

WEST HEMPFIELD TOWNSHIP SUPERVISORS MEETING  
Minutes of May 2, 2023

The regular meeting of the Board of Supervisors was held at the West Hempfield Township Municipal Building, 3476 Marietta Avenue.

Chairman David Dumeyer and Board Members Edward Fisher, Kent Gardner, Robert Munro and Naomi Martin were present at the meeting. Also in attendance were Township Manager Andrew Stern; Director of Land Use Dwayne Steager; Director of Planning Lindsay Germer; Finance/HR Director Amy Slutter; Public Works Director Dale Getz; Police Chief Lisa Layden; Police Captain Doug Ober; Township Engineer Melissa Kelly. Recording Secretary Judy Carrier was in attendance remotely.

A. CALL TO ORDER

1. Chairman Dumeyer called the meeting to order at 7:00 p.m. and led with the Pledge of Allegiance.
2. Chairman Dumeyer announced there will be no Municipal Authority meeting this evening.

B. POLICE WEEK

1. National Police Week Proclamation, May 15-21. Chairman David Dumeyer read the Proclamation calling upon all citizens and Patriotic, civic and educational organizations of West Hempfield Township to observe the week of May 15-21, 2023 as National Police Week and to observe May 15, 2023 as Peace Officers' Memorial Day. **Motion** was made by Kent Gardner and seconded by Robert Munro to **adopt** the National Police Week Proclamation as read. The motion passed unanimously (5-0).
2. Police Department Awards and Commendations. Chief Lisa Layden began by thanking all of the officers of West Hempfield Township for their dedication and commitment and expressed her appreciation to the Board of Supervisors and the Township. Each officer came forward as their name was read, and Captain Doug Ober presented the certificates:

**Excellence in Criminal Investigation**  
***Corporal Mike Murray***

**Commendation**  
***Corporal Rich Bowermaster***  
***Officer Chris Pfeiffer***  
***Officer Ben Johnson***

**Department Life Saving Award**  
***Sergeant Rya Draper***  
***Corporal Mike Murray***  
***Officer Ruhama Lamure***

**Excellence in Criminal Investigation**  
*Captain George Brace*

**Meritorious Conduct Award**  
*Corporal Rich Bowermaster*  
*Officer Chris Pfeiffer*

**Commendation**  
*Officer Bart Hollis*

**Outstanding Volunteerism**  
*Corporal Rich Bowermaster – Beards for Brothers campaign*  
*Officer Bart Hollis–Toys for Tots, Pink Patch Project, National Night Out*  
*Officer Darryl Marcus – National Night Out*

**Perfect Attendance**  
*Officer John Schwab*  
*Detective Tom Ziegler*

Following a round of applause after the ceremony, photos were taken and light refreshments were available for all officers and their families.

C. APPROVAL OF MINUTES

1. April 4, 2023
2. April 19, 2023 Special Meeting

**Motion** was made by Robert Munro and seconded by Kent Gardner to **approve** the April 4, 2023 Regular Meeting Minutes as amended and the April 19, 2023 Special Meeting Minutes as amended (one typo corrected). The motion passed (5-0).

D. COMMUNICATIONS

1. Board of Supervisors – None
2. Township Manager –

Andrew Stern added the following:

- 1) PSATS Township News had photos of our Murry Park stormwater project.
- 2) Andrew mentioned that April 26 was Administrative Professionals Day. He publicly thanked his admin staff for doing a great job. For a municipality this size, we have a very lean staff and our team does a great job!

- 3) Andrew brought up that he, Amy, and Rob Munro met with our pension advisors for an update. Andrew is the only person authorized to administer our pension plans. Andrew recommended Amy be added as a backup.

**Motion** was made by Edward Fisher and seconded by Kent Gardner to *approve* the addition of Amy Slutter as a signatory on financial records. The motion passed unanimously (5-0).

**INTERNAL MATTERS**

1. **Revenues.** Update on EIT and LST. Distributions from LCTCB are shown below.

	2021 YTD	2022 YTD	2023 YTD
EIT	763,549	821,635	834,008
LST	115,484	84,245	81,285
OTHER	727	776	5,595
NON-RESIDENT	8,811	12,483	6,379
<b>TOTAL</b>	<b>\$888,571</b>	<b>\$919,139</b>	<b>\$927,267</b>

\*Above numbers are the amounts distributed to us, net of LCTCB fees.

