

**WEST HEMPFIELD TOWNSHIP SUPERVISORS RE-ORGANIZATIONAL
AND REGULAR BOARD MEETING
Minutes of January 3, 2017**

The re-organizational meeting and the regular monthly Board of Supervisors meeting was held at the Township Municipal Office, 3401 Marietta Avenue, Lancaster, Pennsylvania on Monday, January 3, 2017. David Dumeyer along with Board members Edward Fisher, Frank Burkhart, Kent Gardner and Naomi Martin were present. Also in attendance were: Township Manager Andrew Stern, Police Chief Mark Pugliese, Public Works Director Dale Getz, Zoning Officer Jodi Heffner and Finance/Personnel Director Brenda Baumbach, serving as Recording Secretary.

Reorganizational Meeting

CALL TO ORDER:

David Dumeyer called the reorganizational meeting to order at 7:30 pm and led with the Pledge of Allegiance.

A. Nomination and Election of Officers

David Dumeyer entertained nominations for Temporary Chairman.

Motion: Kent Gardner moved, seconded by Frank Burkhart, to appoint Andrew Stern as Temporary Chairman. Motion carried, 5-0.

David Dumeyer turned the meeting over to Andrew Stern who entertained nominations for the office of Chairman.

Motion: Kent Gardner moved, seconded by Frank Burkhart, to appoint David Dumeyer as Chairman. Motion carried, 5-0.

Chairman Dumeyer entertained nominations for the office of Vice-Chairman

Motion: Kent Gardner moved, seconded by Frank Burkhart, to appoint Edward Fisher as Vice Chairman. Motion carried, 5-0.

B. Appointment of Secretary/Treasurer and Assistant Secretary/Treasurer

Motion: Kent Gardner moved, seconded by Frank Burkhart, to appoint Andrew Stern as Secretary/Treasurer and to appoint Brenda Baumbach as Assistant Secretary/Treasurer. Motion carried, 5-0.

C. Appointment of Township Solicitor

Motion: Frank Burkhart moved, seconded by Kent Gardner, to appoint Josele Cleary of Morgan Hallgren, Crosswell & Kane as Township Solicitor. Motion carried, 5-0.

D. Appointment of Special Counsel for Labor Matters

Motion: Edward Fisher moved, seconded by Kent Gardner, to appoint Theresa Mongiovi of Brubaker, Connaughton, Goss & Lucarelli, LLC, as Special Counsel. Motion carried, 5-0.

E. Appointment of Township Engineer and Alternate Engineer

Motion: Kent Gardner moved, seconded by Edward Fisher, to appoint Melissa Kelly of Rettew Associate as Township Engineer. Motion carried, 5-0.

Motion: Edward Fisher moved, seconded by Kent Gardner, to appoint David Miller/Associates as Alternate Engineer. Motion carried, 5-0.

F. Appointment of Sewage Enforcement Officer and Alternate SEO

Motion: Frank Burkhart moved, seconded by Kent Gardner, to appoint Marvin Stoner as SEO. Motion carried, 5-0

Motion: Frank Burkhart moved, seconded by Kent Gardner, to appoint David Lockhart as Alternate SEO. Motion carried, 5-0.

G. Appointment of CPA Firm to Audit 2016 Financial Records

Motion: Edward Fisher moved, seconded by Kent Gardner, to appoint Bertz & Hess Certified Public Accountants to audit the Township's 2016 financial records. Motion carried, 5-0.

H. Appointment of Zoning Hearing Board Member

Motion: Kent Gardner moved, seconded by Frank Burkhart, to appoint Daryl Peck to the Zoning Hearing Board with term expiring December 31, 2019.

I. Appointment of Zoning Hearing Board Solicitor and Alternate Solicitor

Motion: Kent Gardner moved, seconded by Frank Burkhart, to appoint Matthew Creme of Nikolaus & Hohenadel as Zoning Hearing Board Solicitor. Motion carried, 5-0.

Motion: Edward Fisher moved, seconded by Kent Gardner, to appoint Julie Miller of Russell Krafft & Gruber as Alternate Zoning Hearing Board Solicitor. Motion carried, 5-0.

J. Appointment to the Planning Commission

Motion: Kent Gardner moved, seconded by Frank Burkhart, to appoint James Stuckey to fill an unexpired term ending December 31, 2017.

Motion: Edward Fisher moved, seconded by Kent Gardner, to appoint Barry Carter to a four year

term ending December 31, 2020. Motion carried, 5-0.

