

WEST HEMPFIELD TOWNSHIP SUPERVISORS MEETING
Minutes of November 1, 2022

The regular meeting of the Board of Supervisors was held at the West Hempfield Township Municipal Building, 3476 Marietta Avenue. The public was permitted to attend in-person or remotely via Zoom (video and audio), with instructions provided at the Township's internet website. The agenda posted to the Township's website and posted on the front window of the Township Building advised of the public's ability to attend in-person or remotely.

Chairman David Dumeyer and Board Members Edward Fisher, Kent Gardner, and Naomi Martin, were physically present at the meeting. Also in attendance were Township Manager Andrew Stern; Public Works Director Dale Getz and Land Use Director Dwayne Steager, Recording Secretary Judy Carrier attended remotely via Zoom. Board Member Robert Munro was absent.

CALL TO ORDER

1. Chairman Dumeyer called the meeting to order at 7:30 p.m. and led with the Pledge of Allegiance. Colors were presented by Boy Scout Troop #267.

LIFESAVING AWARDS: LEMS. On June 19th West Hempfield Township Police Officers Michael Murray, Ruhama Lamure and Sergeant Ryan Draper, responded to the 2700 block of Stevens Summit for a man suffering active cardiac arrest. Officer Lamure arrived first and resumed CPR that family had started. She applied the AED and applied shock as directed and continued CPR. Sergeant Draper and Officer Murray arrived and assisted with CPR until EMS Paramedics Vickie Martin, Ashlea Stoltzfus and Lieutenant Robert Patterson arrived. The man survived, was transported to the hospital for further care and is now back home with family.

Lancaster EMS was present at tonight's meeting to present each of these officers with their Life Saving Award and publicly thank them. Following presentation of the awards, the man who had suffered active cardiac arrest was present and thanked everybody who was involved in saving his life. All members of the WHT Board of Supervisors congratulated and thanked the officers and paramedics, and the family members who provided assistance and coordination with the police department.

APPROVAL OF MINUTES

1. October 04, 2022 – Regular Meeting
2. October 24, 2022 – Road Tour Meeting

Motion was made by Edward Fisher and seconded by Kent Gardner to *approve* the October 4, 2022 Regular Meeting Minutes and October 24, 2022 Road Tour Meeting Minutes as presented. The motion passed (4-0).

COMMUNICATIONS

1. Board of Supervisors – None
2. Township Manager – Andrew Stern reviewed his written report dated October 26, 2022.

INTERNAL MATTERS

1. **Revenues.** Update on EIT and LST. Distributions from LCTCB are shown below.

	2020 YTD	2021 YTD	2022 YTD
EIT	1,916,207	2,039,214	2,194,496
LST	283,157	258,683	222,962
OTHER	3,950	1,740	4,171
NON-RESIDENT	8,081	21,506	32,013
TOTAL	\$ 2,211,395	\$ 2,321,143	\$ 2,453,642

*Above numbers are the amounts distributed to us, net of LCTCB fees.

2. **Farmdale/Ferndale.** Project is wrapping up. Final cleanup and punch list items are being completed.
3. **Salt Shed.** Project has begun. Significant work should proceed in the upcoming couple of weeks.
4. **Pensions.** Quarterly reports are attached for our pension plans.
5. **Marietta Avenue Speed (Bridge Valley Rd. Area).** I have asked PennDOT to revisit their denial of our speed reduction request. My letter to them and their response are attached.
6. **Prospect Road.** We continue to get complaints about trucks at the curve. I have asked our Police Chief to schedule traffic details at the curve to help get the message out that trucks are not permitted and are dangerous.
7. **Oyster Point.** East Hempfield has asked that West Hempfield take the lead in acquiring grant funds for intersection redesign and reconstruction. Please see attached email from Cindy Schweitzer.

* Staff is seeking the Board’s opinion on this matter.

Mrs. Schweitzer’s information was read and, following discussion, the Board unanimously agreed to move forward and take the lead on seeking grant opportunities through sources such as Commonwealth Financing MTF or PennDOT MTF funds as requested by East Hempfield Township.

8. **Fall Newsletter.** The newsletter is complete and mailed out. We were informed there was one error with one polling place, as the polling place had moved across the street and we were not aware. There is a website in our newsletter and we have added the link to our website home page for people to check their current polling location.
9. **Sylvan Retreat Road.** Any updated speed study was preformed by our police. The 85th percentile remains close to the posted speed of 35 mph. There are several “high risk” occurrences noted which will guide the police to appropriate patrols of the area.

EXTERNAL MATTERS

1. **LCATS.** Annual Convention will be Monday, November 7 at 8:00 am at Yoder's. Everyone is registered.