2. **Saadia Rezoning.** The Court of Common Pleas appointed a Hearing Officer who began the appeal hearing on April 26, 2023. Additional hearings are scheduled May 3 and 4, as may be needed. It is important to note that these hearings are not Township Public Hearings, but rather judicial hearings of the Court of Common Pleas. The Township is not running these hearings, nor are we dictating how the hearings will be run.
3. **Silver Spring Culvert.** We have received a proposal from Rettew for the replacement of a culvert. Given the potential cost of this proposal, we will be seeking at least one more proposal from another firm.
4. **Traffic Engineer RFP.** The draft is complete. I am waiting for a final review by Ed Fisher prior to releasing it to firms. We intend to provide 30 days for the return of the proposals to us.

**EXTERNAL MATTERS**

1. **Sycamore.** Construction has begun.
2. **Sedgewick.** Construction will soon begin. They will start with the floodplain restoration work. Staff is still reviewing all documents and financial security in order for the plans and agreements to be recorded.

**PERSONNEL**

1. **Police.** Officer Perez-Carrillo will be starting May 1. We are completing the background check on the other candidate who will hopefully start in late May or June.
2. **Staffing.** We are fully staffed for all non-uniform positions.
3. **Training.** Staff attended the PSATS conference. Dwayne, Lindsay, and Linda attended the day-long zoning training on Sunday.

#### OUTSIDE BOARDS AND COMMITTEES

1. **LIMC.** LIMC's last meeting was April 12, 2023, at Millersville Borough. District Attorney Heather Adams was our guest speaker. The next meeting will be on June 14, 2023, at East Lampeter Township. I anticipate a speaker or two for the topic of homelessness in the County.

#### CORRESPONDENCE

1. None at this time.
3. Treasurer's Report – Current Month-to-Date and Prior Month Detail Reports were submitted and reviewed. Ed Fisher asked how the pension funds were doing and Andrew reported they are doing a great job!
4. Department Reports: Police, Public Works, Zoning/Land Use, Fire, EMS. Written reports were received and reviewed. Rob Munro questioned Chief Laden about the significant increase in response calls. Chief Laden stated there have been no changes in the recording process; however, sometimes the numbers can be a little lower depending on the day she prepares the report.
5. Township Engineer's Report – Melissa Kelly reviewed her written report.
6. Residents
  - o Chairman Dumeyer acknowledged the presence of former Township Supervisor, Frank Burkhart, and welcomed him to tonight's meeting.
  - o Dawn Flaharty, 750 Stony Battery Road, reported issues with storm drain.

#### E. SUBDIVISIONS, LAND DEVELOPMENTS, AND PLANNING MODULES

1. **WHT 13-2022 315 Sylvan Retreat Road (90 days: 4-19-23, ext 9-10-23)**  
**Final S&LD Plan**  
**Applicant: Raul and Hetal Patel**  
**Location: 315 Sylvan Retreat Road, Columbia**  
**Zone: R2 – 2.4 acres/ 104544.0 ft<sup>2</sup>.**

The site consists of a single family and driveway on a single lot. The project proposes the subdivision of the existing lot into 3 separate lots. Proposed Lot 1 will contain the existing house. Proposed Lot 2 is proposed as a flag lot and will contain a single family detached house with a driveway. Proposed Lot 3 will contain a single family detached house and a driveway. Stormwater will be managed with underground stone beds. The 3 lots will connect to public sewer through LASA and public water through Columbia Water.

### **Requested Modifications**

#### SUBDIVISION AND LAND DEVELOPMENT ORDINANCE

##### Section 305 – Preliminary Plan Processing

The applicant has requested a modification of the requirement to process a preliminary plan and in the alternative proceed directly to final plan.

The Township Engineer recommends approval of this modification based upon the justification provided with the condition that the applicant satisfy all preliminary and final plan requirements to the satisfaction of the Township.

Claudia Shank, Esq., McKnees, Wallace & Nurick, was present at tonight's meeting on behalf of the Applicant, Raul and Hetal Patel. Brian Cooley, D. C. Gohn, reviewed the plan and requested modifications. Raul Patel, Owner, was present to answer any questions.

#### **Action Required**

- **Motion** made by Edward Fisher and seconded by Robert Munro to **approve** the requested Modification of Section 305 Preliminary Plan Processing. Motion carried (5-0).

##### Section 404.A.1 – Plan Scale

The applicant has requested a modification of the requirement to provide a plan at a scale of one inch equals 20 feet (1"=20') or one inch equals 50 feet (1"=50'). In the alternative, the applicant has provided the existing conditions and demolition plan sheet at one-inch equal 40 feet (1"=40'), and the final grading plan sheet at one inch equals 30 feet (1"=30').