K. Appointment of Alternate Member(s) to the Planning Commission (Resolution 1-2017)

L. Appointment of Representative to the Hempfield Area Recreation Commission (HARC)

Motion: Frank Burkhart moved, seconded by Kent Gardner, to appoint Edward Fisher to serve on the Hempfield Area Recreation Commission for a term ending December 31, 2019. Motion carried, 5-0.

M. Appointment of Representative to the Lancaster Area Sewer Authority (LASA)

Motion: Kent Gardner moved, seconded by Frank Burkhart, to appoint Edward Fisher to the Lancaster Area Sewer Authority (LASA) for a term ending December 31, 2021.

N. Appointment of Voting Delegate for the PSATS State Convention

Motion: Kent Gardner moved, seconded by Edward Fisher, to appoint Andrew Stern as voting delegate to the PSATS State Convention. Motion carried, 5-0.

O. Designation of Depository for Township Funds

Motion: Edward Fisher moved, seconded by Kent Gardner, to designate Union National Community Bank – Landisville Branch, PLGIT, Wells Fargo, Great Eastern, and BB&T (formerly Susquehanna Trust) as the depositories for Township funds. Motion carried, 5-0.

P. Setting of Bond Amount for Treasurer (Andrew Stern) & Assistant Treasurer (Brenda Baumbach)

Motion: Frank Burkhart moved, seconded by Kent Gardner, to set the bond amount for 2017 at \$1,500,000.00 for both the Treasurer and Assistant Treasurer. Motion carried, 5-0.

Q. Adjournment of Reorganizational Meeting

Motion: Chairman David Dumeyer closed the reorganizational meeting at 7:55 pm.

REGULAR BOARD MEETING

A. CALL TO ORDER – Chairman David Dumeyer called the Board meeting to order at 7:55 pm.

B. APPROVAL OF MINUTES – October 20, 2016 and December 6, 2016

Motion: Frank Burkhart moved, seconded by Kent Gardner, to approve the October 20, 2016 Joint Meeting minutes as presented. Motion carried, 5-0.

Motion: Kent Gardner moved, seconded by Frank Burkhart, to approve the December 6, 2016

Board minutes as presented. Motion carried, 5-0.

C. COMMUNICATIONS

1. BOARD OF SUPERVISORS

- i. Kent Gardner asked if Mr. Stern had contacted Tony Crocamo regarding his continued representation of the Township on the LIMC Land Use Advisory Board (LUAB). Mr. Gardner will take his place if necessary to insure Township representation on LUAB. Ed Fisher suggested that someone from the Planning Commission also be on LUAB. Mr. Dumeyer said this issue could be discussed at the next joint meeting of the Supervisors and the Planning Commission.
- ii. Naomi Martin thanked Chief Pugliese for his distribution of pins.
- iii. Frank Burkhart thanked Dale Getz and the Public Works crew for removing the snow, slight as it was, off the roads on December 17-18. It was a good call not to use any of the Township's salt supply.

2. TOWNSHIP MANAGER

- i. Andrew Stern said the Township budget for 2017 is on the record and the Lancaster County Tax Collection Bureau has been notified of the new millage rate.
- ii. The new Township website will be up and running any day now.
- iii. The Twitter account for the Township is gathering followers.
- iv. The solar option for the new building will be discussed under Item F – New Business.
- v. He will meet next week with Mr. Schopf of 3493 Marietta Avenue to discuss the Traditional Village rezoning possibilities.
- vi. The proposed dates for bidding on the new building have been determined.
- vii. He has ordered a new telephone system that will also be used for the new building. The current system is not repairable and does not work during evening hours.
- viii. The Kames Hill Road project is progressing on schedule.
- ix. General Code (a document management company) is working on a proposal to update the Township's Code of Ordinances and to produce an online format of the Ordinances. This method makes it easier to research and locate specific ordinances and is less expensive than the printed version. A minimum number of printed books of the Ordinances will be maintained.

