



**WEST HEMPFIELD TOWNSHIP SUPERVISORS' MEETING AGENDA
TUESDAY, JANUARY 2, 2024, 7:00 P.M.**

ORGANIZATION MEETING:

- A. Call to order.
- B. Oath of Office.
 - 1. Rob Munro, Supervisor
 - 2. Barry Carter, Supervisor
- C. Nomination and election of officers.
 - 1. Chairman
 - 2. Vice-Chairman
- D. Appointment of Secretary/Treasurer.
 - 1. Andrew Stern, Secretary/Treasurer
 - 2. Amy Slutter, Assistant Secretary/Treasurer
- E. Appointment of Township Solicitor.
 - 1. Josele Cleary; Morgan, Hallgren, Crosswell & Kane
- F. Appointment to the West Hempfield Township Municipal Authority
 - 1. Accept Resignation of Naomi Martin.
 - 2. Kent Gardner, term to expire December 31, 2028
 - 3. Barry Carter, term to expire December 31, 2026
- G. Appointment of Special Counsel for Labor Matters.
 - 1. Post & Schell, P.C.
- H. Appointment of Township Engineer.
 - 1. Rettew Associates, Township Engineer
 - 2. C.S. Davidson, Alternate Township Engineer
- I. Appointment of Traffic/Transportation Engineer
 - 1. HRG
 - 2. Arro, Alternate
- J. Appointment of Sewage Enforcement Officer and Alternate.
 - 1. South Penn Code Consulting (Keith Hunnings), SEO
 - 2. Rettew, Alternate SEO
- K. Appointment of Building Code Official
 - 1. Josh Nelson, BCO, Commonwealth Code Inspection Service, Inc.

- L. Appointment of Zoning Officer
 - 1. Dwayne Steager, BCO, Zoning Officer
 - 2. Lindsay Gerner, Assistant Zoning Officer
 - 3. Linda Ringer, Assistant Zoning Officer

- M. Appointment to the Planning Commission
 - 1. Rick DelGiorno, effective January 4, 2024, term to expire December 31, 2027
 - 2. Robert Skuya, Alternate, term to expire December 31, 2027, Resolution 1-24.
 - 3. Susan Dicklich-Nelson, Alternate, term to expire December 31, 2027, Resolution 2-24

- N. Appointment to Zoning Hearing Board.
 - 1. Ciro Gambone, term to expire December 31, 2028, Resolution 3-24

- O. Appointment of Solicitor to Zoning Hearing Board.
 - 1. Nikolaus & Hohenadel, ZHB Solicitor
 - 2. Julie Miller; Russell Kraft & Gruber, Alternate ZHB Solicitor

- P. Appointment of Open Records Officer
 - 1. Linda Ringer - Administration
 - 2. Kerri Sensenig – Police Department

- Q. Appointment of voting delegate for the PSATS state convention
 - 1. Dave Dumeyer, Delegate
 - 2. _____, Alternate Delegate

- R. Designation of depository for Township funds.
 - 1. Fulton Bank, ACNB Bank, PLGIT, and Charles Schwab

- S. Set 2024 mileage reimbursement rate to be IRS standard rate

- T. Adopt 2024 Purchasing Policy

- U. TDR Fair Market Value
 - 1. Resolution 4-24 (per Ordinance 03-2021)

- V. Setting bond amount for Treasurer and Assistant Treasurer.
 - 1. Set bond amount for 2024 at \$1,500,000, each

- W. Adjournment of organizational meeting into regular meeting

REGULAR MONTHLY MEETING:

- A. Call to order.
- B. Approval of minutes.
 - 1. December 5, 2023
- C. Communications.
 - 1. Board of Supervisors
 - 2. Township Manager
 - 3. Treasurer's Report
 - 4. Department Reports: Police, Public Works, Zoning/Land Use, Fire, EMS
 - 5. Township Engineer's Report
 - 6. Residents
- D. Subdivisions, land developments, and planning modules.
 - 1. WHTPC11-2020, 4324 Marietta Avenue, Turtlerace, LLC
 - i. Release Financial Security of \$155,284.00, leaving zero balance
 - 2. WHTPC10-2023, 1037 Prospect Road, Miller
 - i. Major Stormwater Plan
- E. Unfinished Business
- F. New Business.
 - 1. Sauder/Strickler Streambank Restoration Project
 - i. Grant Contract to Aquatic Resource Restoration Company, \$69,960.00
 - 2. Hempfield Youth Association Park Agreement
 - 3. 2024 Paving, Authorize Bidding
- G. Ordinances and Resolutions.
 - 1. Resolution 5-24, Paving Escalator
 - 2. Resolution 6-24, Non-Uniformed Pension Asset Smoothing
 - 3. Resolution 7-24, Police Pension Asset Smoothing
- H. Approval of Payables.
- I. Adjournment to Municipal Authority Meeting.

UPCOMING MEETING: Tuesday, February 6, 2024 Regular Meeting