The Township Engineer recommends approval of this modification request based on the justification and alternative provided.

#### **Action Required**

- **Motion** made by Edward Fisher and seconded by Robert Munro to **approve** the requested Modification of Section 404.A.1- Plan Scale. Motion carried (5-0).

Section 602.K.6.b – Improvement of Existing Streets

The applicant is requesting a modification of the requirement to reconstruct Sylvan Retreat Road to its centerline with the justification that the existing 12' wide travel lane along the property frontage is adequate for traffic to travel safely.

The Township Engineer recommends denial of this request to waive the reconstruction of Sylvan Retreat Road to its centerline but allow the applicant to defer the roadway improvements based on the justification provided with the condition that the following note is added to the plan: “The West Hempfield Township Subdivision and Land Development Ordinance (SALDO) requires Road Widening at all locations where the property abuts a public street. Upon owner’s request for modifications, the obligation to complete the Road Widening at such locations has been deferred by the Township subject to the condition that the Board of Supervisors may, at any time at the Board’s sole discretion, direct that such improvements be constructed and completed in accordance with the applicable standards required by the Township at the time of such direction by the Township, at the sole expense of the owner of the property at the time of such direction by the Township. The owner of the property shall be required to complete such construction, as directed by Township Officials, within six months of the date of notice to do so.”

**Action Required**

- **Motion** made by Edward Fisher and seconded by Robert Munro to ***Approve with Conditions***, the requested Modification of Section 602.K.6.b Improvement of Existing Streets, to require the sidewalks be aligned with Summit Hills. Motion carried (5-0).

Section 609.E.8 – Street Tree Spacing

The applicant is requesting a modification to the requirement that street trees be spaced a minimum of 40 feet and a maximum of 60 feet. Street trees are provided on Lots one and three. Lot two is a flag lot with no room for a street tree in the pole portion. In addition, there are clear sight triangles and other easements which limit the areas for street trees.

The Township Engineer recommends approval of the modification request based on the justification and alternative provided.

**Action Required**

- **Motion** made by Edward Fisher and seconded by Robert Munro to ***approve*** the requested Modification of Section 609.E.8 Street Tree Spacing based on the justification provided. Motion carried (5-0).

STORMWATER MANAGEMENT

Section 122-46.D.a.4 – Pipe Size

The applicant is requesting a modification of the requirement to provide all storm sewer outside of the public right-of-way but subject to vehicular loading at a minimum 15" diameter, and in the alternative proposes 8" PVC pipe. The justification provided is that the pipes are adequately sized to convey the 100-year storm event and are provided with adequate cover below the proposed driveways.

The Township Engineer recommends approval of this modification request based upon the justification and alternative provided.

**Action Required**

- **Motion** made by Edward Fisher and seconded by Kent Gardner to **approve** the requested Modification of Section 122-46.D.a.4 Pipe Size. Motion carried (5-0).

Section 122-48.A.2.c – Loading Ratios

The applicant is requesting a modification of the requirement to limit the loading ratios for Stormwater Management facilities underlain by non-Karst geology to 5:1 impervious drainage area to infiltration area and 8:1 total drainage area to infiltration area. In the alternative, Stone Bed 1 has 25:1 total drainage area and 6.4:1 impervious drainage area to infiltration area loading ratios, and Stone Bed three exceeds the total drainage area loading ratio at 18.8:1.

The Township Engineer recommends approval of this modification request based upon the justification and alternative provided with the condition a note be added to the plan stating no runoff from the driveways shall be directed onto Sylvan Retreat Road.

**Action Required**

- **Motion** made by Edward Fisher and seconded by Kent Gardner to **approve with condition** the requested Modification of Section 122-48.A.2.c Loading Ratios. Motion carried (5-0).

**Action Required:**

- **Motion** made by Edward Fisher and seconded by Robert Munro to **approve** the Subdivision and Land Development Plan and that all remaining outstanding engineering comments are resolved to the satisfaction of Township Staff and the Township Engineer, with the addition of conditions 1. the sidewalk is to be constructed at the same distance from the road center line as the sidewalks to the south of this property (at Summit Hills, along Stony Battery Road); 2. Installation of curbing shall be deferred conditioned on a standard six month deferral note. . Motion carried (5-0).

