

**WEST HEMPFIELD TOWNSHIP SUPERVISORS MEETING**  
**Minutes of April 3, 2018**

The regularly scheduled meeting of the Board of Supervisors was held at the Township Municipal Office, 3401 Marietta Avenue, Lancaster, Pennsylvania on Tuesday, April 3, 2018. Chairman David Dumeyer and Board members, Edward Fisher, Kent Gardner, Naomi Martin and Robert M. Munro were present. Also in attendance were: Township Manager Andrew Stern; Chief of Police Mark Pugliese I; Public Works Director Dale Getz; Zoning Officer Dwayne Steager; and Judy Carrier, Recording Secretary. Brenda Baumbach, Finance/Personnel Director was not present for the meeting.

I. CALL TO ORDER.

Chairman David Dumeyer called the meeting to order at 7:30 p.m. and led with the Pledge of Allegiance.

II. EXECUTIVE SESSION.

Chairman Dumeyer announced that prior to tonight's meeting, an Executive Session was held related to a search firm for a new Chief of Police at the time that Mark Pugliese I leaves. Item E, Search Firm Engagement, will be added, without objection, under New Business on tonight's meeting agenda. Chairman Dumeyer also announced that the Board will adjourn to Executive Session immediately following tonight's meeting to discuss another personnel matter.

III. APPROVAL OF MINUTES.

A. March 6, 2018 – Regular meeting.

- ❖ **Motion:** Moved by Edward Fisher and seconded by Kent Gardner to *approve* the Regular meeting minutes as presented. Motion carried, (5-0).

IV. COMMUNICATIONS.

A. BOARD OF SUPERVISORS.

- Clean Water Consortium - Meeting 3:00 p.m. Wednesday, April 4<sup>th</sup>, at Rapho Township Municipal Building.
- Chiques Creek Water Shed - Meeting Wednesday night, April 4<sup>th</sup>, at West Hempfield Township Municipal Building

- LIMC - Meeting 8:00 a.m. Wednesday April 11th at West Hempfield Township Municipal Building. Allison Gibson, Director of the Partners Program, will be the guest speaker.

B. TOWNSHIP MANAGER.

MANAGERS REPORT – MARCH 28, 2018

INTERNAL MATTERS

1. **HARC – AGREEMENT:** A meeting of all entities involved with this was held March 20, 2018 at East Hempfield Township. Ed Fisher, Rob Munro, and I represented West Hempfield Township at this meeting. I believe everything has been resolved to the satisfaction of all entities. A final version will be jointly advertised for future adoption by the member municipalities and school district.
2. **Personnel Manual:** We have received our DRAFT personnel manual from our labor attorney. We are reviewing it and hope to discuss with the Board soon.
3. **Police Rules of Conduct:** The Chief has been working with our labor attorney to finalize a draft set of police rules of conduct. We will soon be providing these to the police association for review and negotiations.

EXTERNAL MATTERS

1. **Stony Battery Road:** Within the next couple of weeks, I anticipate UGI returning to Stony Battery Road to finish their work from last fall.
2. **TRAC Railroad:** The railroad crossing in Landisville will be closed for one week, starting May 7. The official detour will be Stony Battery Road, to Church Street, and back to Harrisburg Pike.
3. **Centerville Road:** East Hempfield Township intends to close Centerville Road starting sometime in May. Traffic will be detoured via Marietta, Stony Battery, and Church Streets. Significant traffic congestion should be anticipated during peak times.
4. **Marietta Avenue Bridge:** The closure of Marietta Avenue is still anticipated to begin soon at the East Donegal Township line. A significant detour route will be in place for several months.
5. **462 Bridge:** On March 14, Dale, Mark, and I met with engineers from RK&K to discuss the state's plans to rehabilitate the 462 bridge between Wrightsville and Columbia. While most of the impact will be on the two boroughs, the bridge is technically within West Hempfield Township. At this point it appears the bridge

will be closed entirely for about a year OR the bridge will be one-way for about two years. Construction preliminarily anticipated for 2022. There will be more meetings and requests for the Township's input on the project. We had no knowledge of this project prior to this meeting.