- x. He has signed a letter of support for the USDA Conservation Grant application by Rettew Associates, which is looking to do some innovative agricultural projects within urban areas. WHT has been identified as a potential location for these projects if the grant would come in. He will discuss specific projects at that time.
- xi. He provided Board members with a short list of goals for 2017. Chief Pugliese has also compiled a list of goals and he will work with Mr. Stern to categorize and prioritize the goals and present them to the Board for discussion at a later date. He acknowledged that not every item on the list will be accomplished in 2017.
- xii. The UGI/Stony Battery Road project has been improving slowly. East Hempfield Township has been leading the charge regarding the UGI construction.
- xiii. Buckeye Corrugated (3990 Continental Drive) requested an appeal of its tax assessment from the Lancaster County Board of Appeals. The appeal was denied and Buckeye has filed suit in the Court of Common Pleas. Hempfield School District is intervening in this suit because it has the highest monetary stake in this appeal. His question for the Board is does the Township wish to be involved in the suit or do we let the School Board take the lead. He does not have a lot of details regarding the appeal nor is he sure what the applicant is requesting. Frank Burkhart feels that Buckeye does not have much of a chance with its lawsuit. Mr. Fisher said he is comfortable with letting the School District handle this matter. Mr. Stern will ask the School District what is the amount of the assessment reduction request.
- xiv. The UCC Regional Board has scheduled a hearing for January 17 regarding an appeal by Cooper Booth/Bardon (100 Lincoln West Drive). Zoning Officer Jodi Heffner said CB is appealing the UCC requirement that there be at least 60' between commercial properties due to potential fire incidents. However, a railroad bed is located less than 60' from the rear of the Cooper Booth property. The other option for CB is to install a 3' interior firewall which they cannot accommodate because of freezer pipe locations. The downtime needed to install a firewall would be expensive and detrimental for CB. The UCC will issue a decision on the appeal at a later date.
- xv. A police officer from the Township has been accepted to the Lancaster County Drug Task Force and will begin this assignment in late January/early February 2017.
- xvi. He provided Board members with correspondence from the Lancaster County District Attorney's office regarding the PA Sunshine Act for their review.
- xvii. He received a routine letter from Lancaster City regarding a water allocation permit application to DEP.
- xviii. Senator Ryan Aument will sponsor a breakfast on January 13 at 7:30 a.m. Kent Gardner and Dave Dumeyer are definitely attending.

- xix. He reminded the Board the annual PSATS Convention is scheduled for April 17-20, 2017. If any Board member is interested in attending, please let either him or Brenda know for registration information.
- xx. Mr. Stern mentioned an invitation to the PA Farm Show Luncheon. Board can RSVP directly should they decide to attend.
- xxi. The Zoning Officer is working on finalizing 115 expired permits dating back to 2008. One negative when Because the Township uses third party inspectors, one negative aspect is they are paid upfront and it can be difficult to compel them to do final inspections. The Township collects the fees for the inspection from the permit applicant and then forwards the money to the inspector. Mr. Stern is working to resolve this difficult issue regarding final inspection reports.
- xxii. Beginning February 2017, each monthly report to the Board will contain specific department information.
- xxiii. The East Hempfield Water Authority has increased its rates as of January 2017. Mr. Stern said that Hempfield Water Authority rates are significantly lower than other area water authorities. Dave Dumeyer asked if WHT has representation on the Water Authority Board and whether we should. Mr. Stern will look into this matter. The Water Authority will be using the rate increase money to do some much-needed infrastructure repairs and upgrades to water meters.
- xxiv. A time extension of 30 days has been given for the Stony Battery Commerce Center/Primrose Lane project. Representatives for this project did not appear as scheduled at the October 2016 BOS meeting.

3. RESIDENTS

Jason Sauder gave the 2016 year-end report for West Hempfield Fire and Rescue. They responded to 505 calls during the year and the average firefighter response per call was 6.8. WHFR appreciates the support of the Board of Supervisors and the members are looking forward to the start of the new building project.

D. SUBDIVISION, LAND DEVELOPMENTS AND PLANNING MODULES

1. GEORGE & LORRAINE LEWIS – 1725 CLEAR SPRING ROAD – SEWAGE FACILITIES PLANNING MODULE

The Lewises propose to subdivide a 5.29 acre lot into two lots of 1.45 acres and 3.84 acres respectively, and to build a single family dwelling with a driveway and stormwater facilities on the 3.84 acre lot. At the October 6, 2016 meeting, the Board adopted a conditional use for subdivision with conditions. This proposal was a briefing item at the December 16, 2016

Planning Commission meeting.

Motion: Edward Fisher moved, seconded by Kent Gardner, to adopt Resolution 2-2017 and to authorize the Chairman to sign the Sewer Facilities Planning Module for 1725 Clear Spring Road. Motion carried, 5-0.

