

WEST HEMPFIELD TOWNSHIP SUPERVISORS MEETING  
Minutes of February 5, 2019

The regularly scheduled meeting of the Board of Supervisors was held at the West Hempfield Township Municipal Building, 3476 Marietta Avenue. Chairman David Dumeyer and Board members, Edward Fisher, Kent Gardner, Robert Munro and Naomi Martin were present. Also in attendance were: Township Manager Andrew Stern; Chief of Police Mark Pugliese I; Public Works Director Dale Getz, Zoning Officer Dwayne Steager; and Judy Carrier, Recording Secretary. Brenda Baumbach, was not present at the meeting.

I. CALL TO ORDER.

Chairman David Dumeyer called the meeting to order at 7:30 p.m. and led with the Pledge of Allegiance.

II. APPROVAL OF MINUTES.

A. January 7, 2019 reorganizational and regular meeting.

- ❖ **Motion:** Moved by Kent Gardner and seconded by Robert Munro to *approve* the Board's January 7, 2019 reorganizational and regular meeting minutes as presented. Motion carried (5-0).

III. COMMUNICATIONS.

A. BOARD OF SUPERVISORS.

1. Chairman Dumeyer announced that a decision regarding Conditional Use #79: 620 Sycamore Drive, Open Space Design Option is scheduled for the March Board of Supervisors meeting.
2. Kent Gardner reported on LIMC & CLC-COG meetings.
3. Edward Fisher expressed appreciation for work done by Dale Getz and Public Works during the previous snow storms.

B. TOWNSHIP MANAGER.

INTERNAL MATTERS

1. **MS4/PRP.** There have been staffing changes at DEP. We hope this will result in some positive movement with our MS4/PRP process.
2. **NRCS Program.** The Chiques Creek Managers continue to work with NRCS to prepare an application for funding for the watershed. A meeting was held on January 28 with the LCCD and NRCS to continue this process.
3. **VGT's:** A draft ordinance has been prepared by our Solicitor and has been reviewed by our Planning Commission. It will next be reviewed by the County Planning Commission on February 11, 2019 and then will return to the Board for consideration on March 5. It has been advertised.

NEW MUNICIPAL BUILDING

1. Nothing new to report. We continue to hold nearly \$300,000 in retainage for the general contractor.

EXTERNAL MATTERS

1. **St. Mary's Church.** A meeting was held on January 22, 2019, with church representatives, PennDot, PPL, Rep. Miller, and others, to discuss safety at and around the church. A smaller group will be meeting to discuss specific improvement ideas next week (was rescheduled due to weather).
2. **PA One Call/811.** A request has been made for the Board to approve a proclamation at your March meeting designating April as "Pennsylvania 811 Safe Digging Month." Please let me know if you would like this on your March agenda.

PERSONNEL

1. **Health Costs.** Attached is a 2018 performance summary. It is a bit confusing, but in summary our costs went up significantly (\$562,653 in 2018 to \$902,484 in 2019) but due to the severity of one or more claims, our reinsurance picked up a large portion of the claims thus leaving us with a better than anticipated year (96.07% of anticipated).
2. **New Officials.** Our new Zoning Hearing Board Member and Planning Commission members were all sworn in. The Planning Commissioners attended their first meeting on January 17.
3. **Ethics Forms.** Reminder – please return your state financial ethics forms to me as soon as possible.

OUTSIDE BOARDS AND COMMITTEES

1. **LIMC.** The LIMC meeting was Wednesday January 9th at 8:00 am at Lancaster Township.
2. **CLC-COG.** The CLC-COG meeting was January 23, 2019 at 8:30 am at East Hempfield Township. The next meeting is March 27, 2019 at East Lampeter Township.

CORRESPONDENCE

1. **DLA.** We have received notice from the Defense Logistics Agency that heating oil and fuel oil are being stored at their facility in Fairview Township, upstream from West Hempfield Township.
2. **Pennsy Supply, Inc.** We have received notice from PA DEP that Pennsy Supply, Inc. has made application to renew, correct, or add an NPDES Permit or GP-104 permit for their quarry in Landisville. I contacted DEP for additional information and determined that it is simply a NPDES renewal from 1989.
3. **Leffler Energy.** We have received notice from Storb Environmental that fuel oil and diesel oil are stored at their facilities in Mount Joy, upstream from West Hempfield Township.

C. TREASURER’S REPORT.

General Fund	\$ 3,314,944.24
Sewer Fund	\$ 273,941.93
Refuse Fund	\$ 373,478.84
Street Light Fund	\$ 10,834.87
Fire Hydrant Fund	\$ 102,804.75
TDR Fund	\$ 597,520.21
State Liquid Fund	\$ 675,623.71
Police Pension Fund	\$ 6,800,183.38
Non-Uniform Pension Fund	\$ 2,244,134.66
Recreation	\$ 40,943.12
Highway	\$ 959,610.76
Post Retirement	\$ 27,005.75
Health Care (HRA)	\$ 21,174.64
Fulton Bank	\$ -
Total All Funds	\$ 15,442,200.86

Andrew Stern advised that the Fulton Bank account used for the new building has been closed.

