

WEST HEMPFIELD TOWNSHIP SUPERVISORS MEETING
Minutes of August 3, 2023

The regular meeting of the Board of Supervisors was held at the West Hempfield Township Municipal Building, 3476 Marietta Avenue.

Chairman David Dumeyer and Board Members Edward Fisher, Kent Gardner, Naomi Martin and Robert Munro were present at the meeting. Also in attendance were Township Manager Andrew Stern; Director of Land Use Dwayne Steager; Director of Planning Lindsay Gerner; Finance/HR Director Amy Slutter; Public Works Director Dale Getz; and Police Chief Lisa Layden. Recording Secretary Judy Carrier was in attendance remotely via Zoom.

A. CALL TO ORDER - Chairman Dumeyer called the meeting to order at 7:00 p.m. and led with the Pledge of Allegiance.

B. POLICE

1. Retirement: Officer Bart Hollis, Resolution 10-23. Chief Layden shared a brief biography thanking Officer Hollis for his many years of service and numerous commendations and awards, and presented him with a plaque. Chairman Dumeyer read Resolution No. 10-23 recognizing the contributions, dedication and faithful service of Officer Hollis to West Hempfield Township and to its residents over the past twenty-four years.

➤ **Motion** was made by Kent Gardner and seconded by Robert Munro to *adopt* Resolution No. 10-23 honoring the service of Officer Bart L. Hollis on the occasion of his retirement from the West Hempfield Township Police Department. The motion carried unanimously (5-0).

Representatives from Mountville Borough also presented Officer Hollis a plaque for his outstanding service and a short recess was taken for photos and to allow the families and police officers present to adjourn to the police department for photos and refreshments.

C. APPROVAL OF MINUTES

1. July 6, 2023. **Motion** was made by Robert Munro and seconded by Kent Gardner to *approve* the July 6, 2023 Regular Meeting Minutes as presented. The motion passed (4-0-1) with Naomi Martin abstaining due to not being present at the meeting.

D. COMMUNICATIONS

1. Board of Supervisors – Chairman Dumeyer announced there will be **no** Municipal Authority meeting this month and there will be **no** Executive Session following tonight’s regular meeting.
2. Township Manager - Andrew Stern reviewed his written report. There were no comments or questions.

INTERNAL MATTERS

1. **Revenues.** Update on EIT and LST. Distributions from LCTCB are shown below.

	2021 YTD	2022 YTD	2023 YTD
EIT	1,402,184	1,541,628	1,603,683
LST	183,554	148,719	161,337
OTHER	1,078	2,207	10,995
NON-RESIDENT	15,658	22,751	29,551
TOTAL	\$ 1,602,474	\$ 1,715,305	\$ 1,805,566

*Above numbers are the amounts distributed to us, net of LCTCB fees.

2. **Phone Project.** Phone conversion is complete and has been working great!
3. **National Night Out.** Tuesday, August 2, 2023, at Leisure Lanes, 6pm – 8pm. Please join our police and other staff. This has been an awesome event in prior years. Please wear your WHT shirts and mingle with our residents!
4. **Office Hours.** Summer hours have started. We have not had a lot of residents coming in before 8 or after 5:30, but we also have not had complaints about being closed Friday’s. We did add a phone option to report missed trash so that Republic can be notified on Fridays directly.
5. **DROP.** We have been advised by our labor council that our DROP (Deferred Retirement for our Police) ordinance will need to be updated due to changes in state law. Our labor attorney is working with the Police Association’s attorney to finalize the ordinance.
6. **Vehicles.** Our old trailer has been salvaged by our insurance company. Our old zoning Trailblazer has been salvaged by us. Our new trailer and new Jeep are in service. The remaining police SUV will soon be in service (waiting on final parts for upfitting).
7. **EHT Truck Routes.** On July 24, Dave Dumeyer, Ed Fisher, Cpl. McKernan, and I met with our East Hempfield colleagues to further discuss truck route alternatives. Their engineer will be finalizing a report.

8. **Hempfield Rec & HYA.** HYA is seeking to add a soccer field to Silver Spring Park and a small baseball field to Fairview Park. We are supportive of their request. We are gathering additional information on any Township expenses that might be requested by them.

EXTERNAL MATTERS

1. **462 Bridge Project.** As you are aware, PennDOT imposed a 10-ton weight limit on the bridge. Along with Columbia, Wrightsville, and Hellam, we are trying to come to a realistic resolution with PennDOT about emergency vehicles responding to calls on the bridge or crossing the bridge in emergencies. Rep. Miller is assisting us with this.

PERSONNEL

1. **Police.**
 - a. Officer Bart Hollis is retiring at the end of July.
 - b. We have one officer out on Heart/Lung due to a training injury. He should return to light duty in several weeks. Full duty might be 12 weeks or more.
2. **Staffing.** We remain fully staffed for all positions.
3. **F&M.** On July 12, 2023, I spoke to a group of 20 F&M students who are participating in their summer internship program with non-profits and government agencies.

OUTSIDE BOARDS AND COMMITTEES

1. **LIMC.** The next meeting will be August 9 at Lancaster City Hall.

