

WEST HEMPFIELD TOWNSHIP MUNICIPAL AUTHORITY  
ANNUAL REORGANIZATION MEETING  
AND  
REGULAR BOARD MEETING  
Meeting Minutes – January 3, 2023

The West Hempfield Township Municipal Authority met at the Township Municipal Office, 3476 Marietta Avenue. The public was permitted to attend in-person or remotely via Zoom (video and audio), with instructions provided at the Township’s internet website. The agenda posted to the Township’s website and posted on the front window of the Township Building advised of the public’s ability to attend in-person or remotely.

Authority Members David Dumeyer, Edward Fisher, Kent Gardner, Naomi Martin, Robert Munro, Executive Director Andrew Stern, Deputy Director Dwayne Steager, and Assistant Secretary/Assistant Treasurer Amy Slutter were physically present.

**REORGANIZATIONAL MEETING**

A. CALL TO ORDER – Edward Fisher called the Reorganizational meeting to order at 7:52 p.m.

B. NOMINATION AND ELECTION OF OFFICERS

1. Chair: Andrew Stern entertained nominations for the office of Chairman. Kent Gardner moved, seconded by Robert Munro to **nominate** David Dumeyer as Chairman and Edward Fisher as Vice-Chairman. There were no other nominations for chairman or vice-chairman and the nominations were closed. The motion unanimously passed (5-0) and David Dumeyer was **elected** Chairman Edward Fisher was **elected** Vice-Chairman.

2. Secretary/Treasurer: Kent Gardner moved, seconded by Robert Munro to **appoint** Andrew Stern as Secretary/Treasurer. Motion passed (5-0).

3. Assistant Secretary/Treasurer: Robert Munro moved, seconded by Kent Gardner to **appoint** Amy Slutter as Assistant Secretary/Treasurer. Motion passed (5-0).

Motion by Edward Fisher, seconded by Rob Munro, to provide Amy Slutter a \$2,500 annual stipend for her additional duties in this role. Motion passed (5-0).

4. Authority solicitor: Robert Munro moved, seconded by Kent Gardner to **appoint** Josele Cleary of Morgan, Hallgren, Crosswell & Kane as Authority Solicitor. Motion passed (5-0).

5. Authority Engineer: Robert Munro moved, seconded by Kent Gardner to **appoint** Rettew Associates as Authority Engineer. Motion passed (5-0).

6. Executive Director: Kent Gardner moved, seconded by Robert Munro to *appoint* Andrew Stern as Executive Director. Motion passed (5-0).
7. Deputy Executive Director: Robert Munro moved, seconded by Kent Gardner to *appoint* Dwayne Steager as Deputy Director. Motion passed (5-0).

#### ADJOURNMENT INTO REGULAR MEETING

Chairman David Dumeyer closed the reorganizational meeting of the West Hempfield Township Municipal Authority and moved into the regular meeting at 7:57 p.m.

#### REGULAR MEETING

##### A. CALL TO ORDER

Chairman Dumeyer called the West Hempfield Township Municipal Authority meeting to order at 7:57p.m.

- ##### B. APPROVAL OF MINUTES – July 5, 2022. **Moved** by Robert Munro, seconded by Kent Gardner, and unanimously carried (5-0) to *approve* the July 5, 2022 Municipal Authority meeting minutes as presented.

- ##### C. EXECUTIVE DIRECTOR’S REPORT – Mr. Stern had nothing new to report.

- ##### D. TREASURER’S REPORT – There is approximately \$912,367 in the bank, as of November 30, 2022.

- ##### E. UNFINISHED BUSINESS – None

##### F. NEW BUSINESS

1. 2022 Audit.

Moved by Kent Gardner, seconded by Edward Fisher, to engage Bertz & Hess to conduct the 2022 audit for an amount not to exceed \$5,775.

2. 2023 Stormwater Fees.

Moved by Edward Fisher, seconded by Rob Munro, to keep 2023 fees the same as 2021 and 2022, with the base rate to be the prior year discounted rates, as follows:

- Residential: All Single-Family Residential Properties will pay \$54.00.
- Agriculture: All Agricultural properties with one ERU will pay \$54.00. All Agricultural properties over one ERU will pay \$36 per ERU. All agricultural properties over one ERU for which an approved conservation plan is provided to the Township, along with certification that the plan has been implemented, will be reduced to one ERU.

- Non-Residential/Non-Agricultural: All Non-Residential/Non-Agricultural properties with one ERU will pay \$54.00. All Non-Residential/Non-Agricultural properties over one ERU will pay \$36 per ERU.

G. PUBLIC COMMENT

- Phillip Smith, 3325 Pin Oak Lane, commented that he does not think the fees are fair as he pays the same for his house as do owners of much larger houses.

H. ADJOURNMENT - **Motion** was made by Kent Gardner, seconded by Rob Munro and carried (5-0) to **adjourn** the West Hempfield Township Municipal Authority meeting into Executive Session at 8:11 p.m. to discuss Police Personnel Matters. The motion passed (5-0).

Respectfully submitted,



Andrew Stern, Secretary

