

WEST HEMPFIELD TOWNSHIP SUPERVISORS MEETING  
Minutes of June 4, 2019

The regularly scheduled meeting of the Board of Supervisors was held at the West Hempfield Township Municipal Building, 3476 Marietta Avenue. Board members, Edward Fisher, Robert Munro and Naomi Martin were present. Also in attendance were: Township Manager Andrew Stern; Chief of Police Lisa A. Layden; Public Works Director Dale Getz; and Judy Carrier, Recording Secretary. David Dumeyer, Kent Gardner, Dwayne Steager and Brenda Baumbach were not present at the meeting.

- I. Vice-Chairman Edward Fisher called the meeting to order at 7:30 p.m. and led with the Pledge of Allegiance.

- II. APPROVAL OF MINUTES

- a. May 7, 2019 Regular Meeting.

**Motion:** Moved by Robert Munro and seconded by Naomi Martin to ***approve*** the Board's May 7, 2019 regular meeting minutes as presented. Motion carried (3-0).

- III. COMMUNICATIONS

- A. BOARD OF SUPERVISORS

1. Vice-Chairman Fisher noted people are using the new charging stations and Andrew Stern added he and Dwayne have talked with some of the people using them and they are very appreciative of the charging stations being in a parking lot with lots of lights, cameras and police protection. It makes them feel very safe. We are one of the very few armed and protected charging stations.

- B. TOWNSHIP MANAGER

- INTERNAL MATTERS**

1. **Lake Grubb:** There is a landslide at the north side of the park closest to Ironville Pike and Hemlock Drive. Mountville and WHT staff and elected officials have visited the affected areas. We have closed the trail in that area. We will be meeting on site with our engineers very soon to discuss options. Mountville has agreed to share the cost of Rettew's time in this matter.

*Mr. Stern reported he has sent out emails to Board Members and it has been posted on our web site that the trail at Lake Grubb is closed. We had a landslide of sorts due to heavy rains and Mr. Fisher, himself and Jim Caldwell from Rettew were there today. Dale is going to follow-up with Jim. We are not going to be able to address the long-term problem at this point but, short term, Rettew is going to work with Dale and Mountville's folks to keep it open until the next event. Hopefully, this can be done within the next week or so.*

2. **MS4 PRP:** We have submitted our revisions to DEP. Our revisions include a slight increase in our total sediment reduction requirement from 119,000 to 139,461 pounds. This is a very minor change compared to what DEP was originally pushing on us.

3. **Dental Insurance.** We have been working with Benecon and Significa to update our plan document to reflect what has been in place since 2013. We are also exploring options for future years to maintain or reduce costs and limit potential financial risk.
4. **Billing Automation.** We have been working with Infosend and Fulton bank to partially automate our trash and street light billing processes. Infosend prints and mails bills (East Hempfield and LASA are two of their current customers) and Fulton would use a lock box to process our payments. Additional information will be provided soon.
5. **Recycling.** LCSWMA has announced an increase for recycling disposal fees from \$50/ton to \$60/ton. This is slightly less than I had anticipated but is now very close to the rate for disposing of regular refuse. Starting in January 2020, this cost will be paid directly by the Township, via trash billing revenue. Our Township recycles about 1,000 tons, so this increase will cost us about \$10,000/year extra, above the \$50,000/year extra already anticipated for 2020. Until January 2020, the recycling disposal fees are paid by Republic.
6. **Mountville.** The Chief and I will be meeting with Mountville Borough June 10 to discuss police coverage for 2020. Please let me know if you have any interest in joining us (no more than two).
7. **Insurance.** We will be meeting with PennPrime Insurance Trust on June 24 to discuss possible options for 2020. We currently use EHD and anticipate a significant increase for 2020.

#### EXTERNAL MATTERS

1. **Hempfield RecCenter:** The Hempfield RecCenter Annual Golf Tournament will be Friday July 26, 2019. In 2017 and 2018, we provided \$100 sponsorships. *I am seeking the Board's approval to again provide a \$100 sponsorship for 2019.*
  - **Motion was made by Robert Munro and seconded by Naomi Martin to approve a \$100.00 sponsorship for the 2019 Hempfield RecCenter Annual Golf Tournament. The motion passed (5-2).**
2. **HB432.** PA House Bill 432 proposes to seek to enact an automatic Post-Traumatic Stress Disorder presumption for first responders. A copy of the proposed legislation is attached for your review. This would signify an unfunded mandate on local government similar to Act 46 (cancer presumption for firefighters). If approved, this legislation would most likely force us to acquire workers comp insurance from the state fund at a significantly increased cost (we currently purchase volunteer firefighter WC insurance from the state fund due to the previously enacted Act 46). If enacted, this would be an extremely costly unfunded mandate on us. I encourage you to voice your concerns to our elected representatives and Senators. PTSD is a real and serious matter, but this proposed legislation is not the right answer.