CORRESPONDENCE

1. **Northwest Lancaster County River Trail.** East Donegal Township has withdrawn from the Intermunicipal Agreement. Columbia Borough is working on a new agreement for the municipalities which wish to continue working together.
3. **Treasurer's Report - Current Month-to-Date and Prior Month Detail Reports** were submitted and reviewed. There were no questions or comments.
4. **Department Reports: Police, Public Works, Zoning/Land Use, Fire, EMS.** Written reports were submitted and reviewed. Robert Munro thanked Chief Laden for defining the glossary of police terms.

5. Township Engineer's Report – There were no questions or comments on the written report submitted by Melissa Kelly.

6. Residents.
 - Robert Atkins, Sterling Way -
 - Motorcycle Harassment - Questioned Vehicle code enforcement pertaining to motorcycle harassment. *Chief Layden informed that police are allowed to stop but not chase motorcycles and offered to speak with Mr. Atkins directly to further discuss the issue.*

 - Fireworks Safety. At a previous meeting the Board recommended that Mr. Atkins contact his State Representative regarding his concerns about fireworks safety. He reported that when doing so he learned that Municipalities have authority to set ordinances regarding fireworks. *The Board informed that West Hempfield Township has no such ordinance at the present time.*

 - Sewer Line Repair – Commented that it was a sloppy repair job. *Dale Getz informed that the repair that has been done is “cold patch” and final paving is scheduled within a few days.*

 - Thomas Mondeau, Stonehouse Lane. Stated his opposition to banning fireworks should the board choose to consider that.

E. SUBDIVISIONS, LAND DEVELOPMENTS, AND PLANNING MODULES

1. **WHT 06-2023 Pure Water Technology (90 days: October 18, 2023)**
Preliminary/Final Subdivision & Land Development Plan
Applicant: Pure Water Technology
Location: Lot 2 of Corporate Center Development
Zone: I-1 – 8.341 acres

Lindsay Gerner reviewed the Plan. The applicant is proposing to subdivide an 8.3 acre parcel into 2 parcels (2.4 ac & 5.9 ac). The applicant proposes to develop the 2.4 acre site located on the north side of Corporate Blvd, southwest of the intersection with Stony Battery Rd. The proposed improvements include the construction of a new water purification device manufacturing facility and corresponding parking spaces, The site will be serviced with public sewer and water. Two rain garden stormwater management facilities, as well as a vegetated swale and an existing regional basin, will accommodate the stormwater management demands. Lindsay clarified that this development will have it's own access in response to questions from Ed Fisher.

➤ **No Action recommended at this time.**

**2. Millfield Green/Peregrine
Financial Security – Reduction No. 4**

The applicant is requesting a reduction of their financial security.
Records indicate that the financial security status for this project is as follows:

Original Amount	\$ 643,474.15
Previous Reductions	\$ 277,866.15
Outstanding Balance	\$ 365,608.00

Based on a site visit and a review of the documentation, the Township Engineer recommends that the financial security for this development be reduced by \$86,457.00, which will leave a new outstanding financial security balance of \$279,151.00. This amount is adequate to cover the costs of the remaining work. The Municipalities Planning Code (MPC), Section 509 (j) as amended, states that the Township may require the retention of one hundred ten percent of the estimated cost of the remaining improvements (\$279,151.00) prior to the final release of the financial security.

Action Required:

- **Motion** was made by Edward Fisher and seconded by Robert Munro to **approve** the financial security for this development be reduced by \$86,457.00, which will leave a new outstanding financial security balance of \$279,151.00. The above amount does not include any increase that may have automatically occurred on the anniversary date of the financial security. The motion carried (5-0).

F. UNFINISHED BUSINESS

1. Township Logo – Andrew Stern provided updated samples. Following discussion, **motion** was made by Edward Fisher and seconded by David Dumeyer to **approve** the far right, simple but elegant, logo as depicted on Mr. Stern’s memo dated July 19, 2023. The Board was polled, and the motion carried (3-2).

G. NEW BUSINESS

1. Sale of 2000 Mack Dump Truck to Rapho Township for \$15,000. Andrew Stern referred to his memo dated July 27, 2023. Staff is recommending the sale of this 2000 Mack to Rapho Township, as-is, for \$15,000. **Motion** was made by Kent Gardner and seconded by Robert Munro to **approve** the sale of the 2000 Mack Dump Truck to Rapho Township, as-is, for \$15,000. The motion carried (5-0).
2. Zoning Hearing Board and UCC Board of Appeals
 - i. Authorize Solicitor to represent Township in appeals by property owner. Andrew Stern referred to Dwayne Steager’s memo dated July 25, 2023. Following discussion, **motion** was made by Robert Munro and seconded by Kent Gardner to **authorize** the Solicitor to represent the Township before these two Boards. The motion carried (5-0).

H. ORDINANCES AND RESOLUTIONS - None

I. APPROVAL OF PAYABLES - **Moved** by Kent Gardner and seconded by Robert Munro to **approve** payment of all bills between July 1, 2023 and July 31, 2023 and any residuals that may be forthcoming. Motion carried (5-0).

J. GOOD OF THE ORDER

- There will **not** be a municipal authority meeting this month.
- **UPCOMING MEETING:** Tuesday, September 5, 2023 Regular Meeting.

K. ADJOURNMENT –

Chairman Dumeyer requested a motion to adjourn the Board of Supervisors meeting at 7:45 p.m.

- Robert Munro **moved**, second by Edward Fisher to **adjourn** the Board of Supervisors meeting at 7:45 p.m. Motion carried (5-0).

Respectfully submitted,



Andrew Stern,
Township Manager

