

WEST HEMPFIELD TOWNSHIP SUPERVISORS' MEETING
Minutes of June 4, 2013

The regularly scheduled meeting of the Board of Supervisors was held at the Township Municipal Office, 3401 Marietta Avenue, Lancaster, Pennsylvania on Tuesday, June 4, 2013. Chairman David Dumeyer and Board members Frank Burkhart, Edward Fisher, Kent Gardner and Naomi Martin were present. Also in attendance were: Ron Youtz, Township Manager; Mark Pugliese I, Chief of Police, Dale Getz, Public Works Director and Brenda Shuey, Recording Secretary.

I. CALL TO ORDER:

Chairman David Dumeyer called the meeting to order at 7:30 p.m. and led with the Pledge of Allegiance. Mr. Dumeyer announced that at the conclusion of their regular meeting the Board will adjourn and immediately go into Executive Session to discuss a legal issue.

II. APPROVAL OF MINUTES:

Motion: Edward Fisher moved, seconded by, Kent Gardner, to approve the Board's May 7, 2013 regular board meeting minutes as presented. Motion carried, 5-0.

III. COMMUNICATIONS:

A. BOARD OF SUPERVISORS

- i. Kent Gardner informed the Board that he would like to add an item to the agenda under New Business. He stated that he would like to request a monetary donation to Chiques Water shed Alliance.

B. TOWNSHIP MANAGER

- i. Ron Youtz informed the Board that Fire Chief Barry Carter was unable to attend this evenings meeting due to a scheduling conflict and the Fire Company activity report was made available to the Board members.
- ii. Mr. Youtz informed that Board that he has two additional items to be added to the agenda. The first item is for Eagles View Phase III requesting release of their letter of credit and the second item is for the Boards' authorization to dispose of a police vehicle.
- iii. Police Chief Mark Pugliese informed the Board that during the weekend of May 19, 2013 the East Hempfield Township Police Department held a yearly event called "Cops and Rodders" at the Hempland High School. He stated that these events raise money for various charitable organizations such as K-9 and Alert System in the high school. He informed the Board that West Hempfield Township Police Department won an award for "2013 Best in Service Police Car."

- iv. Frank Burkhart stated that the Drug Task Force is doing a great job. Chief Pugliese stated that he would pass on the compliment.

C. RESIDENTS – NONE

Chairman David Dumeyer announced that the Board could not accept any additional comments in regards to the two re-zoning petitions. He stated because of state law any comments made would be ruled out of order.

IV. SUBDIVISION, LAND DEVELOPMENTS, AND PLANNING MODULES:

A. SILVER SPRING BAPTISH CHURCH – 4001 MARIETTA AVENUE – REQUEST RELEASE OF LETTER OF CREDIT

Jodi Grove, Zoning Officer informed the Board that correspondence was received from our Township Engineer stating that the letter of credit for the Silver Spring Baptist Church in the amount of \$5,264.05 be released in its entirety.

Motion: Frank Burkhart moved, seconded by Edward Fisher, to accept the recommendation of the Township Engineer and release Silver Spring Baptist Church letter of credit in the full amount of \$5,264.05. Motion carried, 5-0.

B. MITCHELL WEAVER – 4418 FAIRVIEW ROAD – REQUEST RELEASE OF LETTER OF CREDIT

Jodi Grove, Zoning Officer informed the Board that correspondence has been received this evening from our Township Engineer stating that the letter of credits for Lot#2 in the amount of \$6,000.00 and Lot #3 in the amount of \$4,059.00 could be released in their entirety.

Ron Youtz informed the Board that there are currently several Rettew Associate invoices that are pending payment. He asked if the Board would approve the release of the two letters of credits with a stipulation added that all engineering invoices must be paid in full prior to releasing any of the letter of credits requested.

Motion: Frank Burkhart moved, seconded by Edward Fisher, to accept the recommendation of the Township Engineer and release the Lot #2 letter of credit in the amount of \$6,000.00, pending all engineer invoices are paid in full. Motion carried, 5-0.

Motion: Edward Fisher moved, seconded by Kent Gardner, to accept the recommendation of the Township Engineer and release the Lot #3 letter of credit in the amount of \$4,059.00, pending all engineer invoices are paid in full. Motion carried, 5-0.

C. EAGLES VIEW – PHASE III – REQUEST RELEASE OF LETTER OF CREDIT

Ron Youtz, Township Manager informed the Board that at a previous Board meeting the letter of credit was reduced to \$3,651.67 pending issues and/or corrections with the sidewalks and two street trees. Mr. Youtz stated that he made a site visit and found that the items have been completed and he is recommending the financial security be released pending all Engineer invoices are paid.

Motion: Edward Fisher moved, seconded by Kent Gardner, to accept the recommendation of the Township Manager and release Eagle View Phase III financial security in the full amount of \$3,651.67, pending all engineer invoices are paid in full. Motion carried, 5-0.

V. OLD BUSINESS:

A. RICHARD B. & MILDRED J. DRAGER – 760 HIGH RIDGE ROAD – DECISION ON REQUEST TO REZONE PROPERTY FROM R-A TO R-2

Kent Gardner questioned when the Township Comprehensive Plan would be amended and/or updated. Mr. Youtz, Township Manager stated that the amendment to our Township Comprehensive Plan could start as soon as 2015 for 2017 completion. He also stated that a decision would be made either to continue with the regional comprehensive plan which was previously adopted with the LIMC municipalities or to complete our own comprehensive plan.

