

WEST HEMPFIELD TOWNSHIP SUPERVISORS MEETING
Minutes of August 4, 2022

The regular meeting of the Board of Supervisors was held at the West Hempfield Township Municipal Building, 3476 Marietta Avenue. The public was permitted to attend in-person or remotely via Zoom (video and audio), with instructions provided at the Township's internet website. The agenda posted to the Township's website and posted on the front window of the Township Building advised of the public's ability to attend in-person or remotely.

Chairman David Dumeyer and Board Members Edward Fisher, Naomi Martin, and Robert Munro, were physically present at the meeting. Board member Kent Gardner was absent. Also in attendance were Township Manager Andrew Stern; Police Chief Lisa Layden; Public Relations Director Dale Getz. Recording Secretary Judy Carrier attended remotely via Zoom.

- A. CALL TO ORDER - Chairman Dumeyer called the meeting to order at 7:30 p.m. and led with the Pledge of Allegiance. He also announced an additional item, Farmdale/Ferndale Payment Request #2, was added to the agenda more than 24 hours prior to the meeting.
- B. CONDITIONAL USE #87, Provanzo, 760 High Ridge Road (corner of Marietta Avenue)
 - a. Action on Request, Open Space Design Option in R2 District (Public Hearing Closed 7/5/22).

The Board was provided a copy of the Decision which specifies the conditions to be adhered to and Chairman Dumeyer read Adjudication Items #1 through #23. There were no comments or questions (Board or Public) and the following action was taken:

- **Motion** was made by Edward Fisher and seconded by Robert Munro to **approve** Conditional Use #87, Provanzo, 760 High Ridge Road (corner of Marietta Avenue) Request, Open Space Design Option in R2 District. The motion passed (4-0).

C APPROVAL OF MINUTES.

- 1. July 5, 2022 – Regular Meeting. **Motion** was made by Robert Munro and seconded by Edward fisher to **approve** the July 5, 2022 Regular Meeting Minutes as presented. The motion passed (4-0).

D COMMUNICATIONS.

- 1. Board of Supervisors – Chairman Dumeyer reported he went through some of the items discussed last month regarding the Stony Battery Road Paving costs and wished to go on record that “Rob was right and he was wrong and that he has come around to Rob’s way of thinking”.

2. Township Manager – Andrew Stern reviewed his written report dated July 27, 2022.

INTERNAL MATTERS

1. **Revenues.** Update on EIT and LST. Distributions from LCTCB are shown below.

	2020 YTD	2021 YTD	2022 YTD
EIT	1,337,250	1,402,184	1,541,628
LST	210,733	183,554	148,719
OTHER	3,160	1,078	2,027
NON-RESIDENT	4,499	15,658	22,751
TOTAL	\$1,555,642	\$1,602,474	\$1,715,125

*Above numbers are the amounts distributed to us, net of LCTCB fees.

2. **Ag. Preservation.** In 2021, the Board approved the purchase of TDR's from three farmers in order to preserve their farms: Forry (Indian Head), Ginder (Stony Battery Road), and Griffin (Kinderhook). As you are aware, Ginder is on hold pending the sale of the south half of his property. Forry and Griffin had issues related to how we acquire and use TDR's. Since that time, the Board has amended our TDR ordinance which provides much more flexibility. I have reached back out to the County to see if perhaps we would be able to reopen discussions for these properties.

I have also reached out to Vincent Cavallo, via his attorney, about potentially helping to preserve his property, but have not yet received a positive response.

3. **Prospect @ Fariview.** For the past five years I have been working my way through PennDOT to try to get improvements made to Prospect Road in the area of Fairview. This area was finally approved for a pavement surface treatment that adds significant traction in wet weather. We are also pursuing about \$500,000 in additional safety improvements through the Lancaster County MPO and TIP process (see attached). The next meeting is in September. On July 25, Rob Munro, Dale Getz, and I met with Will Clark from LCPC and Mark Rodkey – the property owner at the curve. We observed the traffic for about an hour and reviewed the proposed improvements that the MPO is considering. I have also asked the police to increase details to address the numerous illegal trucks (over 45').
4. **Marietta Avenue.** I have asked PennDOT to study Marietta Avenue between Kinderhook and High Ridge Road for a potential speed reduction from 55 to 45. PennDOT has acknowledged our request and will report back to me upon completion.
5. **Farmdale/Ferndale.** Curbing and paving will soon begin. This will be the most intrusive part of the project. Those most affected have been sent letters and will receive door hangers. Those persons will not be able to use their driveways for approximately one week. Also note that we have submitted our first reimbursement requests from the state for our two grants.
6. **Billing Software.** As part of our financial software conversion project, we will be moving forward with El Dorado software. It is a desktop based billing software which will provide staff and residents a much better experience for trash, street light, and stormwater billing.

7. **Police Vehicles.** The Chief's vehicle order from last year ended up wrong. The dealer corrected it by providing a 2022 HYBRID in lieu of the standard vehicle ordered, at the same price. We have now taken delivery of this vehicle.

