

WEST HEMPFIELD TOWNSHIP MUNICIPAL AUTHORITY
ORGANIZATION MEETING
Minutes of June 4, 2020

The first meeting of the West Hempfield Township Municipal Authority was held at the Township Municipal Office, 3476 Marietta Avenue. The public was permitted to attend in-person or remotely via Zoom (video and audio), with instructions provided at the Township's internet website. The agenda posted to the Township's website and posted on the front window of the Township Building advised of the public's ability to attend in-person or remotely.

David Dumeyer, Edward Fisher, Kent Gardner, Naomi Martin, Robert Munro and Andrew Stern were physically present at the meeting.

OATH OF OFFICE

Andrew Stern, Township Manager/Notary Public administered the Oath of Office to David Dumeyer, Edward Fisher, Kent Gardner, Naomi Martin and Robert Munro.

CALL TO ORDER

Mr. Stern called the meeting to order at 7:15 p.m.

ORGANIZATION

- A. **Chair:** Mr. Stern entertained nominations for the office of Chairman. Edward Fisher moved, seconded by Robert Munro, to *nominate* David Dumeyer as Chairman. There were no other nominations for chairman and the nominations were closed. The motion unanimously passed (5-0) and David Dumeyer was *elected* Chairman.

- B. **Vice-Chair:** Mr. Stern turned the gavel over to Chairman Dumeyer who entertained nominations for the office of Vice-Chairman. Kent Gardner moved, seconded by Robert Munro to *nominate* Edward Fisher as Vice-Chairman. There were no other nominations for vice-chairman and the nominations were closed. The motion unanimously passed (5-0) and Edward Fisher was *elected* Vice-Chairman.

- C. **Secretary:** Edward Fisher moved, seconded by Robert Munro to *appoint* Township Secretary, Andrew Stern as Secretary. Motion passed (5-0).

- D. **Assistant Secretary:** Edward Fisher moved, seconded by Robert Munro to *appoint* Assistant Township Secretary, Brenda Baumbach, as Assistant Secretary. Motion passed (5-0).

- E. **Treasurer:** Edward Fisher moved, seconded by Robert Munro to *appoint* Township Treasurer, Andrew Stern, as Treasurer. Motion passed (5-0).

- F. **Assistant Treasurer:** Edward Fisher moved, seconded by Robert Munro, to *appoint* Assistant Township Treasurer, Brenda Baumbach as Assistant Treasurer. Motion passed (5-0).

- G. **Solicitor:** Edward Fisher moved, seconded by Robert Munro to *appoint* Josele Cleary of Morgan, Hallgren, Crosswell & Kane as Solicitor. Motion passed (5-0).

- H. **Engineer:** Edward Fisher moved, seconded by Robert Munro to *appoint* Rettew Associates as Engineer. Motion passed (5-0).
- I. **Executive Director:** Edward Fisher moved, seconded by Robert Munro to *appoint* Andrew Stern as Executive Director. Motion passed (5-0).

APPROVAL OF BY-LAWS

- **Motion:** Kent Gardner moved, seconded by Robert Munro to *adopt* the By-Laws of West Hempfield Township Municipal Authority as distributed. The motion passed (5-0).

SET MEETING DATES

- **Motion:** Kent Gardner moved, seconded by Robert Munro to *accept* the recommendation of Andrew Stern to set West Hempfield Township Municipal Authority meeting dates for 8:00 p.m., or at the conclusion of every regular West Hempfield Township Board of Supervisors meeting, whichever is later, for the remainder of 2020 unless otherwise indicated. The motion passed (5-0). The next upcoming meeting will be determined at a later date.

ADOPT CORPORATE SEAL

- **Motion:** Kent Gardner moved, seconded by Robert Munro, to *adopt* the corporate seal as depicted in the rendering submitted by Andrew Stern. The motion passed (5-0).

ADJOURNMENT

Chairman David Dumeyer *closed* the organizational meeting of the West Hempfield Township Municipal Authority at 7:28 p.m.

Respectfully submitted,



Andrew Stern, Secretary

