr. Frey would have to state in his marketing that this will not replace the required house numbers that need to be located on each residence. Mr. Dumeyer also advised Mr. Frey that staff would contact him.

- iv. Chairman Dumeyer introduced County Commissioner Craig Lehman. Commissioner Lehman stated that he has planned on visiting all municipalities within Lancaster County.

He also updated the Board on recent County Government programs:

Public Safety Radio System - phase 1 testing complete and moving into the final phases and feels the implementation of the new system is on track by the end of 2014.

The County morgue was located in the basement of Conestoga View for many years and with the partnership of Lancaster General Health a new morgue has been constructed last September along Spring Valley Road.

Farmland Preservation program in Lancaster 2013 – County has leveraged more money from the Commonwealth of Pennsylvania towards this program.

Thanked the Board and Township Staff along with County efforts on the rehabilitated Siegrist Mill Covered Bridge which floated away during Tropical Storm Lee. The bridge was totally funded by FEMA and the bridge was raised two feet in an effort to prevent this from happening again.

Matthew Frey asked if all the bridges in Lancaster County will be posted with the informational panels. Commissioner Lehman stated that all bridges that the County has major rehabilitation work done will have the informational panels installed. He stated eventually all covered bridges will have them at some point in time.

IV. SUBDIVISION, LAND DEVELOPMENTS, AND PLANNING MODULES:

A. MARSHA KLINE – 360 INDIAN HEAD ROAD – STORMWATER MANAGEMENT PLAN BRIEFING.

Jodi Grove, Zoning Officer informed the Board that Ms. Kline purchased a 20 acre tract created by the Michener Subdivision that was approved a few years ago. Ms. Kline decided to change the location of the house as previously approved through the subdivision plan. The location of the new home is located in a drainage area not previously analyzed and a revised storm water management plan/agreement needs to be approved.

B. LORI MICHENER – 384 INDIAN HEAD ROAD – REQUEST RELEASE OF FINANCIAL SECURITY.

Jodi Grove, Zoning Officer informed the Board that a letter from Rettew Associates, dated August 8, 2013, states they have performed a site inspection and recommends release of the financial security for 384 Indian Head Road in the amount of \$13,396.00.

Motion: Edward Fisher moved, seconded by, Kent Gardner, to approve the full release of \$13,396.00 for the financial security for 384 Indian Head Road – Lori Michener Subdivision. Motion carried, 5-0.

V. OLD BUSINESS - NONE

VI. NEW BUSINESS

A. PRO-AM CYCLING EVENTS – REQUEST USE OF TOWNSHIP ROADS FOR BIKE RACE.

Ron Youtz, Township Manager informed the Board that a request has been received from Pro-Am Cycling Events, Inc., requesting use of Township roads and Fire Police for traffic control during their charity event which is scheduled for Saturday, September 14,

2013 between the hours of 9:30 a.m. to 1:30 p.m. Mr. Youtz stated that Police Chief Mark Pugliese also reviewed this request and they both recommend approval.

Motion: Kent Gardner moved, seconded by, Frank Burkhart, to approve the request from Pro-Am Cycling to use Township Roads for their bike race scheduled for Saturday, September 14, 2013 between the hours of 9:00 a.m., to 1:30 p.m. Motion carried, 5-0.

B. FIELD OF SCREAMS – REQUEST SERVICES OF POLICE DEPARTMENT

Police Chief Mark Pugliese informed the Board that he had received an email from Jim Schopf, owners of Field of Screams requesting the use of an officer for Saturday, October 19th from 6 p.m., to 11 p.m., and they will reimburse the Township for the officer at an overtime rate.

Edward Fisher asked that a electronic sign that PennDot has that would show “high traffic area – Exit” to allow traffic to know what is happening in the area.

Frank Burkhart asked about the flaggers being illuminated. He felt that is a great safety proposal for the flaggers.

Motion: Kent Gardner moved, seconded by, Edward Fisher, to approve the request from Jim Schopf, owner of the Field and Screams to use a police officer for Saturday, October 19, 2013 between the hours of 6:00 p.m., to 11:00 p.m., and reimburse payment of the officer to the Township. Motion carried, 5-0.

C. G. GRANT SHULTZ – 2531 IRONVILLE PIKE – REQUEST FOR SPECIAL EVENT.

Ron Youtz, Township Manager informed the Board that he had received a request from Grant Schultz asking to hold for a 6th year his “Annual Ski and Snowboard Swap” on October 19th and October 20th.

Edward Fisher stated that he noticed that the signs he places for this event are removed in a timely manner.