6. **Hempland Road Noise Issue:** Over the past month or so we have been receiving multiple noise complaints from Manor Township residents. The residents are complaining that the noise is a low frequency humming noise which keeps them awake all night and has forced some to use earplugs at night. The residents believe the noise is coming from Wenger Feeds on Hempland Road, about one mile from their homes. Their property is split between East and West Hempfield Township. Police and zoning personnel from both Townships have been responding to complaints and investigating. The noise the residents have identified originates on the East Hempfield portion of the property, thus our Solicitor has confirmed that East Hempfield has jurisdiction. West Hempfield remains involved we have not scientifically identified the origin of the noise, thus jurisdiction could shift back to us. Representatives of East Hempfield, West Hempfield, and Manor Townships met with representatives of Wenger Feeds on March 27, 2018. It is important to note that at this time, we do not know with 100% certainty that the noise from Wenger is the noise the Manor Township residents are hearing, although it seems very possible.

#### PERSONNEL

1. **Dwayne Steager:** Dwayne has successfully completed his six month probation in his new role with the Township. Dwayne has done an outstanding job and I confident he will continue to do so.

#### OUTSIDE BOARDS AND COMMITTEES

1. **LCTCB:** I attended the LCTCB quarterly meeting as our new representative on March 14, 2018. We reviewed their 2017 financial audit, tax collection for two additional school districts, and a minor change in their employee benefits manual.
2. **CLC-COG:** On March 28, 2018, at 8:00 am, Kent Gardner and I attended the CLC COG meeting at East Hempfield Township. The next meeting will be May 23, 2018, 8:00 am, at Manheim Township's offices.
3. **LIMC:** The next LIMC meeting will be Wednesday April 11, 2018, here at West Hempfield Township. All are invited!

#### CORRESPONDENCE

1. **Wenger Feeds, LLC:** We received notification of the renewal of an air permit from DEP.

C. TREASURER’S REPORT.

1. FEBRUARY 2018 FINANCIALS

General Fund	\$ 2,194,699.54
Sewer Fund	\$ 274,103.74
Refuse Fund	\$ 455,781.37
Street Light Fund	\$ 4,624.74
Fire Hydrant Fund	\$ 43,592.71
TDR Fund	\$ 589,055.49
State Liquid Fund	\$ 422,510.34
Police Pension Fund	\$ 7,452,683.25
Non-Uniform Pension Fund	\$ 2,376,383.83
Recreation	\$ 15,451.42
Highway	\$ 846,155.55
Post Retirement	\$ 25,151.16
Health Care (HRA)	\$ 33,858.97
Fulton Bank	\$ 684,239.32
Total All Funds February 2018	\$ 15,418,291.43

2. 2017 AUDIT

- ❖ **Motion:** Moved by Edward Fisher and seconded by Kent Gardner to *acknowledge* receipt of the 2017 Audit for the year ended December 31, 2017. The motion passed (5-0).

D. DEPARTMENT REPORTS: POLICE, PUBLIC WORKS, ZONING/LAND USE, FIRE.

Written monthly reports were received from all departments.

1. FIRE: Fire Chief Joseph Ney reported the West Hempfield Township Fire Station has been sold.
2. PUBLIC WORKS: Chairman Dumeyer commended the department’s efforts during the past month.

E. RESIDENTS – None

V. SUBDIVISIONS, LAND DEVELOPMENTS, AND PLANNING MODULES.

**A. Sarah Wolfe/Iron Ridge WHTPC David and 1-17**  
**Storm Water Management Agreement and Declaration of Easement**  
**Location: 4022-4030 Marietta Avenue**

- ❖ **Motion:** Moved by Edward Fisher and seconded by Robert Munro to *sign* the Storm Water Management Agreement and Declaration of Easement. The motion passed (5-0).

**B. Summit Living, LLC WHTPC 10-17**  
**Preliminary/Final Land Development Plan**  
**755 Summit Drive**

Sandy Kime, ELA Group, presented proposed modifications and waivers pertaining to the Plan. Steve Artz, Developer, was present and had nothing further to add. At close of the presentation and discussion, and there being no further questions or comments (Board or Public), the following actions were taken:

**Action Required:**

- Motion to sign the Storm Water Management Agreement for Summit Living.
  - ❖ **Motion:** Edward Fisher moved, seconded by Kent Gardner to *approve* signing of the Storm Water Management Agreement. The motion passed (5-0).
- Motion to approve Recreation Fee submitted by Steve Artz/Summit Living.
  - ❖ **Motion:** Edward Fisher moved seconded by Robert Munro to *approve* the Recreation Fee as submitted by Steve Artz/Summit Living. The motion passed (5-0).
- Motion to approve modification to Section 305 — Preliminary Plan Processing.