**2. WHTPC 01-2023 Kinderhook (90 days: May 3, 2023)**

**Final Subdivision Plan**

**Applicant: Kinderhook Farm, LP**

**Location: 4440 Marietta Pike**

**Zone: RA – 73.93 acres**

The applicant is proposing to subdivide Kinderhook Farm into two non-building lots. Proposed Lot 2 reserves the right to create a third lot at a later date. The property is bisected east/west by Marietta Pike and is bisected north/south by a right-of-way and exclusive easement to transcontinental Gas Pipe Line Company. Kinderhook Farm LP will retain ownership of the two lots and will continue to lease the land for agricultural purposes. No building is proposed at this time.

Richard L. Jackson, RLA, ELA Group, was present at tonight’s meeting on behalf of the Applicant.

**Requested Modifications**

SUBDIVISION AND LAND DEVELOPMENT ORDINANCE

Section 305 – Preliminary Plan Processing

The applicant has requested a modification of the requirement to process a preliminary plan and in the alternative proceed directly to final plan.

The Township Engineer recommends approval of this modification based upon the justification provided with the condition that the applicant satisfy all preliminary and final plan requirements to the satisfaction of the Township.

**Action Required**

- **Motion** made by Edward Fisher and seconded by Kent Gardner to *approve* the requested Modification of Section 305 Preliminary Plan Processing. Motion carried (5-0).

Section 402.D – Community or On-lot Sewage Disposal

The applicant has requested a modification of the requirement to provide on-lot sewage disposal. Kinderhook Farm, LP will retain ownership of the lots and intends for them to remain in agricultural production. If sold in the future, subsequent purchasers will be required to provide on-lot sewage disposal if a non-agricultural use is proposed. The applicant has applied for a DEP Non-Building Declaration.

The Township Engineer recommends approval of this modification based upon the justification provided with the condition that the following plan note, as required by DEP, be provided on the plan:

“AS OF THE DATE OF THIS PLOT PLAN RECORDING, THE PROPERTY/SUBDIVISION DESCRIBED HEREIN IS AND SHALL BE DEDICATED FOR THE EXPRESS PURPOSE OF AGRICULTURAL USE. NO PORTION (OR LOT NUMBERS 1-3) OF THIS PROPERTY/SUBDIVISION ARE APPROVED BY WEST HEMPFIELD TOWNSHIP OR THE DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR THE INSTALLATION OF ANY SEWAGE DISPOSAL FACILITY. NO PERMIT WILL BE ISSUED FOR THE INSTALLATION,



CONSTRUCTION CONNECTION TO OR USE OF ANY SEWAGE COLLECTION CONVEYANCE, TREATMENT OR DISPOSAL SYSTEM (EXCEPT FOR REPAIRS TO EXISTING SYSTEMS) UNLESS THE MUNICIPALITY AND DEP HAVE BOTH APPROVED SEWAGE FACILITIES PLANNING FOR THE PROPERTY/SUBDIVISION DESCRIBED HEREIN IN ACCORDANCE WITH THE PENNSYLVANIA SEWAGE FACILITIES ACT AND REGULATIONS PROMULGATED THEREUNDER. PRIOR TO SIGNING, EXECUTING, IMPLEMENTING OR RECORDING ANY SALES CONTRACT OR SUBDIVISION PLAN, ANY PURCHASER OR SUBDIVIDER OF ANY PORTION OF THIS PROPERTY SHOULD CONTACT APPROPRIATE OFFICIALS OF WEST HEMPFIELD TOWNSHIP, WHO ARE CHARGED WITH ADMINISTERING THE ACT TO DETERMINE THE FORM OF SEWAGE FACILITIES PLANNING REQUIRED AND THE PROCEDURE AND REQUIREMENTS FOR OBTAINING APPROPRIATE PERMITS OR APPROVALS.”

**Action Required**

- **Motion** made by Edward Fisher and seconded by Robert Munro to ***Approve with Conditions*** the requested Modification of Section 402.D Community or On-Lot Sewage Disposal. Motion carried (5-0).

Section 402.E – Community water system or individual water supply

The applicant has requested a modification of the requirement to provide a community or individual water system. Kinderhook Farm, LP will retain ownership of the lots and intends for them to remain in agricultural production. If sold in the future, subsequent purchasers will be required to provide on-lot water supply if a non-agricultural use is proposed. A note to this effect is provided on the plan. The Township Engineer recommends approval of this modification based upon the justification provided.

**Action Required**

- **Motion** made by Edward Fisher and seconded by Robert Munro to ***Approve with Conditions*** the requested Modification of Section 402.E Community water system or individual water supply. Motion carried (5-0).

