

WEST HEMPFIELD TOWNSHIP SUPERVISORS MEETING
Minutes of July 3, 2018

The regularly scheduled meeting of the Board of Supervisors was held at the Township Municipal Office, 3401 Marietta Avenue, Lancaster, Pennsylvania on Tuesday, July 3, 2018. Chairman David Dumeyer and Board members, Edward Fisher, Kent Gardner, and Naomi Martin were present. Also in attendance were: Township Manager Andrew Stern; Chief of Police Mark Pugliese I; Public Works Director Dale Getz; Zoning Officer Dwayne Steager and Judy Carrier, Recording Secretary. Board Member Robert Munro and Brenda Baumbach, Finance/Personnel Director were not present for the meeting.

I. CALL TO ORDER.

Chairman David Dumeyer called the meeting to order at 7:30 p.m. and led with the Pledge of Allegiance.

II. PUBLIC HEARINGS.

A. Conditional Use Case #77: St. Mary's Coptic Orthodox Church, Summit Drive Continued for Decision.

St. Mary's Coptic Orthodox Church Conditional Use Case #77 Public Hearing was held June 5, 2018 at the Board of Supervisors Meeting. Following receipt of all evidence, testimony and public comments, action was taken by the Board to close the public hearing and deliver a decision at the July 3, 2018 Board of Supervisors Meeting.

Chairman Dumeyer read the Decision and conditions set forth therein. The following action was then taken:

- ❖ **Motion**: Based upon the findings of fact and conclusions of law, it was moved by Kent Gardner and seconded by Naomi Martin to *ratify* the Decision as read to *grant* the application of St. Mary's Coptic Orthodox Church of Lancaster, Pennsylvania, for conditional use approvals pursuant to Sections 403.2.C.1, 403.2.C.2, and 403.3.B.2 of the Zoning Ordinance to enable a planned village development consisting of a religious use (i.e. a house of worship with accessory off-street parking and circulation) with a building footprint of 10,000 square feet on the property identified as 770 Summit Drive, Lancaster, Pennsylvania and to further *grant* conditional use approval to extend the time periods within which to obtain a zoning permit or permits and to complete construction as set forth under the conditions stated in the Decision. The motion passed (3-0-1) with Edward Fisher abstaining.

B. Conditional Use Case #78: St. Anne's Retirement Community, Columbia Avenue.

The Applicant, St. Anne's Retirement Community, Columbia Avenue, previously submitted a Conditional Use application in connection with its proposed expansion of the existing Continuing Care Retirement Community on the Property. The Board of Supervisors issued a Conditional Use Decision on or about February 3, 2015 approving the Conditional Use application subject to conditions stated therein. The Applicant has encountered construction delays and is seeking an extension of time to their previously approved Conditional Use. Given the nature of this request, the Township Solicitor was not present. In addition, with the consent of the Township Solicitor and the Applicant's Attorney, no court stenographer was present.

Michael S. Grab, Esq., Nikolaus & Hohenadel, and Cheryl Love, ELA Group, were present on behalf of the Applicant. Attorney Grab presented the Conditional Use Narrative pertaining to the substantial delays encountered in the construction schedule due to certain Utility Crossings required to traverse an existing water line easement maintained by the City of Lancaster Water authority.

St. Anne's is requesting additional time to complete installation of the required access drives, stormwater management facilities, open space amenities, off-street parking compounds and water and sewer systems.

The Planning Commission has made a recommendation to the Board of Supervisors for a three-year extension and requested the Conditional Use Application be amended to approve a three-year extension.

Dwayne Steager requested that the Township Exhibits for advertising be entered into the record.

Upon receipt of all evidence, testimony and public comments, Chairman David Dumeyer entertained a motion to close the public hearing for St. Anne's Retirement Community, Inc., Conditional Use Case #78.

- ❖ **Motion:** Moved by Kent Gardner and seconded by Edward Fisher to *close* St. Anne's Retirement Community, Inc., Conditional Use Case #78 public hearing. The motion passed (4-0).
- ❖ **Motion:** Moved by Kent Gardner and seconded by Edward Fisher to *approve* amendment of the conditional use application and *grant* a three-year time extension to St. Anne's Retirement Community as amended. The motion passed (4-0).