PERSONNEL

1. **Staffing.** We are fully staffed again!
2. **CDL.** Our newest Public Works employee, Kyle Fritz, just completed his CDL training and passed his CDL-B exam. All Public Works employees are now CDL licenses.
3. **Workers' Comp:** We have received a "Zero Lost Time Days" award from our Workers' Comp carrier (SMT) for 2021 (dated 2022). This means our WC carrier did not pay for any wages for an employee off on workers comp in 2021.
4. **Workers' Comp:** We have received a dividend check for \$35,420.90 from our workers' comp carrier (SMT). This is a result of us (and others in our Trust) having great years in 1995, 1996, 1997, 2000, 2001, 2011, 2013, 2016, 2017, and 2019.

OUTSIDE BOARDS AND COMMITTEES

1. **Nothing to report at this time.**

CORRESPONDENCE

1. **LASA.** LASA has sent us a letter again asking for ARPA funds for sewer projects in our Township. I have explained that with the changes to ARPA rules, we now have more Township projects eligible for the funds we have received, but I would provide to the Board for your consideration.
2. **Hempfield Rec.** We have received a "thank you" from Hempfield Rec for our recent support of their golf event.
3. **Treasurer's Report** - Current Month-to-Date and Prior Month Detail (September 2022) Reports were submitted and reviewed. There were no questions.

Department Reports: Police, Public Works, Zoning/Land Use, Fire, EMS. Written reports were received and discussed. Dale Getz noted the road salt bids came back at \$78.00/ton. In the past 3 years, the contract was held at \$54.40/ton.

4. **Township Engineer's Report.** There were no questions or comments on Melissa Kelly's written report.
5. **Residents:** Public Comment on Non-Agenda Items – One of the boy scouts from Troop #267 offered several comments and questions regarding taxes. The Board explained they are trying to keep taxes as low as possible but from time to time they may have to be raised.

The young man was welcomed and invited to ask any further questions or write a letter to the Board of Supervisors at any time.

SUBDIVISIONS & LAND DEVELOPMENTS

- 1. 08-2022 4697 Breezy View SWM Plan Stotler**
Stormwater Management Plan
Location: 4697 Breezy View Drive
Zoned: RR
Lot Size: 0.98 Acres/ 42,688.8 ft²

The applicant is proposing a Single-Family Home and associated improvements on a corner lot.

A. Section 122-48.A.2.c – Loading Ratio

The applicant has requested a modification of the requirement that the maximum loading ratio in non-karst areas be 8:1 total drainage area to infiltration area and, in the alternative, proposes a loading ratio of 9.41:1. The bed is located at a low point of the site which results in the bed detaining all of the proposed impervious area except for a small portion at the driveway.

The Township Engineer has recommended the Township approve this modification based upon the justification and alternative provided. Brian Cooley, DC Gohn Associates, was present representing the applicant and available to answer any questions.

Action Required

- **Motion** was made by Edward Fisher and seconded by Kent Gardner to **approve**, the Requested Modification of Section 122-48.A.2.c – Loading Ratio. Motion carried (4-0).

Action Required

- **Motion** was made by Edward Fisher and seconded by Kent Gardner to **approve** the Storm Water Management Plan and that all remaining outstanding engineering comments are resolved to the satisfaction of Township Staff and the Township Engineer. Motion carried (4-0).

2. WHTPC11-2022 315 Sylvan Retreat Road

Sketch Plan

Applicant: Raul and Hetal Patel
Location: 315 Sylvan Retreat Road, Columbia
Zone: R2 – 2.4 acres/ 104544.0 ft².

Applicant is proposing a 3-lot residential subdivision and is seeking comments on the project. Brian Cooley, DC Gohn Associates was present representing the applicant to provide information and seeking comments on the project.

Action Required - Comment on the plan and give recommendations.

UNFINISHED BUSINESS

1. **Decision:** Conditional Use, Donald Murphy, 2415 Sangrey Ln, Columbia - Chairman Dumeyer read the following into the record:

III. ADJUDICATION:

Based on the foregoing Findings of Fact and Conclusions of Law, the Board of Supervisors hereby grants the application of Donald Murphy, for conditional use approval pursuant to Section 707.2.B of the Zoning Ordinance to authorize the continuation of the second driveway serving the lot identified as 2415 Sangrey Lane, Columbia, Pennsylvania. This conditional use approval shall be subject to the following conditions which are necessary to implement the purposes of the Zoning Ordinance and the MPC:

1. No additional driveways may be installed on the Property other than the two existing driveways.
2. Applicant shall address the storm water runoff from the second driveway as part of his application for approval to construct an addition to the existing dwelling in a manner which complies with the Stormwater Management Ordinance such as by grading or installing a berm at the existing infiltration trench.
3. Applicant shall obtain a driveway permit for the second driveway and pay the required fee.
4. Any violation of the conditions contained in the Decision shall be considered a violation of the Zoning Ordinance and shall be subject to the penalties and remedies contained in the Pennsylvania Municipalities Planning Code.
5. Applicant shall comply with and adhere to all of the testimony presented at the hearing on October 4, 2022. 4 6.
6. These conditions shall be binding on the Applicant, his personal representatives, heirs, successors and assigns.