The applicant has requested a modification of the requirement to process a preliminary plan and in the alternative, proceed directly to final plan. The engineer has recommended approval of this modification based upon the justification provided with the condition that the applicant satisfy all preliminary and final plan requirements to the satisfaction of the Township.

- ❖ **Motion:** Edward Fisher moved, seconded by Kent Gardner to *approve* modification of the requirement to process a preliminary plan and in the alternative proceed directly to final plan based on the justification provided and with the condition that the applicant satisfy all preliminary and final plan requirements to the satisfaction of the Township. The motion passed (5-0).

- Motion to approve modification to Section 404.A.1 — Plan Scale.

The applicant has requested a modification of the requirement to provide a plan at a scale of one inch equals twenty feet (1" =20') or one-inch equals fifty feet (1" =50'). In the alternative, the applicant has provided a plan scale of one-inch equals forty feet (1" =40').

- ❖ **Motion:** Edward Fisher moved, seconded by Kent Gardner to *approve* modification to Section 404.A.1 – Plan Scale – as requested based on the justification and alternative provided. The motion passed (5-0).

- Motion to approve Waiver to Section 602.K.6.b — Improvement of Existing Streets.

The applicant is requesting a waiver of the requirement to reconstruct Summit Drive to its centerline. In the alternative, the applicant has proposed to pay a fee-in-lieu of the improvements as per the Conditional Use decision. The engineer has recommended approval of this waiver request based on the justification provided and with the condition that the applicant pay a fee-in-lieu of constructing the improvements for the entire frontage of Summit Drive. The fee shall be in the amount required to complete all such work, including but not limited to design, obtaining permits and approvals from third parties, and construction, and shall be based on bona fide bids, as stated in the Conditional Use approval.

- ❖ **Motion:** Edward Fisher moved, seconded by Kent Gardner to *approve* waiver of the requirement to reconstruct Summit Drive to its centerline based on the justification provided and with the condition that the applicant pay a fee-in-lieu of constructing the improvements for the entire frontage of Summit Drive. The fee shall be in the amount required to complete all such work, including but not limited to design, obtaining permits and approvals from third parties, and construction, and shall be based on bona fide bids, as stated in the Conditional Use approval. The motion passed (5-0).

- Motion to approve modification to Section 602.M — Curbing (along Summit Drive)

The applicant is requesting a waiver from the requirement to install curbing along Summit Drive. In the alternative, the applicant has proposed to pay a fee-in-lieu of the improvements as per the Conditional Use decision. The engineer has recommended approval of this waiver request based on the justification provided and with the condition that the applicant pay a fee-in-lieu of constructing the

improvements for the entire frontage of Summit Drive. The fee shall be in the amount required to complete all such work, including but not limited to design, obtaining permits and approvals from third parties, and construction, and shall be based on bona fide bids, as stated in the Conditional Use approval.

❖ **Motion:** Edward Fisher moved, seconded by Kent Gardner to *approve* the waiver request based on justification provided and with the condition that the applicant pay a fee-in-lieu of constructing the improvements for the entire frontage of Summit Drive. The fee shall be in the amount required to complete all such work, including but not limited to design, obtaining permits and approvals from third parties, and construction, and shall be based on bona fide bids, as stated in the Conditional Use approval. The motion passed (5-0).

- Motion to approve modification to Section 602.M — Curbing (outside street right-of-way)

The applicant is requesting a modification of the requirement to install curbing with an eight (8") inch reveal outside the street right-of-way. In the alternative, the applicant has proposed curbing with a six (6") inch reveal along the access and parking areas. The engineer has recommended approval of this modification request based on the justification and alternative provided.

❖ **Motion:** Edward Fisher moved, seconded by Kent Gardner to *approve* the modification request based on the justification and alternative provided. The motion passed (5-0).