C. C-2 Text Change Amendment Ordinance Proposal.

The applicant, ACP Properties LLC, has proposed text amendments to the West Hempfield Township Zoning Ordinance. The following is a summary of the proposed changes:

- Add a Mixed-Use Option as a Conditional Use in the C-2 Commercial Zoning District, subject to certain requirements and performance standards.
- Add requirement for dedication of park and recreational lands for properties having the C-2 Mixed-Use option that are partially in the Floodplain District.
- Changing the Time Limitations for Conditional Uses.

The purpose of this legislative hearing is to hear comment on a Revised Petition to Amend the West Hempfield Township Zoning Ordinance to create a “Mixed-Use Development Design Option” in the C-2 Commercial District permitted by Conditional Use. During discussion held at the June 5, 2018 Board of Supervisors Meeting, action was taken by the Board to approve changing West Hempfield Township Zoning Ordinance Section 1303.4, Building Height Regulations A, B and C, to 45 feet each. A revised draft of the Ordinance, with the 45’ height restriction, was provided by Township Solicitor Joselle Cleary for purposes of this Hearing.

Attorney Mark Stanley, McNeese Wallace & Nurick, briefly reviewed the applicant’s Revised Petition to Amend the Zoning Ordinance. The West Hempfield Township Planning Commission and Lancaster County Planning Commission have both reviewed this proposal and have both recommended approval. Kim Hogeman, Laurel Run, summarized a few key points from her previous email and Bruce Keith, Laurel Run, raised concerns with egress . . . in and out.

Upon receipt of all evidence, testimony and public comments, Chairman David Dumeyer entertained a motion to close the public hearing for C-2 Text Change Amendment Ordinance Proposal.

- ❖ **Motion:** Moved by Edward Fisher and seconded by Kent Gardner to *close* the public hearing for C-2 Text Change Amendment Ordinance Proposal. The motion passed (4-0) and the public hearing for C-2 Text Change Amendment Ordinance Proposal was closed.

III. APPROVAL OF MINUTES.

A. June 5, 2018 regular meeting.

- ❖ **Motion:** Moved by Kent Gardner and seconded by Edward Fisher to *approve* the Board’s June 5, 2018 regular meeting minutes as presented. Motion carried, (4-0).

IV. COMMUNICATIONS.

A. BOARD OF SUPERVISORS

1. Kent Gardner noted that the LIMC meeting is at 8:00 a.m. next week.

B. TOWNSHIP MANAGER.

Andrew Stern shared the following information prior to presenting the Manager's Report:

1. Robert Munro has expressed interest in sitting on The Northwest Lancaster County River Trail Committee.

❖ **Motion:** Moved by Kent Gardner and seconded by Naomi Martin to *appoint* Robert Munro to sit on The Northwest Lancaster County River Trail Committee. The motion passed (4-0).

2. Mr. Stern requested Board approval to teach two courses, budgeting and finance, in September, 2018. He will be using vacation days to do this.

❖ **Motion:** Moved by Kent Gardner and seconded by Edward Fisher to *approve* Andrew Stern's request to teach two courses, budgeting and finance, in September using vacation days. The motion passed (4-0).

MANAGER'S REPORT

INTERNAL MATTERS

1. **Insurance:** I have renewed our general insurance (non-health) for a period of six months. Our insurance was set to expire June 30, thus the renewal could not wait for Board approval. Our approval was delayed as I was not satisfied with their original proposed 12% increase for the Traveler's portion. We negotiated to approximately 3% for the Traveler's portion. We are working to change our insurance term from January 1-December 31 to help with budgeting. This current policy renewal is only for 6 months in order to get us on the new cycle in January. We have negotiated to freeze the current rates for the following 12 month cycle, expiring December 31, 2019. **This is an agenda item under new business.**
2. **New Building Insurance:** The premium for the new building will be \$16,060. This takes into account the value of the new building as well as an increased contents amount of \$325,000. We will need to pay \$8,030 for the first six month period, and then the full amount will be reflected in our January 1 – December 31, 2019 policy. A deduction for our current building and contents will occur upon sale of this building. If we do not sell, we will need to discuss our options for vacant property insurance, which is costly. **This is an agenda item under New Municipal Complex.**

EXTERNAL MATTERS

1. Nothing new to report.

PERSONNEL

1. Nothing new to report.

OUTSIDE BOARDS AND COMMITTEES

1. Nothing new to report.

CORRESPONDENCE

1. **East Hempfield Township Municipal Authority.** We have received the 2017 Annual Drinking Water Quality Report.
2. **Mars Wrigley:** We have received a Spill Prevention Response Annual Notification from Mars Wrigley – Elizabethtown Plant.