**PERSONNEL**

1. **Clean Water Fund at the Community Foundation.** I have been asked to serve as a representative of the County’s municipalities for the review of grant applications. By serving, WHT cannot apply for grants the first round of funding. I have consulted with Rettew and we would not be in a position to apply for grants for the first round anyway. As such, I have accepted.
2. **Floodplain Management Training.** On May 23, 2019, Dwayne and I attended a full day training session in Harrisburg on Floodplain Management.
3. **APMM Conference:** I attended the Association of Pennsylvania Municipal Management (APMM) Annual Conference at Spooky Nook on May 15.

**OUTSIDE BOARDS AND COMMITTEES**

1. **CLC-COG.** The CLC-COG met May 22, 2019 at East Petersburg. The next meeting is July 24, 2019 at Manheim Township.
2. **LIMC.** The next LIMC meeting will be July 10, 2019 at Lancaster Township.

**CORRESPONDENCE**

None to report.

C. TREASURER’S REPORT

General Fund	\$ 2,841,200.76
Sewer Fund	\$ 284,188.52
Refuse Fund	\$ 529,203.32
Street Light Fund	\$ 22,610.07
Fire Hydrant Fund	\$ 46,899.00
TDR Fund	\$ 601,923.53
State Liquid Fund	\$ 1,209,860.93
Police Pension Fund	\$ 7,054,890.91
Non-Uniform Pension Fund	\$ 2,439,775.37
Recreation	\$ 41,238.63
Highway	\$ 971,534.29
Post Retirement	\$ -
Health Care (HRA)	\$ 30,308.05
MS4 Stormwater Fund	\$ -
<b>Total All Funds</b>	<b>\$ 16,073,633.38</b>

Mr. Stern noted Brenda is still finishing conversion to Fulton Bank and there is still an issue with closing out March.

D. DEPARTMENT REPORTS: POLICE, PUBLIC WORKS, ZONING/LAND USE, FIRE, EMS

Written reports were received, reviewed and discussed. Police Chief Lisa Layden reported that the new Ford SUV, Cruiser 8, hopefully will be up and running in five weeks.

E. RESIDENTS

- Mark Smith, Sycamore Drive, reported the 2' storm sewer pipe between 603 and 602 Sycamore Drive was replaced with 18-inch pipe. Twenty days after the installation of the smaller pipe there is now a hole approximately 30" round, 8" deep and 3-1/2' long in his front yard and he believes the new smaller pipe was not properly installed and is causing erosion. He has contacted DEP and is asking that the problem be addressed immediately. Mr. Fisher stated the Township wants it to be right and asked Dale Getz to take a look at it.

Mr. Smith also reported a problem with the storm run put on the road a few years ago. There is no water in the first inlet; however, there is water in the second inlet. Upon checking he found that the pipes were never mortared and water is running out underneath the pipe, eroding the road bed, and the road is sinking. Mr. Fisher assured Mr. Smith that the Township could resolve this problem.

- James Wertz, Prospect Road, reported that traffic has almost tripled and the ground hasn't even been broken for Sycamore. He stated he was told the increased traffic is due to the State Road construction and he is concerned about what is going to happen when they begin to build Sycamore. People stop at his barn which is 50' from the intersection, and then blow through the stop sign causing a safety concern. He asked if perhaps it could be made a 'one-way' in.
- Robert Atkins, Sterling Way, asked for the Township's help in stopping illegal fireworks. Mr. Fisher recommended he call his State Legislator.
- John Slaymaker, Prospect Road, commended the police department for their quick response to a call regarding a drunk driver.
- Ken Smith, Sylvan Retreat, was present regarding excessive speeding past his driveway. Mr. Fisher reported that he sat parked in Mr. Fisher's driveway and did not observe anyone going 80 mph past that driveway to Rt. 462.

IV. SUBDIVISIONS, LAND DEVELOPMENTS, AND PLANNING MODULES

**BRIEFING ITEMS:**

A. None

**AGENDA ITEMS:**

A. **Summit Living LLC WHTPC 10-17  
Request for Financial Security Reduction #1**

**Location: 755 Summit Drive**

The applicant is requesting a partial release of their financial security. The Township Engineer recommends that the Financial Security be reduced in the amount of \$244,973.92 leaving a new balance of \$226,956.00. This amount will be adequate to cover the cost of remaining work.

**Action Required:**

- **Motion** was made by Robert Munro and seconded by Naomi Martin to *approve* the partial release of the Financial Security for Summit Living LLC in the amount of \$244,973.92 leaving a new balance of \$226,956.00. The motion passed (3-0).

