

**WEST HEMPFIELD TOWNSHIP SUPERVISORS MEETING**  
**Minutes of April 19, 2023 Special Meeting / Road Tour Meeting**

A meeting of the Board of Supervisors was held at the Township Municipal Office, 3476 Marietta Avenue, Lancaster, Pennsylvania on Wednesday, April 19, 2023, after being properly advertised in the Lancaster Newspaper/Lancaster Online and posted on the front window of the Township building. Chairman David Dumeyer and Board members Edward Fisher, and Robert Munro were present. Board members Kent Gardner and Naomi Martin were absent. Also in attendance were: Township Manager Andrew Stern; Public Works Director Dale Getz, and Finance/HR Director Amy Slutter, Police Chief Lisa Layden, Police Captain Doug Ober, Director of Land Use Dwayne Steager, and Township Engineer Melissa Kelly.

**A. CALL TO ORDER.**

Chairman David Dumeyer called the meeting to order at 8:00 a.m.

**B. COMMUNICATIONS.**

None at this time.

**C. AGENDA ITEMS**

**1. Public Works and Engineering Updates**

- **Stony Battery Road Paving.** Project is being led by East Hempfield Township. They have advised that paving should be complete by the end of this week, weather permitting.
- **Detention Basin – Ironville @ Malleable.** Basin B is part of the Norwood Estates subdivision, approved by the Township in 1998. Basin B was to be maintained by the HOA, which does not appear to exist at this point in time. The basin is on property owned by an individual, as opposed to a HOA. The basin has not been maintained and is in need of significant work. Staff indicated that we would contact the Township's Solicitor for guidance on how to proceed, i.e. who to contact about this.
- **Hempfield Hill Road Stabilization/Channel.** All permits are approved and in the Township's possession. WHT PW hopes to begin this work in June or July, weather permitting. We will do the areas in need at this point, although the permit will allow us to return at a later date for other areas. We will be using rock instead of the original Gabion Basket idea.
- **Grubb Lake Stormwater Diversion Project.** The plans are complete and Rettew is awaiting our next direction. Melissa will confirm for us whether any permits are required. Dale will confirm if any of the materials require bidding.

- **Church Bell – Placement.** The bell from Silver Spring Baptist Church is currently being stored at WHT PW. The Board would like it to be placed somewhere in public view. We originally considered Silver Spring Park, but were concerned about possible vandalism. Staffed suggested a freestanding sign at the front of the municipal building with a digital announcement display and the bell. Mr. Stern indicated that when the building was constructed the Fire Company was interested in such a display, but the cost was prohibitive. The Township made sure power was run to the front of the building for a future sign, and we have extra building bricks in storage to use for a sign base. Mr. Stern will gather ideas from a sign company to present to the Board at a future meeting.

## 2. Review of Police Policies and Equipment

- Policy Review
  - New Policies
  - Highlights – Significant changes/items of importance

The Chief gave a brief summary of the newly enacted police policies. We also discussed all the steps taken over the past several years to move towards accreditation. We hope to begin the formal process in 2024.

- Patrol Vehicle
  - Newest Marked Vehicle
  - Upfitting Equipment & Costs

Captain Ober gave a tour of our newest patrol vehicle, a 2023 Ford Hybrid SUV. He explained all the upfitting required. He also explained that the hybrids appear to be working out well for us and reducing our fuel consumption.

Captain Ober suggested we add a vehicle or two to the fleet to extend their life and to have vehicles available when other vehicles are being serviced. We currently have 7 patrol cars, and vehicles for the Chief, Captain, and Detectives. The Board members concurred. This will be an agenda item at an upcoming meeting.

- Organizational Structure
  - Command Structure
  - Overall Staffing

The Chief briefly explained her current efforts to promote to the position of Detective Sergeant, to fill the vacancy caused by the promotion to Captain.

**3. Other Business**

**Silver Spring Culvert – near Huber property.** Melissa updated the Board they are completing a proposal for the engineering and we should expect it soon. Cost will be about \$80,000 for engineering, plus about the same for the actual materials.

**D. ADJOURNMENT.**

The meeting was adjourned at 10:00 am by Chairman Dumeyer.

Respectfully submitted,



Andrew Stern, Secretary/Township Manager