C. TREASURER’S REPORT: JUNE 2018 FINANCIALS.

General Fund	\$ 3,569,088.50	
Sewer Fund	\$ 273,687.30	
Refuse Fund	\$ 432,473.17	
Street Light Fund	\$ 783.25	
Fire Hydrant Fund	\$ 17,714.66	
TDR Fund	\$ 591,124.06	
State Liquid Fund	\$ 1,011,028.20	
Police Pension Fund	\$ 6,716,672.76	
Non-Uniform Pension Fund	\$ 2,288,925.52	
Recreation	\$ 15,504.59	
Highway	\$ 849,098.70	
Post Retirement	\$ 25,239.48	
Health Care (HRA)	\$ 28,668.35	
Fulton Bank	\$ 524,077.33	
Total All Funds May 2018	\$ 16,344,085.87	

D. DEPARTMENT REPORTS: POLICE, PUBLIC WORKS, ZONING/LAND USE, FIRE.

Written reports were received from the Police, Public Works and Zoning/Land Use and Fire Departments.

1. **POLICE:** Police Chief Mark Pugliese I entertained questions or comments. There were none.

2. PUBLIC WORKS: Dale E. Getz reviewed his report and noted receiving a call regarding a storm sewer pipe that is on private property. A satellite view highlighting the area where the pipe is on private property was attached to his report.
3. STORMWATER/MS4: Dwayne Steager commented on the 1855 Stony Battery Road Erosion/PRP Project.
4. FIRE: Reports were received from Columbia Borough and Mountville.

E. RESIDENTS: None

F. VISITORS: Shawn Splane presented his Eagle Scout Project pertaining to Grubb Lake and explained his plans. There was discussion pertaining to donations of lumber, use of 6x6 timbers and possible alternative materials. The Board informed that West Hempfield Township maintains the Park; however, Mountville Borough owns it. Dale Getz, Public Works Director, suggested getting in touch with Mountville to see if they agree with the project. If everyone agrees, then he believed the project could go forward. It was also noted that there are a number of areas that require overall trail maintenance and that could use attention. The Board thanked Shawn for the presentation and Chairman Dumeyer asked him to keep in touch.

V. LAND USE

**A. Eagles View Phase V
Roy Zimmerman
Financial Security Release Request
Zone R-2
Acreage 4.97**

The applicant is requesting a full release of their financial security. Records indicate that the financial security status for this project is as follows:

Original Amount	\$44,906.40
Previous Reductions	\$0.00
Outstanding Balance	\$44,906.40
(prior to this requested reduction)	

The above amount does not include any increase that may have automatically occurred on the anniversary date of the financial security.

Based on a site visit on June 21, 2018, the Township Engineer recommends that the financial security for this development be released in its entirety.

Action Required:

- ❖ **Motion:** Moved by Edward Fisher and seconded by Kent Gardner to *approve* full release of the financial security for Eagles View Phase V/Roy Zimmerman including any automatic increase that may have occurred as recommended. The motion passed (4-0).

**B. Treztark II, Stony Battery Commerce Center
Primrose Lane
Financial Security Release Request
Zone C-2
Acreage 1.93**

The applicant is requesting a full release of their financial security. Records indicate that the financial security status for this project is as follows:

Original Amount	\$103,939.00
Previous Reductions	\$0.00
Outstanding Balance (prior to this requested reduction)	\$103,939.00

The above amount does not include any increase that may have automatically occurred on the anniversary date of the financial security.

Based on a site visit on June 21, 2018, the Township Engineer has the following comments:

1. It appears that soil has eroded off the bank onto the parking spaces on the south side of the property. The site needs to be fully stabilized.
2. The two (2) ADA ramps along Primrose Lane do not meet the PennDOT slope and dimensional standards for Type 1A Curb Ramps. The approved plans call for Type 4A Curb Ramps; however, it appears that Type 1A Curb Ramps were installed. The ramps need to be removed and replaced per the plan.
3. An as-built plan meeting the requirements of Section 122-59 of the West Hempfield Township Storm Water Management Ordinance along with routings that compare the as-built outflows to the design outflows needs to be provided prior to the final release of the financial security. The dumpster needs to be indicated on the plan and included in the impervious calculations.