EXTERNAL MATTERS

1. None at this time.

PERSONNEL

1. **Staffing.** We are full staffed!
2. **Public Works.** Our newest employee is now enrolled at Berks Career & Technology Center for his required CDL training (the new ELDT requirement). This will be for a Class B license, which will be a little less expensive and time consuming than the Class A training offered in Lancaster.

OUTSIDE BOARDS AND COMMITTEES

1. **LIMC:** OUR next meeting is scheduled for August 10, 2022, 7:30 am, at East Lampeter Township.

CORRESPONDENCE

1. **Purdue.** We have received Purdue's annual Downstream User notification of chemicals stored at their Conoy Township facility.
3. **Treasurer's Report** – Current Month-to-Date and Prior Month Detail (June 2022) Reports were submitted and reviewed. Robert Munro commented favorably on the new easy-to-read format.
4. **Department Reports:** Police, Public Works, Zoning/Land Use, Fire, EMS. Written reports were received and hi-lights were reviewed. Edward Fisher commented that the Police Department did an excellent job on National Night Out and there was an excellent connection between the community and the Police Department. Dale Getz reviewed his monthly report and Andrew Stern reviewed the new EMS report format. There were no comments or questions on the Land Use Department Report.
5. **Township Engineer's Report** – Melissa Kelly's written report was reviewed.
6. **Residents:** Public Comment on Non-Agenda Items
 - o **James Wertz,** Prospect Road, expressed concern about the financial security arrangements with the Prospect Road/Sycamore Road agreement. Andrew Stern advised that the Board is not a party to the Agreement and cannot comment.
 - o **David Reinfried,** Clear Spring Road, representing the Columbia Fish & Game Association, requested that the Township alert the residents that they will be hearing gun shots.

E. SUBDIVISIONS, LAND DEVELOPMENTS, AND PLANNING MODULES - None

F. UNFINISHED BUSINESS

1. Salt Shed – Award to Lowest Responsible Bidder or Reject Bids. Andrew Stern referred to his memo dated July 27, 2022. Following discussion, **motion** was made by Edward Fisher and seconded by Robert Munro to **award** the bid to the low-bidder, Dutchman Contracting, LLC, for \$227,388.00 with the poured in-place addendum option, with the condition that our Engineer and Solicitor finalize their reviews of the bid documents and determine that they have complied with all requirements. The motion passed (4-0). A decision on Staff's recommendation that ARPA funds be used for this project rather than State Liquid Fuels Funds will be made at a later date.
2. Hempfield Hill Road – Andrew Stern reviewed Rettew's Proposal for this bank stabilization project. **Motion** was made by Edward Fisher and seconded by Robert Munro to **accept** Rettew's Proposal for the Stream Bank Restoration Project. The motion passed (4-0).

G. NEW BUSINESS

1. 2023 Hempfield RecCenter Budget – Andrew Stern submitted information received from Hempfield RecCenter for their 2023 budget. They are seeking a tentative acceptance from the member municipalities. Robert Munro commented that he thoroughly understands the funds they are requesting. **Motion** was made by Robert Munro and seconded by Edward Fisher to **tentatively approve** Hempfield RecCenter's request for 2023, conditioned on the Township's approval of their 2023 budget in December of 2022. The motion passed (4-0).
2. Farmdale/Ferndale Payment Request #2, \$452,358.78. **Motion** was made by Edward Fisher and seconded by Robert Munro to **approve** payment in the amount of \$452,358.78 as requested. The motion passed (4-0).

H. ORDINANCES, RESOLUTIONS, AND AGREEMENTS

1. Ordinance 02-22: Stormwater Management – **Motion** was made by Robert Munro and seconded by Edward Fisher to **adopt** Ordinance 02-22: Stormwater Management. The motion passed (4-0).
2. Resolution 14-22: ACNB Signatories – **Motion** was made by Edward Fisher and seconded by Robert Munro to **approve** ACNB Bank Resolution 14-22 to authorize a replacement of Brenda Baumbach with Amy Slutter as signatories. The motion passed (4-0).

- I. APPROVAL OF PAYABLES - A listing of WHT July 2022 Check Registers was provided and reviewed. **Moved** by Robert Munro and seconded by Edward Fisher to **approve** payment of all bills between July 1, 2022 and July 31, 2022 and any residuals that may be

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forthcoming. Motion carried (4-0). Mr. Munro commented favorably on the new format which breaks down the different funds.

J. GOOD OF THE ORDER

- UPCOMING BOARD OF SUPERVISORS MEETING: **Tuesday, September 6, 2022:**
Regular Meeting
- Andrew Stern announced there will be no Municipal Authority Meeting this month.

K. ADJOURNMENT

Chairman Dumeyer called for a motion to adjourn the meeting into Executive Session to discuss Police Personnel issues. **Motion** was made by Robert Munro and seconded by Edward Fisher to **adjourn** the meeting into Executive Session to discuss Police Personnel issues at 8:21 p.m. The motion passed (4-0).

Respectfully submitted,



Andrew Stern,
Township Manager