- Motion to approve waiver to Section 602.N — Sidewalks

The applicant is requesting a waiver from the requirement to install sidewalk along Summit Drive. In the alternative, the applicant has proposed to pay a fee-in-lieu of the improvements as per the Conditional Use decision. The engineer has recommended approval of this waiver request based on the justification provided and with the condition that the applicant pay a fee-in-lieu of constructing the improvements for the entire frontage of Summit Drive. The fee shall be in the amount required to complete all such work, including but not limited to design, obtaining permits and approvals from third parties, and construction, and shall be based on bona fide bids, as stated in the Conditional Use approval.

❖ **Motion:** Edward Fisher moved, seconded by Kent Gardner to *approve* the waiver request based on the justification provided and with the condition that the applicant pay a fee-in-lieu of constructing the improvements for the entire frontage of Summit Drive. The fee shall be in the amount required to complete all such work, including but not limited to design, obtaining permits and

approvals from third parties, and construction, and shall be based on bona fide bids, as stated in the Conditional Use approval. The motion passed (5-0).

- Motion to approve modification to Section 603.A, Appendix No. 17 — Parking Space Depth.

The applicant has requested a modification of the requirement to provide a parking space depth of twenty (20') feet. In the alternative, the applicant has provided a parking space depth of nineteen (19') feet as established in Section 707.3.D of the Zoning Ordinance. The engineer has recommended approval of this modification request based on the justification and alternative provided.

- ❖ **Motion:** Edward Fisher moved, seconded by Robert Munro to *approve* the modification request based on the justification and alternative provided. The motion passed (5-0).

- Motion to approve modification to Section 603.C — Horizontal Curve Radius.

The applicant has requested a modification of the requirement to provide horizontal curves within the parking lot at a minimum radius of five (5') feet. In the alternative, the applicant has provided a radius of four and a half (4.5') feet. Section 707.3.H of the Zoning Ordinance allows a minimum horizontal curve radius of four (4') feet.

- ❖ **Motion:** Edward Fisher moved, seconded by Robert Munro to *approve* the modification based on the justification and alternative provided. The motion passed (5-0).

- Motion to approve modification to Section 603.F — Parking Lot Lighting

The applicant has requested a modification of the requirement to provide parking lot lighting at a minimum average of two footcandles (2fc) at an elevation of three feet (3') above the surface. In the alternative, the applicant has proposed providing parking lot lighting at an average of one and one fourth footcandles (1.25fc) with a minimum of four tenths footcandles (0.4fc) at an elevation of three feet (3') above the surface, respectively. At their January 18, 2018 meeting, the West Hempfield Township Planning Commission recommended approval of this waiver request. We note that lighting needs to be provided on the buildings for lighting coverage at the entrances.

- ❖ **Motion:** Edward Fisher moved, seconded by Kent Gardner to *approve* the modification request based on the justification and alternative provided. The motion passed (5-0).

- Motion to approve modification to Section 605.F — High Voltage Transmission Line Setback (New Request This Submission)



The applicant has requested a waiver of the requirement to provide a seventy-five (75') foot setback between dwellings and any portion of high voltage transmission line right-of-way. No alternative has been provided. At their January 18, 2018 meeting, the West Hempfield Township Planning Commission recommended approval of this waiver request.

- ❖ **Motion:** Edward Fisher moved, seconded by Kent Gardner to *approve* the waiver request as submitted. The motion passed (5-0).

#### Storm Water Management

- Motion to approve modification to Section 122-43.0.3 — Separation Distance to a Limiting Zone

The applicant has requested a modification of the requirement to provide twenty-four (24") inches of separation between the bottom of the infiltration facility and a limiting zone. In the alternative, the applicant proposes to provide at least eighteen (18") inches between the limiting zone (groundwater) and the bottom of Basin A-I due to the flat conditions of the site. In addition, the applicant has followed the recommendations of their geotechnical consultant in the design of the facility. The engineer has recommended approval of this modification request based on the justification and alternative provided.

- ❖ **Motion:** Edward Fisher moved, seconded by Kent Gardner to *approve* the modification request based on the justification and alternative provided.