Based on the site visit and a review of the documentation, the Township Engineer recommends that the financial security for this development be reduced by **\$89,026.52**, which will leave a new outstanding financial security balance of **\$14,912.48**. This amount is adequate to cover the costs of the remaining work listed above. The Municipalities Planning Code (MPC), Section 509 (j) states that the Township may require the retention of 10% of the original amount (\$103,939.00) prior to final release of the financial security. Therefore, until completion of all outstanding work to the satisfaction of the Township, the financial security should not be reduced to an amount below \$10,393.90.

The Township Engineer recommends that the Township require the developer to annually increase the Financial Security by ten (10%) percent of the cost estimated to be necessary to complete the required improvements in accordance with Municipalities Planning Code (MPC), Section 509(h).

Action Required:

- ❖ **Motion:** Moved by Edward Fisher and seconded by Kent Gardner to *Deny full release* of \$103,939.00 Financial Security for Treztark II, Stony Battery Commerce Center based on information received and discussed and recommendation by the Township Engineer. The motion passed (4-0).

- ❖ **Motion:** Moved by Edward Fisher and seconded by Kent Gardner to *approve the partial release* of the Financial Security for Treztark II, Stony Battery Commerce Center in the amount of \$89,026.52 leaving a new balance of \$14,912.48 based on a site visit, review of the documentation and recommendation by the Township Engineer. The motion passed (4-0).

**C. Waiver of Land Development
Greenawalt Roofing Company
Location: 3530 Marietta Ave.
Zone: TV
Lot Size: 1.3 acres**

Kevin Miller, Professional Design & Construction, Inc. briefly reviewed the project on behalf of Greenawalt Roofing Company.

The applicant is proposing to develop the site into a contractor's shop with an addition to the existing building along with site improvements.

Section 130-308.A – Land Development Plan Processing

The applicant has requested a waiver of the requirement to process a formal land development plan to allow a partial demolition of the existing building, construction of a new building addition, and related improvements.

The Township Engineer has recommended approval of this waiver based upon the justification provided.

Action Required:

- ❖ **Motion:** Moved by Edward fisher and seconded by Kent Gardner to *approve* waiver of land development for Greenawalt Roofing based on the justification provided and the recommendation of the Township Engineer. The motion passed (4-0).

D. Storm Water Management Plan
Robert & Donna Musyt
Location: 509 Goldfinch Drive
Zone: R-2
Size: .44 acre

Brian Cooley, DC Gohn Associates, was present on behalf of the applicant.

The applicant is proposing to build a single-family dwelling on this parcel. The amount of impervious cover proposed is 4,300 square feet on the .447-acre lot.

The applicant is requesting a modification of the Stormwater Management Ordinance Section 122-48. A.2.c – Loading Ratios

The applicant has requested a waiver of the requirement that the maximum loading ratio in non-karst areas shall be 5:1 impervious drainage area to infiltration area and 8:1 total drainage area to infiltration area. In the alternative, the applicant is proposing a loading ratio of 2.58:1 impervious drainage area to infiltration area and 11.2:1 total drainage area to infiltration area.

The Township engineer recommends approval of this modification based upon the justification and alternative provided.

Action Required:

- ❖ **Motion:** Moved by Edward Fisher and seconded by Kent Gardner to *approve* the modification of Stormwater Management Ordinance Section 122-48.A.2.C – Loading Ratios as requested by Robert & Donna Musyt, 509 Goldfinch Drive, Columbia, based upon the justification and alternative provided and the recommendation of the Township Engineer. The motion passed (4-0).
- ❖ **Motion:** Moved by Edward Fisher and seconded by Kent Gardner to *approve* the Storm Water Management Plan of Robert & Donna Musyt, 509 Goldfinch Drive, Columbia, with the condition that the applicant address all outstanding comments to the satisfaction of Staff and the Township Engineer. The motion passed (4-0).