2. KINSLEY EQUITIES II, LP – FINAL SUBDIVISION PLAN – 3639 HEMPLAND ROAD

Lee Webb of Site Design Concepts and Mike Jeffers of Kinsley Equities II, LP reviewed the subdivision plans for the L-shaped property located at 3639 Hempland Road and currently occupied by two warehouses. The property has frontage on both Hempland Road and Donnerville Road. The proposed subdivision line will create two lots. They are asking for five waivers.

Motion: Edward Fisher moved, seconded by Kent Gardner, to recommend approval of the waiver to Section 404.C.3 – Existing Features based on the justification provided. Motion carried, 5-0.

Motion: Edward Fisher moved, seconded by Kent Gardner, to recommend approval of the waiver to Section 602.K – Reconstruction of Existing Streets based on the justification provided. Motion carried, 5-0.

Motion: Edward Fisher moved, seconded by Kent Gardner, to approve a deferment of Section 602.M – Curbing along North Donnerville Road and Hempland Road based on the justification provided. If in the future the Township deems curbing necessary, it will be installed. Motion carried, 5-0.

Motion: Edward Fisher moved, seconded by Kent Gardner, to approve a deferment of Section 602.N – Sidewalks along North Donnerville Road and Hempland Road based on the justification provided. If in the future the Township deems sidewalks necessary, they will be installed. Motion carried, 5-0.

Motion: Edward Fisher moved, seconded by Kent Gardner, to recommend approval of the waiver to Section 602.R – Clear Sight Triangle based upon the justification and alternative provided. Motion carried, 5-0.

Motion: Edward Fisher moved, seconded by Kent Gardner, to approve the Final Subdivision Plan for Kinsley Equities II, LP, 3639 Hempland Road, with the condition that the applicant resolves the setback issue with the existing tank and that all remaining Engineer and Staff comments are addressed. Motion carried, 5-0.

3. WHT MUNICIPAL COMPLEX – PRELIMINARY/FINAL LAND DEVELOPMENT PLAN

Todd Vaughn of David Miller/Associates told the Board that in the time since he was here last, the only change to the proposed Municipal Services Building plan has been to relocate the basin

closer to the rear property line which increases the capacity of this area to allow for parking along the back should the Township deem it is needed at some point. It is less expensive to make the change now than in the future.

On December 26, 2016, Mr. Vaughn met with Mr. Heisey, the property owner to the rear of the building site, to discuss the stormwater pipe that will run through his field and discharge into the swale. They were able to reduce the riprap and the size of the pipe to slow down the velocity of the water. He showed Mr. Heisey what the pipe would look like and where it would be located in his field. David Miller Associates has prepared a description and an easement exhibit as requested by Township Solicitor Josele Cleary and the process of the getting the new stormwater easement agreement is underway. Mr. Heisey has requested that the prior easement (done in conjunction with prior development plans for the property) be abandoned.

Frank Burkhart asked about the location of the prior easement and if there are any plans for future infiltration should there be any further land development in the area between Dollar General and the tobacco warehouse. Mr. Vaughn said he is not aware of the contours in that area or how Dollar General handles its stormwater runoff. In response to Mr. Burkhart's question about what depth the water will enter the stream at the discharge point, Mr. Vaughn said the depth is about two feet.

Rettew Associates has reviewed the plans and is asking for five modifications which were discussed by the Board before the following motions were made:

Motion: Edward Fisher moved, seconded by Kent Gardner, to approve a waiver of Section 305 – Preliminary Plan Processing based on the justification provided. Motion carried, 5-0.

Motion: Edward Fisher moved, seconded by Kent Gardner, to approve a waiver of Section 403 – Traffic Impact Study based on the justification provided. Motion carried, 5-0.

Motion: Edward Fisher moved, seconded by Kent Gardner, to approve a waiver of Section 602.R – Clear Sight Triangle based on the justification provided and the approved PennDOT permit. Motion carried, 5-0.

Motion: Edward Fisher moved, seconded by Kent Gardner, to approve a waiver of Stormwater Ordinance Section 122-46.4 – Pipe Length, Slope and Cover based on the justification provided. Motion carried, 5-0.

Motion: Edward Fisher moved, seconded by Kent Gardner, to approve a waiver of Stormwater Ordinance Section 122-47.3 – Emergency Spillway based on the justification and the alternative provided. Motion carried, 5-0.

