

2023 Commercial, Municipal, or Institutional Establishments Annual Recycling Report

Due: February 2, 2024 (For Materials Recycled January 1, 2023 - December 31, 2023)

Business/Institution: _____
Address: _____
Contact Person: _____
Email: _____ **Telephone:** _____
Municipality: _____

Report only post-consumer materials on this form. Post-consumer materials have been used as a consumer item and then diverted from municipal solid waste for the purpose of recycling. The term excludes material generated in manufacturing and converting processes such as manufacturing scrap and trimmings/cuttings. Print overruns, over-issue publications, and obsolete inventories that did not leave the generating facility are classified as pre-consumer materials and should not be reported on this form.

Please note how your Business/Institution handles Recyclable Materials:

Yes No

| | |
|--|--|
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| | |
| | |

*Private Hauler (Name): _____

Recycling Facility collects materials from Business/Institution.

Business/Institution delivers materials to Recycling Facility.

**Note : If a private hauler collects Recyclables, verify with the hauler that the materials were manifested through the LCSWMA system. If the materials were manifested, simply provide the name of the hauler to the left and sign the bottom of this form. You do not need to provide any additional information or documentation.*

Please report all weight in **TONS**. (1 Ton = 2,000 lbs.)

| Material Type | Weight (tons) |
|--|---------------|
| Single Stream (All recyclables, including fiber, collected together) | |
| Commingled (2 or more recyclables collected together, fiber separate) | |
| Paper: | |
| Corrugated Cardboard | |
| Brown Bags & sacks | |
| Gabled/Aseptic cartons | |
| Magazines & catalogs | |
| Newsprint/Newspaper | |
| Mixed/Other Paper Grades | |
| Office Paper | |
| Glass Bottles & Jars: | |
| Brown Glass | |
| Clear | |
| Green | |
| Mixed | |

| Material Type | Weight (tons) |
|-------------------------------|---------------|
| Metal Cans: | |
| Aluminum Cans | |
| Steel & Bimetallic (Tin) Cans | |
| Mixed Cans | |
| Plastics: | |
| PET | |
| HDPE | |
| PVC | |
| LDPE | |
| PP | |
| PS | |
| Mixed | |
| Film | |
| Other (please describe) | |
| | |
| | |
| | |

I certify, to the best of my knowledge, the above accurately represents recycling activity from above named Business/Institution. I further authorize the Municipality to use this report in their administration of all reporting and grant applications established under Act 101 of 1988.

Signature of Contact Person (Listed Above)

Date

Name of Recycling Facility

Telephone Number

Signature of Recycling Facility Representative

Date

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| Other Materials Recycled | Weight (tons) |
|--|---------------|
| Paper: | |
| Fiber Drums | |
| Metals: | |
| Aluminum Scrap | |
| Ferrous metal | |
| Non-ferrous metal | |
| Copper | |
| Brass | |
| Lead | |
| Stainless Steel | |
| Nickel | |
| Wire/Cable | |
| Mixed Metals/Drums | |
| White Goods | |
| Glass: | |
| Plate | |
| Other Glass | |
| Plastics: | |
| Plastic Drums | |
| Automotive/Hazardous Materials: | |
| Antifreeze | |
| Lead Acid Batteries | |
| Other Batteries | |
| E-Waste (includes TVs) | |
| Fluorescent Tubes/CFLs | |
| Used Oil | |
| Oil Filters | |
| Other (paint, varnishes, pesticides, etc.) | |
| Other: | |
| Asphalt | |
| Rubber Tires | |
| Construction & Demolition | |
| Clothing/Textiles | |
| Furniture & Furnishings | |
| Mattresses | |
| Miscellaneous/Other Consumer Items | |
| Organics: | |
| Food Waste | |
| Wood Waste | |
| Yard & Leaf Waste | |
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| | |

Conversion Chart

| | |
|-------------------------------------|---|
| Antifreeze: | 7.2 lbs per gallon |
| Lead Acid Batteries: | Car = 17.8 lbs. Truck = 48.7 lbs. Motorcycle = 8.7 lbs. |
| Rubber Tires: | Car = 21 lbs. Truck = 70 lbs. |
| Used Oil: | 7.2 lbs. per gallon |
| Oil Filters: | 1.2 lbs. each |
| Glass – Whole Bottle: | 2 yds ³ = 1 ton |
| Newsprint – Loose: | 3 yds ³ = 1 ton |
| Corrugated Cardboard: | 2.5' x 4' x 5' bales = 1100 lbs. |
| Plastic Bottles (water/soda) | |
| Whole, Loose: | 1 yd ³ = 30 lbs. |
| Plastic Film | 2.5' x 4' x 5' bale = 1500 lbs. |
| Solid & Liquid Fats: | 55 gallon drum = 412 lbs. |
| White Goods | |
| Freezers: | 1 = 250 lbs. |
| Refrigerators: | 1 = 250 lbs. |
| Other Appliances: | 1 = 150 lbs. |
| Yard Waste | |
| Leaves | 4 yd ³ = 1 ton |
| Grass Clippings: | 2 yd ³ = 1 ton |
| Wood Chips: | 1 yd ³ = 500 lbs. |

**Submit this Report to Municipality by
February 2nd!**

***Your accurate and timely reporting enables
the County and the State to determine an
accurate recycling rate and showcase the
importance and viability of the recycling
industry.***

Thank you for your efforts!!