VI. NEW MUNICIPAL COMPLEX.

A. Update: The following report was submitted by Township Manager, Andrew Stern:

1. **Update:** We plan to have substantial completion by July 6, as per contract. We will have numerous punch list items which will be worked on after then. We are still under budget! *The June 28, 2018 New Building Project Financial Status was attached to this report.*

2. **Move In:** We plan to officially move the afternoon of July 27. I intend to close the office at 12 noon on Friday, July 27 and open at our new building at 12 noon on Monday, July 30. Several employees, including myself, will be working over the weekend to have our basic services up and running as soon as possible. Police service will not be affected, although 'phones will be down for a short period of time as we are moving our 'phone system from the current building to the new building.
3. **Ribbon Cutting:** We'd like to have a ribbon cutting and plaque unveiling ceremony at 7:00 p.m. on Tuesday, August 7, 2018, just prior to our August Board meeting. We will plan an open house once the building is fully ready for public tours. *The Board concurred.*
4. **Sanitary Sewer:** We now have sanitary sewer!
5. **Cosmetic Issues:** There are a number of issues within the new building which might not be resolved before occupancy. These items are not code or life safety related and will not affect our ability to safely occupy the new building.

B. Insurance, EHD – New Building Premium - \$8,030 (six months)

Andrew Stern reported on this matter under his Manager's Report earlier in tonight's meeting and shared new information received from Brad Evans, Engle-Hambright & Davies, Inc. After discussion, the following action was taken:

- ❖ **Motion:** Moved by Kent Gardner and seconded by Edward Fisher to *ratify* the July 1, 2018 policy endorsement adding the new building to the policy for a pro rata additional premium of approximately \$8,030 for the six month period July 1, 2018 to January 1, 2019. The motion passed (4-0).

C. Existing Municipal Building: Authorize Solicitor to Prepare for Public Bid

Andrew Stern reviewed his memorandum dated June 28, 2018 pertaining to the sale of the current building. He is seeking authorization for the Township Solicitor to begin the sale process, with sealed bids to be submitted for public opening and with the Township retaining the right to reject all bids and anticipates bid opening in late Fall with settlement to occur by January 31, 2019.

- ❖ **Motion:** Moved by Kent Gardner and seconded by Edward Fisher to *authorize* the Township Solicitor to prepare documents for Public Bid. The motion passed (4-0).

VII. UNFINISHED BUSINESS

- A. Dogs in Parks Ordinance: Authorize Solicitor to Advertise for August Meeting.

Andrew Stern presented a proposed ordinance prepared by Township Solicitor Josele Cleary to amend Chapter 92 of the Code of Ordinances to allow dogs in Township parks where the Board has adopted a resolution to authorize dogs and the Township has posted signs stating that dogs are allowed. The ordinance allows service animals on all Township properties, requires the person with any animal to clean up fecal matter, and provides additional regulations for dogs other than service animals in parks. After discussion, the following action was taken:

- ❖ **Motion:** Moved by Edward Fisher and seconded by Kent Gardner to *authorize* the Township Solicitor to advertise the Dogs in Parks Ordinance for the August 7, 2018 Board of Supervisors meeting. The motion passed (4-0).

VIII. NEW BUSINESS.

A. General Insurance – Ratify Renewal, \$52,119 (six months).

Andrew Stern presented the Commercial Insurance Proposal Six-Month Renewal Premium Summary/Payment Terms prepared by Brad M. Evans, Engle-Hambright & Davies, Inc. After discussion, the following action was taken:

- ❖ **Motion:** Moved by Kent Gardner and seconded by Edward Fisher to *ratify approval* of the six months renewal premium of \$52,119.00. The motion passed (4-0).

B. Manheim Township – Request to Authorize Fire Police for East Petersburg Day, September 15, 2018.

Andrew Stern submitted a request received from the Manheim Township Police Department for assistance from West Hempfield Township Special Fire Police for East Petersburg Day on September 15, 2018. There will be a 5K run starting at 9:00 a.m. followed by a parade at 10:00 a.m. The parade is expected to be completed at approximately 11:00 a.m.

- ❖ **Motion:** Moved by Kent Gardner and seconded by Edward Fisher to *authorize* Fire Police assistance for East Petersburg Day, September 15, 2018. The motion passed (4-0).

C. Field of Screams: Authorization to Provide Police Officers.

Chief Pugliese submitted a request received from Jim Schopf, Owner, Field of Screams, for an officer to be present on their three busiest evenings, Saturday October 13 from 6:00 p.m. - 1:00 a.m., Saturday October 20 from 6:00 p.m. - 1:00 a.m. and Saturday October 27 from 6:00 p.m. - 1:00 p.m.

- ❖ **Motion:** Moved by Edward Fisher and seconded by Kent Gardner *to approve* the request from Field of Screams to provide an officer on their three busiest evenings as presented and discussed. The motion passed (4-0).