Section 404.A.1 – Plan Scale

The applicant has requested a modification of the requirement to provide a plan at a scale of one inch equals 20 feet (1"=20') or one inch equals 50 feet (1"=50'). In the alternative, the applicant has provided the overall existing features sheet at a plan scale of one inch equals 100 feet (1"=100').

The Township Engineer recommends approval of this modification request based on the justification and alternative provided.

**Action Required**

- **Motion** made by Edward Fisher and seconded by Robert Munro to ***approve*** the requested Modification of Section 404.A.1- Plan Scale. Motion carried (5-0).

Section 405.C.1 – Existing features: Contours

The applicant has requested a modification of the requirement to provide existing contours. The contours provided are based on web-based topographic data.

The Township Engineer recommends approval of this modification based upon the justification provided with the conditions that a note indicating the source of the exiting contours be added to the plan and the survey plan note on sheet one needs to be revised to clarify the extent and purpose of the survey noted.

**Action Required**

- **Motion** made by Edward Fisher and seconded by Robert Munro to **approve** the requested Modification of Section 405.C.1- Existing Features: Contours. Motion carried (5-0).

Section 501 – Completion of improvements or guarantee thereof prerequisite to final approval.

The applicant has requested a modification of the requirement to provide monuments and markers prior to the final plan approval in lieu of posting financial security. The applicant proposes to provide the monuments and markers within 90-days of Final Plan approval.

The Township Engineer recommends approval of this modification request based on the justification and alternative provided with the condition that the plan note on sheet one indicates they will be set within 90- days of Final Plan approval.

**Action Required**

- **Motion** made by Edward Fisher and seconded by Robert Munro to **approve** the requested Modification of Section 501- Completion of Improvements or guarantee thereof prerequisite to final approval. Motion carried (5-0).

Section 602.K.5 – Dedication of additional right-of-way

The applicant is requesting that the widening of the right-of-way of Marietta Avenue from 50-feet (existing) to 60-feet (required for a Collector Road) be deferred until such time as one) the Township or the Pennsylvania Department of Transportation (PennDOT) requires such an additional right-of-way and/or two) a future owner of a lot or lots proposed a building and/or non-agricultural uses of a lot or lots. The applicant is providing additional right-of-way for Kinderhook Road south of Marietta Avenue. In this area, an additional 8.5 feet of right-of-way is proposed yielding an effective right-of-way of 25' from the centerline.

The Township Engineer recommends approval of the request to defer additional right-of-way along Marietta Avenue based on the justification and alternative provided.

**Action Required**

- **Motion** made by Edward Fisher and seconded by Robert Munro to **approve** the requested Modification of Section 602.K.5- Dedication of additional right-of-way. Motion carried (5-0).

Section 602.K.6.b – Improvement of Existing Streets

The applicant requests that improvements to the existing streets and intersection upon which Kinderhook Farm fronts be deferred until such time as one) the Township or PennDOT requires such improvements to be made and/or two) a future owner of a lot or lots proposes a building and/or non-agricultural use of a lot or lots which might require such improvements to be made.

The Township Engineer recommends approval of this modification based upon the justification with the condition the following note is added to the plan stating “The West Hempfield Township Subdivision and Land Development Ordinance (SALDO) requires construction of Road Widening at all locations where the property abuts a public street. Upon owner’s request for modifications, the obligation to complete the Curbs, Sidewalks, and Road Widening at such locations has been deferred by the Township subject to the condition that the Board of Supervisors may, at any time at the Board’s sole discretion, direct that such improvements be constructed and completed in accordance with the applicable standards required by the Township at the time of such direction by the Township, at the sole expense of the owner of the property at the time of such direction by the Township. The owner of the property shall be required to complete such construction, as directed by Township Officials, within six (6) months of the date of notice to do so.”

**Action Required**

- **Motion** made by Edward Fisher and seconded by Robert Munro to **approve with condition** the requested Modification of Section 602.K.6.b- Improvement of Existing Streets. Motion carried (5-0).

Section 607.A – Survey Monuments and Markers

The applicant has requested a modification of the requirement to provide nine concrete monuments along the southside of Marietta Avenue. In the alternative, the applicant will provide two concrete monuments and seven markers.

The Township Engineer recommends approval of this revised modification request based upon the alternative provided.

**Action Required**

- **Motion** made by Edward Fisher and seconded by Robert Munro to *approve* the requested Modification of Section 607.A- Survey Monuments and Markers. Motion carried (5-0).