David Dumeyer asked how often does a Township prepare and/or amend a Comprehensive Plan. Mr. Youtz informed the Board that the Township is required every 10 years to amend and/or prepare their plan. He also stated that the Township Comprehensive plan was done in 2002 and the LIMC regional plan was done in 2007.

Edward Fisher stated that his main concern is that these areas proposed for the zoning change are located outside of the Urban Growth Boundary. He feels that the Urban Growth Boundary line should be adjusted first before a zoning change. He also stated that it would be helpful to see if there is a need for more R-2 ground.

Motion: Frank Burkhart moved, seconded by Kent Gardner to deny proposed Ordinance 1-13 pertaining to the petition for rezoning of property owned by Richard B & Mildred J. Drager at 760 High Ridge Road. Motion carried, 5-0.

- B. DOUGLAS B. & CAROLYN R. KOLLER, JEFFERY KOLLER & ELAINE BELL BRETT – 4304-4324 MARIETTA AVENUE – DECISION ON REQUEST TO REZONE PROPERTY FROM R-A DISTRICT TO R-2

Motion: Frank Burkhart moved, seconded by Kent Gardner, to deny proposed Ordinance 2-13 pertaining to the petition for rezoning of property owned by Douglas B & Carolyn R. Koller, Jeffery Koller & Elaine Bell Brett located at 4304-4324 Marietta Avenue. Motion carried, 5-0.

VI. NEW BUSINESS

- A. THE WAYSIDE PRESBYTERIAN CHURCH – 600 STONY BATTERY ROAD – REQUEST FOR SPECIAL EVENT

Jodi Grove, Zoning Officer informed the Board that she had received a request from Wayside Presbyterian Church to host a musical event to benefit the Hempfield Food Bank on June 15, 2013. She stated that it is expected to run from 12:00 p.m. to 7:30 p.m., on the grounds of the Church with parking being handled by church members.

Motion: Edward Fisher moved, seconded by Kent Gardner, to approve the Wayside Presbyterian Church musical event scheduled for June 15, 2013 between the hours of 12:00 p.m. to 7:30 p.m. Motion carried, 5-0.

- B. DISCUSSION ON ACT 167 (STORM WATER) REGULATIONS

Ron Youtz, Township Manager informed the Board that in early May 2013 the County Commissioners adopted their new storm water ordinance and in mid May DEP approved the County's model ordinance. Mr. Youtz is asking the Board for direction to schedule meetings with the Engineer and Solicitor Cleary to prepare a list of amendments that will address our required ordinance changes. He also stated that if the Board has any comments or issues that they would like to have addressed to contact him directly.

Ron Youtz stated that the Township has 6 months to amend our Storm Water Ordinance.

Edward Fisher suggested that the Township incorporate the design standards recommended by the Lancaster County Association of Township Supervisors in our Ordinance.

Kent Gardner stated that the LIMC with the assistance of the Millersville University will have the outfalls mapped and recorded which will be of assistance to West Hempfield.

The Board of Supervisors agreed to allow Mr. Youtz to contact the Engineer and Solicitor to begin working on the necessary Storm Water Ordinance amendments.

C. ESTABLISHES DATE AND TIME TO CONDUCT WORKSHOP MEETING TO DISCUSS FUTURE BUILDING OPTIONS

After discussion the Board directed Mr. Youtz to advertise a Workshop Meeting for Monday, June 17, 2013 beginning at 7:00 p.m. to discuss future building needs for the Administrative/Zoning Department, Police Department and the Fire Company.

D. SEWER CONNECTION AGREEMENT – 2565 IRONVILLE PIKE
Ron Youtz announced that the agreement was not ready for the meeting this evening. No action taken.

E. REQUEST AUTHORIZATION TO DISPOSE OF POLICE VEHICLE

Police Chief Mark Pugliese informed the Board that a 2009 Ford Crown Victoria has not been in service for the past several months. This vehicle has been used for spare parts for other vehicles that are currently in service. Chief Pugliese asked the Board for approval to dispose of the vehicle.

Motion: Kent Gardner moved, seconded by Edward Fisher, to approve the 2009 Crown Victoria to be junked and that the vehicle is removed from the Townships insurance policy. Motion carried, 5-0.

F. REQUEST FOR DONATION TO THE CHIQUES CREEK WATERSHED.

Kent Gardner advised the Board of the benefits that West Hempfield realizes from the work of the Chiques Creek Watershed Alliance and recommends the township donate \$ 300.00 to their cause.

Motion: Kent Gardner moved, seconded by Edward Fisher, to approve \$300.00 donation be made payable to the Chiques Creek Watershed. Motion carried, 5-0.

VII. ORDINANCES AND/OR RESOLUTIONS - NONE

VIII. APPROVAL OF PAYABLES

Motion: Kent Gardner moved, seconded by Frank Burkhart, to approve payment of all bills between May 1 through May 31, 2013 and any residuals. Motion carried, 5-0.

Payroll/Taxes.....	\$253,978.41	Electronic Payment
General Fund.....	\$227,922.95	Checks 23677 - 23820
Street Light.....	\$ 4,415.06	Checks 354
Fire Hydrant.....	\$ 22,228.25	Checks 188
State Fund.....	\$ 7,985.60	Checks 2812 - 2818
Sewer Fund.....	\$ 17,368.84	Checks 3671 - 3673
Refuse Fund.....	\$106,443.44	Checks 2075 – 2086

IX. ADJOURNMENT.

Motion: Kent Gardner moved, seconded by Edward Fisher, to adjourn the regular meeting at 8:10 p.m., and to go into Executive Session to discuss a personnel matter. Motion carried, 5-0.

Respectfully submitted,

Ron L. Youtz, Secretary