D. DEPARTMENT REPORTS: POLICE, PUBLIC WORKS, ZONING/LAND USE, FIRE.

Written reports were received from all departments, reviewed and discussed. Andrew Stern informed that Dwayne Steager has been elected as vice-president of the Little Conestoga Watershed Alliance.

E. RESIDENTS – None

IV. SUBDIVISIONS, LAND DEVELOPMENTS, AND PLANNING MODULES.

A. WHTPC 10-18: ST. Mary’s Coptic Orthodox Church, Summit Drive

i. Request for a modification for parking lot lighting

The applicant has requested a modification of Section 603.F Parking Area Lighting of the requirement to provide parking lot lighting at a minimum average of two footcandles (2fc) at an elevation of three feet (3’ above the surface. In the alternative, the applicant has proposed providing parking lot lighting at one half footcandle (0.50fc) at an elevation of three feet (3’) above the surface. James Dunkelberger, Light-Heigel & Associates, was present to answer any questions and provided a preliminary/final land development plan. The Township engineer has recommended approval of this modification request based on the justification and alternative provided.

- ❖ **Motion:** Moved by Kent Gardner and seconded by Robert Munro to *approve* requested Waiver of Section 603.F – Parking Area Lighting with all comments and conditions being completed to the satisfaction of the Township Engineer and Township Staff. The motion passed (4-0-1 with Edward Fisher abstaining).

V. UNFINISHED BUSINESS – None

VI. NEW BUSINESS.

- A. Susquehanna Valley Chamber of Commerce: Approval to use Rt. 462 Bridge. Andrew Stern submitted the request dated January 3, 2019. Following discussion, motion was made by Kent Gardner and seconded by Robert Munro to *approve* the application as submitted. The motion passed (5-0).
- B. PennDOT Aggressive Driving Enforcement and Education and Buckle Up PA Enforcement Grant Agreement Extension. Chief Pugliese requested the Board's continued support of the Aggressive Driver/Buckle Up PA FFY 19-20 and submitted grant documents for both programs. Following discussion, motion was made by Robert Munro and seconded by Kent Gardner to *authorize* the chairman and the chief of police to sign the contract with PennDOT for the Buckle Up PA grant and the Pennsylvania Aggressive Driving Enforcement and Education Project grant. The motion passed (5-0).
- C. Vehicle Charging Stations. Andrew Stern reviewed his memorandum dated January 28, 2019 regarding a grant/rebate opportunity through DEP which pays for electric vehicle charge stations to be installed at the West Hempfield Township campus. Following preliminary discussion, the Board agreed to *revisit* this matter at the next Board of Supervisors meeting. Mr. Stern was asked to conduct further research and provide additional information.
- D. Streetlight Upgrades. Andrew Stern reviewed his memorandum dated January 28, 2019 along with attached Street Light Services Agreement Amendment Number 1 and PPL LED lights conversion estimate Exhibit B1. Following discussion, motion was made by Kent Gardner and seconded by Edward Fisher to *adopt* Street Light Services Agreement Amendment Number 1 with PPL. The motion passed (4-1) with Robert Munro voting nay.

VII. ORDINANCES, RESOLUTIONS, AND AGREEMENTS.

- A. Ordinance 1-19: Hempfield RecCenter Intergovernmental Agreement. Andrew Stern submitted the Ordinance. Following discussion, motion was made by Robert Munro and seconded by Kent Gardner to *adopt* Ordinance 1-19, Amended and Restated Intergovernmental Cooperation Agreement. The motion passed (5-0).
- B. Hempfield RecCenter Parks Contract. Andrew Stern submitted and reviewed the West Hempfield Township Hempfield Area Recreation Commission Parks Management and Maintenance Agreement and recommended approval, after which the Agreement will be forwarded to the RecCenter's attorney. Following discussion, motion was made by Kent

Gardner and seconded by Robert Munro to *approve* the West Hempfield Township Hempfield Area Recreation Commission Parks Management and Maintenance Agreement. The motion passed (5-0).

VIII. APPROVAL OF PAYABLES.

FUND	AMOUNT	CHECK #'S
Payroll and Taxes	\$ 218,971.43	EFT
General Fund	\$ 252,238.64	31160 - 31268
Fulton Bank	\$ -	
Sewer Fund	\$ -	
Refuse Fund	\$ 74,316.28	2667 - 2677
Street Light	\$ 4,427.97	438 - 439
Fire Hydrant	\$ 28,834.96	231
WHT Escrow	\$ 76.50	235
State Fund	\$ 2,438.12	3281 - 3285
<b>Total</b>	<b>\$ 581,303.90</b>	

- **Motion:** Kent Gardner moved, seconded by Robert Munro, to *approve* payment of all bills between January 1 – January 31, 2019 and any residuals. Motion carried (5-0).

IX. GOOD OF THE ORDER

**UPCOMING MEETINGS:** March 5, 2019 Regular Board of Supervisors Meeting

X. ADJOURNMENT.

Chairman Dumeyer asked for a motion to adjourn the regular meeting to executive session at 8:30 p.m. to discuss legal matters.

- ❖ **Motion:** Kent Gardner moved, seconded by Robert Munro, to *adjourn* the regular Board of Supervisors meeting to executive session at 8:30 p.m. to discuss legal matters. Motion carried (5-0).



Respectfully submitted,

Andrew Stern,  
 Township Manager