**B. Funk Investment Properties**

**Petition to Amend the West Hempfield Township Zoning Ordinance  
C-1 Dwellings in Combination with Commercial Bldgs.**

Mr. Stern reviewed the petition.

**Action Required:**

- **Motion** was made by Robert Munro and seconded by Naomi Martin to *refer* the Petition to Amend the West Hempfield Township Zoning Ordinance C-1 Dwellings in Combination with Commercial Buildings to the West Hempfield Township Planning Commission and to the Lancaster County Planning Commission. The motion passed (3-0).

V. UNFINISHED BUSINESS - None

VI. NEW BUSINESS

- A. Lancaster Liederkrantz: S. Chiques Rd. Parking Restrictions. Mr. Stern presented the request received from Lancaster Liederkrantz regarding posting temporary “No Parking” signs along South Chiques Road during their four annual festivals and reviewed past procedures that were followed. Following discussion, motion was made by Naomi Martin and seconded by Robert Munro to *approve* providing temporary No Parking signs for the events listed as requested and discussed. The motion passed (3-0).
- B. Lancaster County Conservation District: 2019 MOU. Mr. Stern reviewed the updated Memorandum of Understanding between the Lancaster County Conservation District and West Hempfield Township. Following discussion, motion was made by Robert Munro and seconded by Naomi Martin to *approve* the signing and return of the Execution Page and Attachment A – Municipal Contact information, pages 16 & 17 as requested, presented and discussed. The motion passed (3-0).

- C. Authorization to sell 2003 Ford Taurus for \$3,600, per Municibid Winning Bid. Motion was made by Robert Munro and seconded by Naomi Martin to *sell* the 2003 Ford Taurus for \$3,600 per Municibid Winning Bid. The motion passed (3-0).
- D. Republic Refuse Contract 2017-2019. Mr. Stern reviewed his memorandum dated May 29, 2019.
  - I. Change Order. Following discussion, motion was made by Robert Munro and seconded by Naomi Martin to *authorize* the change order to the Republic Refuse Contract 2017-2019 with the seven changes as outlined and discussed. The motion passed (3-0).
  - II. Extension 2020-2021. Following discussion, motion was made by Robert Monro and seconded by Naomi Martin to *extend* the Republic Refuse Contract for the years 2020 and 2021 as presented and discussed. The motion passed (3-0).

VII. ORDINANCES, RESOLUTIONS, AND AGREEMENTS

- A. Ordinance 03-19: Recycling Requirements. Mr. Stern reviewed the Ordinance. Following discussion, motion was made by Robert Munro and seconded by Naomi Martin to *approve* Ordinance 03-19 to amend the West Hempfield Township Code of Ordinances to revise regulations governing designated recyclable materials. The motion passed (3-0).
- B. Schedule Hearing for Proposed Zoning Text Amendment, I-2 Building Height. By unanimous consent of the Board, a Hearing for Proposed Zoning Text Amendment, 1-2 Building Height, will be scheduled for July 2, 2019.

VIII. APPROVAL OF PAYABLES.

FUND	AMOUNT	CHECK #'S
Payroll and Taxes	\$ 201,700.63	EFT
General Fund - Northwest	\$ 1,600,000.00	31670
General Fund - Fulton	\$ 396,115.20	1000 - 1109
Sewer Fund		
Refuse Fund	\$ 41,160.45	1000 - 1008
Street Light	\$ 8,500.68	1-2, 1000-1001
Fire Hydrant		
Fulton Escrow	\$ 6,356.33	1000 - 1002
State Fund - Northwest	\$ 15,000.00	704
State Fund - Fulton	\$ 1,991.50	1000 - 1005
<b>Total</b>	<b>\$ 2,270,824.79</b>	

Mr. Stern noted the itemized report includes several checks that are being voided.

- **Motion:** Robert Munro moved, seconded by Naomi Martin to *approve* payment of all bills between May 1 – May 31, 2019 and any residuals. Motion carried (5-0).

IX. UPCOMING MEETINGS: July 2, 2019 Regular Meeting

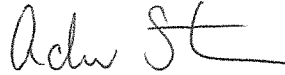
X. ADJOURNMENT TO EXECUTIVE SESSION

Andrew Stern requested an Executive Session immediately following the Board of Supervisors meeting to discuss a personnel matter.

Vice-Chair Edward Fisher asked for a motion to adjourn the regular meeting at 8:21 p.m. and move into Executive Session to discuss personnel matters.

- **Motion:** Robert Munro moved, seconded by Naomi Martin, to *adjourn* the regular Board of Supervisors meeting at 8:21 p.m. and move into Executive Session to discuss personnel matters. The motion passed (3-0).

Respectfully submitted,



Andrew Stern,  
Township Manager