- Motion to approve modification to Section 122-45.B — Rational Method

The applicant has requested a modification of the requirement that the combination of Rational Method hydrographs based on timing shall be prohibited. In the alternative, the applicant proposes to use the combined hydrograph from the Basin A-2 outflow and the Basin A-I direct inflow for the routings of Basin A-I. The engineer has recommended approval of this modification request based on the justification and alternative provided.

- ❖ **Motion:** Edward Fisher moved, seconded by Kent Gardner to *approve* the modification request based on the justification and alternative provided and the recommendation of the Township Engineer. The motion passed (5-0).

- Motion to approve modification to Section 122-46.D.a.2 - Minimum Pipe Slope

The applicant has requested a modification of the requirement to provide a minimum pipe slope of 0.5 percent for storm water pipes. In the alternative, the applicant proposes pipe slopes of zero (0) percent from 1-3 to EW-I and from FE-I to FE-2 due to the flat conditions of the site. The applicant proposes the pipes to be eighteen (18") inches in diameter to aid in flushing if needed. The engineer has recommended approval of this modification request based on the justification and alternative provided.

- ❖ **Motion:** Edward Fisher moved, seconded by Kent Gardner to *approve* the modification request based on the justification and alternative provided and the recommendation of the Township Engineer. The motion passed (5-0).

- Section 122-46.D.a.3 - Minimum Pipe Cover

The applicant has requested a modification of the requirement to provide a minimum of one (1') foot of cover from the top of storm water pipes to the bottom of paving in vehicular areas. In the alternative, the applicant proposes Class 3 reinforced concrete pipe (RCP) in paved areas with less than one (1') foot of cover to bottom of paving. The engineer has recommended approval of this modification request based on the justification and alternative provided. At their January 18, 2018 meeting, the West Hempfield Township Planning Commission postponed action to allow the applicant to confirm the shallow inlet boxes can be constructed and the class of RCP be shown on the plan. It has been noted that these items have been addressed.

- ❖ **Motion:** Edward Fisher moved, seconded by Kent Gardner to *approve* the modification request based on the justification and alternative provided and the recommendation of the Township Engineer.

- Motion to approve the Preliminary/Final Land Development Plan with the condition that the applicant satisfies all outstanding comments and requirements to the satisfaction of the Township Engineer, Township Staff and comments/requirements referenced in Rettew Review Letter No. 3 dated March 26, 2018.

- ❖ **Motion:** Edward Fisher moved, seconded by Kent Gardner to *approve* the Preliminary/Final Land Development Plan with the condition that the applicant satisfies all outstanding comments and requirements to the satisfaction of the Township Engineer, Township Staff and comments/requirements referenced in Rettew Review Letter No. 3 dated March 26, 2018. The motion passed (5-0).

**C. Spring View Farm Dairy Operation WHTPC 1-18  
Storm water Management Plan – Major Land Development  
951 Eby Chiques Road**

There were no representatives for the applicant present at the meeting.

- ❖ **Action:** Moved by Edward Fisher and seconded by Robert Munro to *table* this matter until the May 1, 2018 Board of Supervisors meeting. The motion passed (5-0).

**VI. NEW MUNICIPAL COMPLEX.**

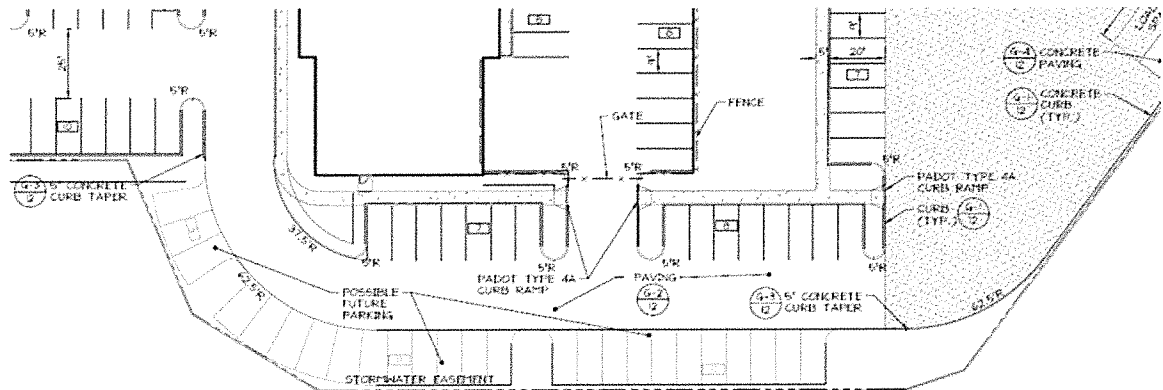
Andrew Stern presented the following report:

1. We are still looking at the end of June for substantial completion. We are still under budget!
2. On last month's agenda I had a proposed Frey Lutz contract for the newly installed HVAC system. This item was tabled for further review. I have just given additional information to Rob Munro and hope to discuss this with him soon. ***Mr. Stern stated this item will be placed on next month's meeting agenda.***
3. During the final bid preparation process I worked with DMAI to move our southern stormwater basins slightly in order to allow for a future parking area (see attached drawing). We have more than enough parking; however, most of the parking is on the west side of the building making access to the community room behind the fire station logistically difficult.

Our contractor misread the plans and installed 870 cubic feet of stone in the future parking area. They compacted the 5+ feet of stone at 8" lifts and prepared it for paving prior to realizing that it really wasn't in his contract. He asked if we wanted to keep it so he wouldn't have to remove it. They presented a cost of \$15,606 for the stone and paving of 25 additional spaces. The excavator agreed to charge us 50% of the cost for the stone as he faces an expense to remove the stone if we decline.

I have reviewed the proposed costs with Dale and believe the pricing is fair. While we don't need more parking spaces at this time, I believe we will once the community room starts to be consistently used. My recommendation is that we proceed with this work at this time.

**I am asking the Board to approve a change order for \$15,606 for the installation of twenty-five additional parking spaces.**



❖ **Motion:** *Kent Gardner moved, seconded by Robert Munro to approve a change order for \$15,606.00 for the installation of twenty-five additional parking spaces. The motion passed (5-0). Mr. Stern stated he will be taking one row of spaces to be used for cardboard recycling*

4. This month's major issue involves the police holding cells. We have three (3) holding cells and one (1) juvenile holding room. These rooms are at the top of our list with respect to municipal liability. When we have 'guests' in these rooms, anything that happens is our responsibility as our 'guests' are confined involuntarily. During design of the building, the Township was clear with our desire to have tall ceilings which are impenetrable. These rooms are in the tallest portion of the building with roof heights over twenty (20) feet. Upon our recent routine walk through, the Chief and I found the ceilings in these rooms to be at 8'0" in height with 5/8" regular drywall on a metal ceiling grid that any ordinary person could easily punch through and either cause harm to themselves, climb above, and/or use the metal grid material as a weapon. This is obviously unacceptable. The Chief and I both sent correspondence to Buchart Horn expressing our severe concern and dissatisfaction with this condition. We have since had several meetings and discussions. The approximate cost to resolve this is \$35,000. Buchart Horn has accepted that the ceiling construction specified was not appropriate and have offered to pay to correct it. They have not agreed that the height of the rooms is wrong. As such, at the time of this memo, Buchart Horn has offered to pay approximately 50% of the cost to correct this. We are still discussing this and may have an update at the meeting. Your option is to only have the ceiling material changed and leave the height as-is, with no cost to us, as per the recommendation of our architects. Our Chief strongly disagrees with this approach, and I support his concerns and desire to construct these rooms correctly.

**I am asking approval for a change order of approximately \$35,000.** At least half will be paid by Buchart Horn and we will most certainly address the remaining half at the end of the project along with our other added costs due to architectural issues. However, as the change is technically a change to our contracts with the

contractors, I need your approval for this work to move forward. Unfortunately this issue is holding up a sequence of other work.

*Mr. Stern reported Buchart Horn has agreed to take 100% responsibility for the material of the ceiling and to increase the height. Liability pertaining to the height of the ceiling is still being determined; however, present rationale is 50/50.*

❖ **Motion:** *Kent Gardner moved, seconded by Robert Munro to **approve** a change order not to exceed \$35,000 to resolve the issue of the police holding cell ceilings. The motion passed (5-0).*

5. The Fire Company has approved the lease agreement for their portion of the new building. It is ready for the Township's approval.