Motion: Edward Fisher moved, seconded by Kent Gardner, to approve the Preliminary/Final Land Development Plan for the West Hempfield Township Municipal Services Complex, provided that all remaining Engineer and Staff comments are addressed. Motion carried, 5-0.

E. OLD BUSINESS – There is none.

F. BUILDING COMMITTEE UPDATE

Mr. Stern reported that he will meet with members of West Hempfield Fire and Rescue and the building architect later this week to discuss changes as requested by WHFR and any additional costs involved. The architect has requested that no more changes be made so that the bid documents can be finalized and sent to the Township Solicitor for review.

1. HEISEY PROPERTY

i. Stormwater Easement

Mr. Stern has asked Mr. Vaughn to prepare an alternate bid for the existing stormwater easement as an emergency backup should Mr. Heisey not sign off on everything before the contract goes out for bid. Mr. Heisey has a draft of all the agreements and we have provided everything he asked for.

ii. Grant in Lieu of Condemnation – Resolution 3-2017

As part of the process, Josele Cleary prepared the easement agreement based on the guidance provided to her by the Township. She suggested the Township adopt Resolution 3-2017 – Grant in Lieu of Condemnation. This method is customary in most counties when doing easements in order to avoid paying real estate transfer taxes.

Motion: Kent Gardner moved, seconded by Frank Burkart, to adopt Resolution 3-2017 – Grant in Lieu of Condemnation. Motion carried, 5-0.

2. THIRD SUN SOLAR PROPOSAL

Andrew Stern introduced Mr. Gamble of Third Sun Solar and his company's proposal to incorporate solar power at the new Municipal Complex. This could be an add-on project either during or at the end of the building project. Third Sun Solar took on the Township project as a feasibility analysis due to the number of questions to be answered and issues to be addressed. He provided a depiction of placing panels on the roof of the building as opposed to the land space around the building. The diagram of the population of panels on the roof is not exact and he would have to work with the engineer to account for rooftop air handling units. The maximum number of panels is 600 and they would be sloped so it is not likely the panels could be seen from the street. The panels would be tilted about 10-15 degrees so the edge of a panel might be visible from the street but is not a visibility hazard.

Third Sun Solar uses weather data to calculate the number of panels needed, based on the yearly average amount of sunshine. Solar power panels are usually sold to municipalities in three ways: as a cash purchase, as a municipal bond or as a Power Purchase Agreement (PPA). With a PPA, the Township would sell the rights for TSS to use the building and place the panels on the roof.

TSS would own the panels throughout the life of the project. One advantage with a PPA is there is no cash outlay. TSS would also handle all the financing and retain ownership of the panels. Another advantage of using a PPA is the Investment Tax Credit, which is approximately 30% of the cost of the system, which is \$400,000 so an immediate \$120,000 can be deducted. This method requires that WHT sells the electricity to TSS at a negotiated rate. If our electric utility (PPL) charges 8.6 cents per kilowatt hour, TSS could sell power to the Township for 7 cents so we would pay 1.6 cents less per kWh hour.

Kent Gardner asked about the estimates and if Mr. Gamble used the billing information solely from this building or also from the Fire Company. Mr. Gamble said he was unable to get that information so he used national data from fire companies to estimate the power usage for a fire-police type of building. Another advantage of using solar panels is we pay for the system in the first 10 years on a 30 year system. After 10 years the system becomes a revenue-generating opportunity for the Township.

Mr. Stern will pursue the solar option if Board is interested. There are a number of legal questions and issues to be addressed. There is no way this proposal would be resolved by the time the project goes to bid, but he can ensure that the bid specs are crystal clear and that this option could be accommodated into the project. He endorses green power as a practical and cost efficient element and at \$200,000 this is a bargain. He would like to look at another entity to audit the proposal to verify the data. Mr. Gamble can obtain references from current users such as the Lancaster County Public Safety Training Center on Champ Boulevard and other entities using solar panels.

Kent Gardner inquired about the guarantee on the panels. Mr. Gamble said only a 5% degradation occurs in 30 years. TSS would be maintaining the panels so if a panel needs work or replacing, it is the responsibility of TSS. The maximum number of panels on the roof included in this proposal is 600 but we probably do not need that many so the cost would go down. Mr. Stern said solar panels over the entire roof would also help with cooling costs. Mr. Gamble said solar panels are excellent for snow removal on the roof as snow does not lie on the panels. The panels are tied down with ballasts during installation and do not penetrate the roof so there is no compromising the integrity of the roof structure.. Mr. Gardner said UV rays are what break down roof structures so solar panels could help slow down the roof degradation.

