

WEST HEMPFIELD TOWNSHIP SUPERVISORS MEETING
Minutes of May 5, 2020

The regular meeting of the Board of Supervisors was held at the West Hempfield Township Municipal Building, 3476 Marietta Avenue. The public was permitted to attend in-person or remotely via Zoom (video and audio), with instructions provided at the Township's internet website. The agenda posted to the Township's website and posted on the front window of the Township Building advised of the public's ability to attend in-person or remotely.

Board Chairman David Dumeyer, and Board Members Kent Gardner, Edward Fisher, Robert Munro, and Naomi Martin were physically present at the meeting. Township Manager Andrew Stern was also physically present. In attendance remotely via Zoom were Zoning Officer Dwayne Steager, Public Works Director Dale Getz, Police Chief Lisa A. Layden, Recording Secretary Judy Carrier, Township Engineer Melissa Kelly, and Fire Chief Dean Gantz, Jr.

- I. CALL TO ORDER: Chairman Dumeyer called the meeting to order at 7:30 p.m. and led with the pledge of allegiance.
- II. ADDITIONS TO AGENDA: Chairman Dumeyer announced two items have been added to the meeting agenda under New Business:
 - B. Police Benefits under COVID-19 Memorandum of Understanding.
 - C. June Board of Supervisors Meeting Date.
- III. NATIONAL POLICE WEEK
 - A. National Police Week Proclamation. Chairman Dumeyer read the Congress and President of the United States' proclamation designating May 15 as Peace Officers' Memorial Day and the week in which May 15 falls as National Police Week commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities. Mr. Dumeyer further called upon all citizens of West Hempfield Township to join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities. He further called upon all citizens to honor those law enforcement officers, who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and to recognize and pay respect to the survivors of our fallen heroes.
- IV. MINUTES - April 7, 2020

Motion: Moved by Robert Munro and seconded by Kent Gardner to *approve* the Board's April 7, 2020 Regular Meeting Minutes changed as reported and distributed. Motion carried (5-0).

V. COMMUNICATIONS

A. BOARD OF SUPERVISORS

Chairman Dumeyer noted Katie Gotshall's letter of thanks and appreciation for her time spent as an employee of West Hempfield Township.

B. TOWNSHIP MANAGER

Internal Matters

1. **COVID-19.** Obviously, this has consumed most of my time the past month! I have provided updates to the Board during this period, so nothing new to report at this time.
2. **Trash Billing.** Second quarter trash bills have gone out. We provided a slight due date extension to June 15.
3. **Trash Collection Changes.** Yard Waste collection is resuming the week of May 4 and Large Item pickups will resume the week of May 11. Service is subject to suspension if/when Republic experiences any significant staff shortages.
4. **Lobby.** We are allowing people into our lobby on a limited basis for certain activities. We will be increasing the number we allow in over the week or so and hope to fully open the lobby for business May 4 (originally May 11). All visitors will be required to wear masks and stay six feet apart.
5. **Pandemic Response Team.** Our Pandemic Response team has met each Wednesday (in-person and then remotely) for the past six weeks. We will most likely be winding down the routine meetings soon as we seem to be in a good place at this point with information and supplies. *Mr. Stern reported the Pandemic Response Team meetings have been temporarily suspended as there are few remaining things to be discussed. They will reconvene if any members consider it necessary.*

External Matters

1. Nothing new to report.

Personnel

1. **Employee Schedules.** Department heads and I have started back to our normal schedule April 28. The remainder of staff will start back May 4 on their normal schedule. I would like to thank ALL EMPLOYEES for their cooperation through the past several weeks of uncertainties!
2. **Leah Johnson.** Leah Johnson has started as our new Assistant Director of Finance.

Outside Boards and Committees

1. **All committees and external meetings are cancelled or delayed at this time.**

Correspondence

1. **LCSWMA.** We have received notification that we will receive \$10,988.77 from LCSWMA for the first quarter of 2020 for our refuse rebate.

C. TREASURER'S REPORT: FEBRUARY 2020 FINANCIALS

General Fund	\$ 2,588,990.92
Sewer Fund	\$ 9,627.49
Refuse Fund	\$ 747,974.50
Street Light Fund	\$ 7,094.99
Fire Hydrant Fund	
TDR Fund	\$ 621,067.31
State Liquid Fund	\$ 521,405.27
Police Pension Fund	\$ 7,772,328.97
Non-Uniform Pension Fund	\$ 2,705,958.99
Recreation	\$ 41,888.55
Highway	\$ 986,892.54
Health Care (HRA)	\$ 33,104.42
MS4 Stormwater Fund	\$ 200,432.90
Total All Funds	\$ 16,236,766.85

D. DEPARTMENT REPORTS: POLICE, PUBLIC WORKS, ZONING/LAND USE, FIRE, EMS, TOWNSHIP ENGINEER

POLICE: A written report was provided. Police Chief Lisa Layden thanked the Board for the National Police Week Proclamation and advised that the award ceremony will be rescheduled for a September/October time-frame.

PUBLIC WORKS: A written report was submitted. Dale Getz stated it has not been a very productive month due to the rainy weather. Chairman Dumeyer commented that he visited Silver Spring Park and they were mulching.

ZONING: A written report was submitted. Dwayne Steager reported they are moving ahead with Murry Park and 14 rain barrels have been sold to date.