**Action Required:**

- **Motion** made by Edward Fisher and seconded by Robert Munro to *approve* the Subdivision Plan and that all remaining outstanding engineering comments are resolved to the satisfaction of Township Staff and the Township Engineer. Motion carried (5-0).

**3. WHT 02-2023 The Preserve at Silver Spring (90 days: June 27, 2023)**

**Preliminary/Final Land Development Plan and Lot Add-On Plan**

**Applicant: CBD Group**  
**Location: 3733 Marietta Pike**  
**Zone: TV – 8.35 acres**

Site received a Conditional Use approval (CU-83) in September 2020. As shown on the plan, there are 80 apartment units, garages (to be used by the residents), parking, walking trails, and common open space. Currently, there are three lots which will be combined as part of this plan. The site is to be accessed from Marietta Avenue with a single full movement access drive. An emergency access drive is also proposed on the west side of the site and will provide a connection from Marietta Avenue to the internal access drive. The proposed apartments will be served with public water and public sewer. Sewer capacity will be requested from Lancaster Area Sewer Authority following the completion of the Silver Spring pump station upgrade and water capacity will be requested from Columbia Water.

**Action Required**

- **Lindsay Garner, Director of Planning discussed. No Action recommended at this time.**

**4. Conditional Use #90**

**Steven P. Buterbaugh & Chatsworth HOA**  
**702 Bridle Wreath Lane, Lancaster**

The applicants are seeking modification of conditions 3 and 17 of the Conditional Use Decision dated November 6, 2006 to build a garage behind the existing barn and garage in the Open Space of Lot 38 to store equipment to continue to maintain the property.

**Action Required**

- **Motion to Forward to the West Hempfield Township Planning Commission for review.**
- **Motion to schedule Public Hearing for June 6, 2023 at 7:00 pm.**

**Motion** was made by Edward Fisher and seconded by Kent Gardner to *authorize* staff to forward to the West Hempfield Township Planning Commission for review and to schedule a Public Hearing for June 6, 2023 at 7:00 p.m., notify applicant, newspapers, etc., and if necessary, re-establish the Public Hearing should we fail to be able to secure a quorum for June 6<sup>th</sup>. Motion carried (5-0).

F. UNFINISHED BUSINESS – None

G. NEW BUSINESS

1. Policy – Voiding of Uncleared Checks
  - i. Authorize Manager to Sign as per 2022 Audit Recommendation. Andrew Stern provided a copy of the proposed policy. Andrew Stern referred to Captain Ober’s memo dated April 26, 2023. **Moved** by Robert Munro, second by Kent Gardner to **authorize** the Manager to sign the Policy as per 2022 audit recommendation. Motion carried (5-0).
2. Police Vehicle, Purchase 2023
  - i. Ford Interceptor Hybrid SUV from Whitmoyer Ford, via COSTARS, \$47,100
  - ii. Necessary upfitting, with total cost not to exceed \$30,000

Andrew Stern reviewed Captain Ober’s memo dated April 26, 2023 **Moved** by Edward Fisher, second by Robert Munro to **approve** the 2023 Police Vehicle purchase of a Ford Interceptor Hybrid SUV from Whitmoyer Ford via COSTARS in the amount of \$47,100 and necessary upfitting with total cost not to exceed \$30,000. Motion carried (5-0).

3. Placement of Temporary Signs – Parade of Homes. Andrew Stern reviewed Dwayne Steager’s memo dated April 21, 2023 and attached request received from the Building Industry Association of Lancaster County. **Moved** by Robert Munro, second by Kent Gardner to **approve** the Building Industry of Lancaster County’s request to place a temporary sign at 4317 Heather Lane per the conditions on the submitted request letter. Motion carried (5-0).

H. ORDINANCES AND RESOLUTIONS – None

- I. APPROVAL OF PAYABLES – **Moved** by Kent Gardner and seconded by Robert Munro to **approve** payment of all bills between April 1, 2023 and April 30, 2023 and any residuals that may be forthcoming. Motion carried (5-0).

J. GOOD OF THE ORDER

- o No Municipal Authority meeting following tonight’s Supervisors meeting.
- o **UPCOMING BOS MEETING:** 7:00 p.m. Thursday, July 6, 2023 Regular Meeting

- K. ADJOURNMENT - **Moved** by Robert Munro, second by Edward Fisher to **adjourn** the Board of supervisors meeting at 8:35 p.m. Motion carried (5-0).

West Hempfield Board of Supervisors  
May 2, 2023

Respectfully submitted,



Andrew Stern,  
Township Manager