D. 1989 Mack Dump Truck: Award sale to highest bidder (TBD).

Dale Getz provided the bid results for sale of the 1989 R 690T model Mack Dump/Plow truck.

- ❖ **Motion:** Moved by Edward Fisher and seconded by Kent Gardner to *award* sale of the 1989 R 690T model Mack Dump/Plow truck to the high bidder, Mark Maoyer, for the amount of \$6,700.00. The motion passed (4-0).

E. 2007 Crown Victoria: Award sale to James Yerger, \$1,550.

Dale Getz provided the bid results for sale of the 2007 Ford Crown Vic. Police Interceptor.

- ❖ **Motion:** Moved by Edward Fisher and seconded by Kent Gardner to *award* sale of the 2007 Ford Crown Vic. Police Interceptor to the high bidder, James Yerger, for the amount of \$1,550.00. The motion passed (4-0).

IX. ORDINANCES AND RESOLUTIONS.

A. Ordinance 5-18: C-2 Text Change Amendment.

A public hearing was held earlier in tonight's Board of Supervisors meeting pertaining to Ordinance No. 5-18: C-2 Text Change Amendment, an Ordinance to amend the West Hempfield Township Code of Ordinances, Chapter 145, Zoning, to add Article 1300 establishing the mixed-use development design option, to permit the mixed-use development design option in the C-2 commercial district by conditional use, and to extend the time limitations on conditional use decisions.

- ❖ **Motion:** Moved by Edward Fisher and seconded by Kent Gardner to *adopt* Ordinance 5-18: C-2 Text Change Amendment to add a new Article 1300 Mixed Use Development Design Option. The motion passed (4-0).

B. Ordinance 6-18: Golden Eagle Way Traffic Regulation.

Andrew Stern presented Ordinance No. 6-18, an Ordinance to Amend the Code of Ordinances of the Township of West Hempfield, Chapter 139, Vehicles and Traffic, to establish a traffic regulation on Golden Eagle Way.

- ❖ **Motion:** Moved by Edward Fisher and seconded by Kent Gardner to *adopt* Ordinance 6-18: Golden Eagle Way Traffic Regulation to establish a traffic regulation on Golden Eagle Way. The motion passed (4-0).

C. Resolution # 7-18 ICMA-RC RHS Adoption.

Andrew Stern submitted and explained Resolution No. 7-18, Resolution for Adoption of the Vantagecare Retirement Health Savings (RHS) Program. He noted the program is IRS compliant and reviewed the following attachments pertaining to the program:

- i. Administrative Services Agreement
- ii. Declaration of Trust
- iii. Retiree Welfare Benefits Plan
- iv. Memorandum of Understanding with WHT Police Association

❖ **Motion:** Moved by Edward Fisher and seconded by Kent Gardner to *adopt* Resolution #7-18 ICMA-RC RHS to include Administrative Services Agreement, Declaration of Trust, Retiree Welfare Benefits Plan and Memorandum of Understanding with West Hempfield Township Police Association as submitted and discussed. The motion passed (4-0).

X. APPROVAL OF PAYABLES.

FUND	AMOUNT	CHECK #'S
Payroll and Taxes	\$ 201,263.85	EFT
General Fund	\$ 148,357.85	30359 - 30454
Fulton Bank	\$ 541,135.24	226 - 233
Refuse Fund	\$ 32,172.27	2615 - 2619
WHT Escrow	\$ 30,586.95	211 - 213
State Fund	\$ 3,855.58	3229 - 3236
Total	\$ 957,371.74	

Motion: Kent Gardner moved, seconded by Edward Fisher, to *approve* payment of all bills between June 1 – June 30, 2018 and any residuals. Motion carried (4-0).

XI. GOOD OF THE ORDER.

- **Tonight's meeting** is the LAST Board of Supervisors Meeting to be held in this building.
- **Upcoming Meeting:** August 7, 2018, Regular Board of Supervisors Meeting at the NEW Municipal Building, 7:30 p.m. following the ribbon cutting, plaque unveiling and flag raising ceremony.

XII. ADJOURNMENT

Chairman Dumeyer asked for a motion to adjourn the regular meeting at 9:08 p.m.

- ❖ **Motion:** Edward Fisher moved, seconded by Kent Gardner, to *adjourn* the regular Board of Supervisors meeting at 9:08 p.m. Motion carried (4-0).



Respectfully submitted,

A handwritten signature in black ink that reads "Andrew Stern".

Andrew Stern,
Township Manager