Motion: Edward Fisher moved, seconded by, Kent Gardner, to approve the request from Grant Shultz to hold his annual “Ski and Snowboard Swap on October 19 and October 20, 2013. Motion carried, 5-0.

D. DISCUSSION ON STORMWATER MANAGEMENT ORDINANCE

Ron Youtz, Township Manager presented a Summary of Changes to the Stormwater Management Ordinance for Board review. He stated that a draft of the Ordinance is proposed for the October Board meeting and he stated that he wants the proposed ordinance to be consistence with the County’s requirement while also meeting the MS4 requirements.

Kent Gardner informed the Board that West Hempfield Township will also be getting help with the MS4 requirements through the grant that was awarded.

Edward Fisher stated he has a concern with small projects and the 5,000 sq. ft., disturbance requirement and that we should have further discussion on this.

E. REQUEST AUTHORIZATION FOR DEVELOPMENT OF NEW WEBSITE.

Ron Youtz informed the Board that after careful consideration he and staff are recommending authorization to hire the Triscair Group of Camp Hill to develop and host the Township's web site.

Motion: Edward Fisher moved, seconded by, Frank Burkhart, to accept the recommendation of Township staff and approve the Triscair Group of Camp Hill to develop the Township's website. Motion carried, 5-0.

F. APPOINTMENT TO THE WEST HEMPFIELD ZONING HEARING BOARD.

Motion: Edward Fisher moved, seconded by, Kent Gardner, to approve the appointment of Anthony Crocarno to the Zoning Hearing Board to fill an unexpired term ending December 31, 2015. Motion carried, 5-0.

G. APPOINTMENTS TO THE LANCASTER COUNTY NORTHWEST RIVER TRAIL ADVISORY BOARD.

Ron Youtz, Township Manager informed the Board that they adopted the Ordinance that allowed for the Intergovernmental agreement to create an Advisory Board. He stated that the Board needs to appoint one elected official and one non-elected official to the Advisory Board.

Motion: Frank Burkhart moved, seconded by, Kent Gardner, to approve Naomi Martin as the elected official and Ron Youtz as the non- elected official to the Northwest River Trail Advisory Board. Motion carried, 5-0.

H. AUTHORIZATION TO DONATE POLICE VEHICLE TO WEST HEMPFIELD FIRE AND RESCUE.

Ron Youtz, Township Manager explained to the Board that the Fire Company approached the Township asking as to when there would be a used vehicle that would be retired from the police department fleet, that consideration be made to donate the vehicle to the Fire Company for their use. Mr. Youtz stated that there are two (2) police vehicles a 2010 Ford Sedan which is being sent to the County to be auctioned this month and the other vehicle a 2009 Ford Sedan is available to be donated to the Fire Company.

Motion: Frank Burkhart moved, seconded by, Edward Fisher, to donate the 2009 Ford Sedan to the West Hempfield Fire and Recues Company for use as a transport vehicle for their fire fighters. Motion carried, 5-0.

I. REQUEST FROM MANHEIM TOWNSHIP FOR USE OF SPECIAL FIRE POLICE.

Ron Youtz, Township Manager informed the Board that he has received a request from Manheim Township Police Department requesting the use of our Special Fire Police for an event being held in both East Petersburg and Manheim Townships. The event is scheduled for Saturday, September 21, 2013

Motion: Edward Fisher moved, seconded by, Frank Burkhart, to approve the use of West Hempfield’s Special Fire Police for an event scheduled for Saturday, September 21, 2013. Motion carried, 5-0.

VII. ORDINANCES AND/OR RESOLUTIONS

A. Resolution 7-13 was handled earlier in the meeting.

VIII. APPROVAL OF PAYABLES

Motion: Kent Gardner moved, seconded by Frank Burkhart, to approve payment of all bills between August 1 through August 31, 2013 and any residuals. Motion carried, 5-0.

Payroll/Taxes.....	\$168,873.49	Electronic Payment
General Fund.....	\$304,609.80	Checks 24025-24120
Street Light.....	\$ 8,606.17	Checks 359-360
Fire Hydrant.....	\$ 22,152.90	Checks 191
Escrow Fund.....	\$ 12,052.87	Checks 104-105
State Fund.....	\$ 35,243.25	Checks 2832-2838
Sewer Fund.....	\$ 19,051.79	Checks 3679-3680
Refuse Fund.....	\$ 28,718.69	Checks 2102-2106

IX. ADJOURNMENT.

Motion: Kent Gardner moved, seconded by Frank Burkhart, to adjourn the regular meeting at 8:25 p.m., and to go into Executive Session to discuss a real estate matter. Motion carried, 5-0.

Respectfully submitted,

Ron L. Youtz, Secretary