❖ **Motion:** *Kent Gardner moved, seconded by Robert Munro to **approve** the Lease Agreement between West Hempfield Township and West Hempfield Fire and Rescue Company. The motion passed (5-0).*

6. We have had a number of other minor issues which the Chief and I have been addressing. Some have added a slight cost to the project and others have reduced cost to the project.
7. Jason Sauder from the Fire Company has begun attending our bi-weekly construction meetings which has been very helpful as we bring the construction to a conclusion.
8. Dumpster Enclosure. Mr. Stern reported it would cost \$1,082.00 to correct the dumpster enclosure or it could be eliminated for a savings of \$5,300.00.

❖ **Motion:** *Edward Fisher moved, seconded by Kent Gardner to **eliminate** the dumpster enclosure at a savings of \$5,300.00. The motion passed (5-0).*

VII. UNFINISHED BUSINESS – None

VIII. NEW BUSINESS.

- A. Save A Warrior 5K, October 13, 2018, Mountville Elementary School. A registration form has been received from Theresa Baker, Organizer, for the second annual Mountville Save A Warrior 5K event scheduled for Saturday, October 13, 2018 which begins and ends at Mountville Elementary School. After discussion, the following action was taken:

❖ **Motion:** Edward Fisher moved, seconded by Robert Munro to **approve** the Registration for the Mountville Save A Warrior 5K event scheduled for Saturday, October 13, 2018 as submitted, with the caveat that a Special Event

Permit is obtained through PennDOT due to the fact that they will be crossing several State Roads. The motion passed (5-0).

B. Fire Police Appointment: Gregory S. Steffy. Police Chief Mark G. Pugliese I submitted a request that the Board approve and appoint Gregory S. Steffy as a Special Fire Police Officer with the West Hempfield Township Special Fire Police Unit of the West Hempfield Township Fire Company.

❖ **Motion:** Edward Fisher moved, seconded by Robert Munro to *approve* the appointment of Gregory S. Steffy as a Special Fire Police Officer with the West Hempfield Township Special Fire Police Unit of the West Hempfield Township Fire and Rescue Company. The motion passed (5-0).

C. Sylvan View Phase 2: Authorize preparation and advertising for the Archer Lane Traffic Ordinance.

❖ **Motion:** Kent Gardner moved, seconded by Robert Munro to *authorize* preparation and advertising for the Archer Lane Traffic Ordinance. The motion passed (5-0). The Ordinance will be placed on the Board of Supervisors May 1, 2018 Meeting Agenda for adoption.

D. Spring Road Tour: Set date and Advertise. The Board *unanimously agreed* to set the date for the Spring Road Tour for Monday, April 30, 2018 at 8:00 a.m. and to advertise same.

E. Search Firm Engagement

❖ **Motion:** Edward Fisher moved, seconded by Kent Gardner to *accept* the contract with the Pennsylvania Chiefs of Police Association to conduct a search for a new Police Chief at such time as needed. The motion passed (5-0).

IX. ORDINANCES, RESOLUTIONS, AND AGREEMENTS – None

X. APPROVAL OF PAYABLES.

FUND	AMOUNT	CHECK #'S
Payroll and Taxes	\$ 292,592.20	EFT
General Fund	\$ 269,910.58	30037 - 30182
Fulton Bank	\$ 1,066,816.69	194 - 208
Refuse Fund	\$ 113,566.55	2581 - 2594
WHT Escrow	\$ 1,500.00	205 - 207
State Fund	\$ 5,026.05	3209 - 3215
<b>Total</b>	<b>\$ 1,749,412.07</b>	

- ❖ **Motion:** Kent Gardner moved, seconded by Robert Munro to *approve* payment of all bills between March 1– March 31, 2018 and any residuals. The motion passed (5-0).

XI. GOOD OF THE ORDER.

A. UPCOMING MEETINGS

- May 1, 2018 - Regular Board of Supervisors Meeting

XII. ADJOURNMENT.

Chairman Dumeyer asked for a motion to adjourn the regular Board of Supervisors meeting at 8:58 p.m. to Executive Session to discuss a personnel matter.

- ❖ **Motion:** Kent Gardner moved, seconded by Robert Munro to *adjourn* the regular Board of Supervisors meeting at 8:42 p.m. into Executive Session to discuss a personnel matter. Motion carried unanimously (5-0).

Respectfully submitted,



Andrew Stern,  
Township Manager