Mr. Gamble can put together an RFP in which TSS would be one of the bidders and he is willing to make a presentation of the final engineering once it is done. Ed Fisher thinks solar power is definitely worth some investigation. One way or another the building should be set up so that we could conceivably add solar at some point. Kent Gardner said we could incorporate some panels on some slopes as a starting point. Mr. Stern has the full proposal from TSS in his office if any Board member would like to review it.

G. NEW BUSINESS

1. Purchase of Truck for Public Works Department

Director of Public Works Dale Getz presented a proposal for the purchase of a truck for the Public Works Department. The truck he has selected is dressed and ready to go. It has a stainless steel body, a snow plow and a salt spreader. It is a leftover 2016 model at a good price from Whitmoyer Auto. Mr. Getz said the truck we currently own has 46,000 miles on it and is worth \$7,500 because it has had two transmissions replaced. Ed Fisher is in favor of bidding out the old truck rather than using it as a trade-in. Frank Burkhart asked if we truly need a diesel truck. Ken Gardner said we want a diesel engine if the truck will be used to plow snow in some Township developments. The consensus is that Whitmoyer's prices are competitive. The new truck is slightly bigger and can accommodate a bigger plow, which translates to 1-2 passes when plowing instead of 4-5 passes.

Motion: Kent Gardner moved, seconded by Ed Fisher, to do a cash purchase of the 2016 Ford F-550 dump truck and plow and to explore other possibilities for disposing of the current dump truck. Motion carried, 4-1. No – Mr. Burkhart.

2. Real Estate Transfer Tax Refund, Lot 52, Eagles View

Andrew Stern reported that this property was sold by one family member to another. Abstract Associates, the settlement company, mistakenly paid the real estate transfer tax when it did not have to. The PA Department of Revenue has agreed to refund its portion of the tax (\$1,250) to the settlement company.

Motion: Frank Burkhart moved, seconded by Kent Gardner, to refund \$1,250 to Abstract Associates for the property located at Lot 52, Eagles View. Motion carried, 5-0.

2. Appointment of Alternate Members to the Planning Commission – Resolution 1-2017

Motion: Kent Gardner moved, seconded by Ed Fisher, to adopt Resolution 1-2017 naming Dan Nonnemacher (term expires December 31, 2020) and Alice Yoder (term expires December 31, 2020) as alternate members of the Township Planning Commission. Motion carried, 5-0.

3. Authorization for Township Manager to Sign for Truck Purchase – Resolution 5-2017

Motion: Kent Gardner moved, seconded by Ed Fisher, to adopt Resolution 5-2017 authorizing Township Manager Andrew Stern to sign for the purchase of the Ford F-550 truck. Motion carried, 5-0.

H. ORDINANCES AND RESOLUTIONS

1. RESOLUTION 4-2017 ESTABLISHING FEES FOR 2017

Andrew Stern requested that the Board table this resolution and continue to use the 2016 fee schedule which will remain in effect until such time the new resolution is ready to be adopted.

Motion: Kent Gardner moved, seconded by Ed Fisher, to table Resolution 4-2017 and allow the

current 2016 fees to apply until such resolution is ready to be enacted. Motion carried, 5-0.

I. APPROVAL OF PAYABLES

Motion: Kent Gardner moved, seconded by Frank Burkhart, to approve payment of all bills between December 1 through December 31, 2016 and any residuals. Motion carried, 5-0.

Payroll/Taxes.....	\$182,557.72	Electronic Payment
General Fund.....	\$133,421.98	Checks 27060 - 27151
Sewer Fund.....	\$ 4,845.90	Checks 3723
Refuse Fund.....	\$ 63,874.04	Checks 2337 - 2341
Street Light.....	\$ 4,442.36	Checks 395
Fire Hydrant.....	\$ 0	Checks
Escrow Fund.....	\$ 4,355.97	Checks 155
State Fund.....	\$ 572.22	Checks 3040 - 3042

J. ADJOURNMENT TO EXECUTIVE SESSION TO DISCUSS A PERSONNEL ISSUE AND A LEGAL MATTER

Motion: Kent Gardner moved, seconded by Ed Fisher, to adjourn the meeting and move to executive session at 9:55 p.m. Motion carried, 5-0.

Respectfully submitted,



Andrew Stern
Township Manager