➤ **Action taken:**

Motion was made by Edward Fisher and seconded by Kent Gardner to **approve** the conditions as stated. The motion passed (4-0).

NEW BUSINESS

1. Salunga Hometown Heroes Project – Mr. Elam Herr provided information regarding the project which involves placement of banners and he stated there is no actual concept as yet; they are not sure about pictures, and they are not asking for a monetary contribution. The plan is to move forward next Spring. He informed that East Hempfield Township is supportive of the project and asked for West Hempfield Township’s support and publication in the Newsletter. The Board was supportive from a conceptual standpoint and thanked Mr. Herr for coming forward with information about the project.
2. Centerville Rd. Project, City of Lancaster Property – The City is asking permission to use their property behind Giant on Centerville Road (accessing Stony Battery Road on WHT side) for storage of materials and equipment for the upcoming Centerville Road project in East Hempfield Township. Mr. Stern provided correspondence from the City and has asked that a representative from the City attend the meeting to better explain their request and answer any questions. The Board determined that additional information was needed; however, no City representative was present at the meeting.
3. Mountville Police Service Agreement, 2023-2027 – Andrew Stern provided a copy and explained the Agreement. Following discussion, **motion** was made by Edward Fisher and seconded by Kent Gardner to **approve** the Police Service Agreement with Mountville Borough. The motion passed (4-0).
4. PennDOT Crash Reporting Data Agreement – Andrew Stern provided copy of the agreement from PennDOT which will allow our police to access data from the State to help with our traffic and transportation planning and recommended the Board authorize signing of the agreement. **Motion** was made by Kent Gardner and seconded by Edward Fisher to **authorize** the Township Manager and/or Board Chair to sign the PennDOT Crash Reporting Data Agreement on the Township’s behalf. The motion passed (4-0).
5. 2023 Meeting & Holiday Schedule – The Board acknowledged receipt and concurred with the 2023 Meeting & Holiday Schedule.
6. Farmdale/Ferndale
 - a. Payment #3, Doli, \$383,884.55. In accordance with the Township Engineer’s recommendation, **motion** was made by Edward Fisher and seconded by Kent Gardner to **approve** Payment No. 3 in the amount of \$383,884.55. The motion passed (4-0).
7. 2024 Dump Truck Orders Via COSTARS:
 - a. Western Star Truck Chassis, River’s Truck Center, \$119,794
 - b. Body, Plow, etc., MJR Equipment, \$99,170.00

Andrew Stern referred to his memo dated October 25, 2022 pertaining to ordering the above two pieces of equipment. Based on the information provided and recommendations from staff, **motion** was made by Kent Gardner and seconded by Edward Fisher to **authorize**

the Township Manager to sign the orders with River's and MJR Equipment conditioned on the vendors signing the quotation prior to the Township Manager placing the orders. The motion passed (4-0).

8. Authorize Township Solicitor to file a notice of intervention with respect to Saadia rezoning appeal filed with Lancaster County Court of Common Pleas. **Motion** was made by Kent Gardner and seconded by Edward Fisher to *authorize* the Township Solicitor to file a notice of intervention with respect to Saadia rezoning appeal filed with Lancaster County Court of Common Pleas. The motion passed (3-0-1) with Naomi Martin abstaining.

ORDINANCES, RESOLUTIONS, AND AGREEMENTS – None

APPROVAL OF PAYABLES

A listing of WHT October 2022 Check Registers was provided and reviewed. **Moved** by Kent Gardner and seconded by Edward Fisher to *approve* payment of all bills between October 1, 2022 and October 31, 2022 and any residuals that may be forthcoming. Motion carried (4-0).

GOOD OF THE ORDER

- NO MUNICIPAL AUTHORITY MEETING THIS MONTH.
- UPCOMING MEETING: Tuesday, December 6, 2022: Regular Meeting

ADJOURNMENT

Chairman Dumeyer called for a motion to adjourn the meeting at 8:45 p.m. **Motion** was made by Kent Gardner and seconded by Edward Fisher to *adjourn* the meeting at 8:45 p.m. The motion carried 4-0).

Respectfully submitted,



Andrew Stern,
Township Manager

