

**WEST HEMPFIELD TOWNSHIP MUNICIPAL AUTHORITY  
REORGANIZATIONAL AND REGULAR BOARD MEETING  
Minutes of January 4, 2021**

The West Hempfield Township Municipal Authority met at the Township Municipal Office, 3476 Marietta Avenue. The public was permitted to attend in-person or remotely via Zoom (video and audio), with instructions provided at the Township's internet website. The agenda posted to the Township's website and posted on the front window of the Township Building advised of the public's ability to attend in-person or remotely.

Authority members David Dumeyer, Edward Fisher, Kent Gardner, Naomi Martin, and Robert Munro, as well as Executive Director Andrew Stern, and Deputy Director Dwayne Steager. Authority Engineer Kara Kalupson. and Judy Carrier, Recording Secretary, were present remotely via Zoom.

**REORGANIZATIONAL MEETING**

**A. CALL TO ORDER**

Chairman Dumeyer called the Reorganizational meeting to order at 10:22 p.m.

**B. NOMINATION AND ELECTION OF OFFICERS**

Chairman Dumeyer appointed Andrew Stern to serve as interim Chairman for purposes of nomination and election of officers.

- a. Chair: Mr. Stern entertained nominations for the office of Chairman. Edward Fisher moved, seconded by Robert Munro, to *nominate* David Dumeyer as Chairman. There were no other nominations for chairman and the nominations were closed. The motion unanimously passed (5-0) and David Dumeyer was *elected* Chairman.
- b. Vice-Chair: Mr. Stern turned the gavel over to Chairman Dumeyer who entertained nominations for the office of Vice-Chairman. Kent Gardner moved, seconded by Robert Munro to *nominate* Edward Fisher as Vice-Chairman. There were no other nominations for vice-chairman and the nominations were closed. The motion unanimously passed (5-0) and Edward Fisher was *elected* Vice-Chairman.
- c. Secretary/Treasurer: Edward Fisher moved, seconded by Robert Munro to *appoint* Andrew Stern as Secretary/Treasurer. Motion passed (5-0).
- d. Assistant Secretary/Treasurer: Edward Fisher moved, seconded by Robert Munro to *appoint* Brenda Baumbach Assistant Secretary/Treasurer. Motion passed (5-0).

- e. Authority Solicitor: Robert Munro moved, seconded by Kent Gardner to *appoint* Josele Cleary of Morgan, Hallgren, Crosswell & Kane as Authority Solicitor. Motion passed (5-0).
- f. Authority Engineer: Kent Gardner moved, seconded by Robert Munro to *appoint* Rettew Associates as Authority Engineer. Motion passed (5-0).
- g. Executive Director: Kent Gardner moved, seconded by Robert Munro to *appoint* Andrew Stern as Executive Director. Motion passed (5-0).
- h. Deputy Executive Director: Kent Gardner moved, seconded by Robert Munro to *appoint* Dwayne Steager as Deputy Executive Director.

### C. ADJOURNMENT INTO REGULAR MEETING

Chairman David Dumeyer *closed* the reorganizational meeting of the West Hempfield Township Municipal Authority and moved into the regular meeting at 10:26 p.m.

### REGULAR MEETING

#### A. CALL TO ORDER

Chairman Dumeyer called the West Hempfield Township Municipal Authority Regular meeting to order at 10:26 p.m.

#### B. APPROVAL OF MINUTES

- a. December 1, 2020. Kent Gardner moved, second by Robert Munro to *approve* the December 1, 2020 Municipal Authority Regular meeting minutes as presented. The motion passed (5-0).

#### C. UPDATES

- a. Stormwater Fee Committee
- b. Stormwater Fee Development

Andrew Stern explained the information contained in the report packets provided by Kara Kalupson, reviewed the time-line, summarized the narrative in the informational proposal, and discussed the administrative goal to finalize and formerly adopt at the February 2<sup>nd</sup> meeting. The packets contain spread sheets to refer to and Mr. Stern advised he and Brenda are working through the line items for the two new stormwater grants to set up a budget. Administratively, he was hoping to start stormwater fee billing January 1<sup>st</sup>. That goal was not met so he is now looking at July 1<sup>st</sup> as a billing start date and public outreach/education must happen before that. There also was discussion regarding determination of annual fee, available credits and categories.

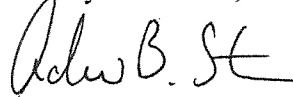
Public Comment: Jim DiLouie, 381 Primrose Lane, asked if the documents discussed tonight would be available to the public prior to the February meeting. Mr. Stern advised

that yes, everything is public and will be available several days before the meeting. Also, if Mr. DiLouie would like to see more than what is available, he should send an e-mail and that will be sent to him.

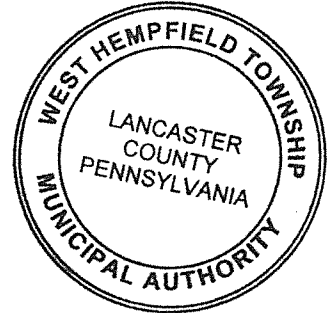
D. NEW BUSINESS – None

E. ADJOURNMENT – **Motion** was made by Robert Munro, seconded by Kent Gardner and unanimously carried (5-0) to *adjourn* the West Hempfield Township Municipal Authority Regular meeting at 10:51 p.m.

Respectfully submitted,



Andrew Stern, Secretary



**UPCOMING MEETINGS:**

Meetings of the Authority will immediately follow meetings of the Board of Supervisors, when there is Authority business to be discussed.