FIRE: Mr. Stern distributed the written reports. There was no discussion and there were no questions.

EMS: No Report.

E. TOWNSHIP ENGINEER'S REPORT: Melissa Kelly had nothing to add to her written report and there were no questions from the Board.

F. RESIDENTS: None

VI. SUBDIVISIONS, LAND DEVELOPMENTS, AND PLANNING MODULES

BRIEFING ITEMS:

None

AGENDA ITEMS:

A. Silver Spring Restaurant - Multi Family– WHTPC 5-2020

Sketch Plan

Location: 4643 Marietta Ave.

Lot Size: Tract 1 .18 Acres/7,841 sq.ft.

Tract 2 .54 Acres/23,522 sq.ft.

Tract 3 1.0 Acres/43560 sq.ft.

Zoning District: TV

Applicant, under proprietorship of Karida LLC, is the owner of 3 adjoining tracts of land located on the north side of Marietta Avenue within the village of Silver Spring. Tract 1 is a 0.2 acre property that contains the Silver Spring Restaurant and Tract 2 (0.5 acres) contains the vehicular parking for it. Tract 3 is a 1.0 acre property that has a single-family detached house, a garage, barn, and driveway. Please refer to the enclosed Existing Conditions Exhibit. All 3 tracts are in the TV-Traditional Village Zoning District and multiple-family use is allowed by Conditional Use.

The Owner is proposing to join all three tracts in common, retain the existing restaurant, and to construct two (2) multiple-family buildings with associated parking facilities, access drive, and stormwater management improvements. The building shown located along the frontage with Marietta Avenue is proposed as a 5-unit 'townhouse style' building with each unit having 2 floors. The second building, located at the rear of the property, is proposed as a 2-story garden apartment with 6 units on each story. 2 parking spaces are proposed for each unit and the remaining existing parking areas for the Silver Spring restaurant will be overlaid and restriped. A combined total of 85 parking spaces are to be provided, and a Conceptual Sketch Plan was provided.

In addition to the proposed access drive, Marietta Avenue will be widened with curbing and sidewalk/ramps. In addition, the existing street storm sewer system is proposed to be extended eastward to the property in order to discharge the proposed subsurface stormwater management facilities. The proposed dwelling units will be served by connections to the existing public sewer and water mains located along Marietta Avenue. PennDOT permits will be required for the proposed access drive and utilities within Marietta Avenue.

The project will disturb approximately 1.3 acres and would require a DEP General NPDES Permit. A DEP Sewage Facilities Planning Module will be required for the water/sewer usage.

Mr. Ed Ostowski with ELA Group, Inc. and Mr. George Agadis, applicant under proprietorship of Karida LLC, owner of the 3 adjoining tracts of land were present remotely for the purpose of comments on and recommendations only for the project. A Conceptual Sketch Plan was previously provided. Mr. Ostowski presented a project narrative, after which a lengthy discussion was held between the applicant and the Board regarding the existing building along the frontage with Marietta Avenue, placement of handicapped parking, ample parking for the restaurant, need for a second emergency access/exit point, limited space to dump snow when plowing, more green space and storage for the residential units, and additional inlets needed for stormwater management.

As this project was scheduled on the agenda for discussion and recommendations only, no action was required at tonight's meeting. The project will come before the Board of Supervisors at a future meeting.

VII. UNFINISHED BUSINESS – None

VIII. NEW BUSINESS

- A. Hempfield RecCenter: Change Tri-for-Life event from May 3, 2020 to September 13, 2020. **Motion** was made by Kent Gardner and seconded by Robert Munro to **approve** the requested date change for the Hempfield RecCenter Tri-for-Life event from Sunday, May 3, 2020 to Sunday, September 13, 2020 due to the COVID-19 restrictions. The motion passed (5-0).
- B. Police Benefits under Covid-19 – MOU. **Motion** was made by Edward Fisher and seconded by Robert Munro to **authorize** Township Manager Andrew Stern to sign the Amended Memorandum of Understanding between the West Hempfield Township Police Association and West Hempfield Township, rescinding the prior Memorandum of Understanding. The motion passed (5-0).
- C. June Board of Supervisors Meeting Date: **Motion** was made by Kent Gardner and seconded by Edward Fisher to **reschedule** the Next Board of Supervisors meeting date to **Thursday, June 4, 2020** due to a conflict with Tuesday, June 2nd now being the Primary Voting date. The motion passed (5-0).

IX. ORDINANCES AND RESOLUTIONS

- A. Resolution 09-20: Honoring Donnie Kreider. Chairman Dumeyer read the Resolution extending the Board of Supervisors' heartfelt condolences to the Kreider family on his passing and thanking them for sharing him with the Township for the past half a century. **Motion** was made by Robert Munro and seconded by Kent Gardner to **adopt** Resolution No. 09-20 honoring and remembering Donald C. Kreider. The motion passed (5-0).

- B. Resolution 10-20: Fulton Bank Loan Modification. Chairman Dumeyer stated that modification of the terms of the General Obligation Note of the Township was fully discussed in great detail at the last Board of Supervisors' Meeting. There being no further discussion or comments, **motion** was made by Kent Gardner and seconded by Robert Munro to **adopt** Resolution 10-20, a Resolution approving modification of the terms of the General Obligation Note, Series of 2017, of the Township; accepting a proposal of Fulton Bank, National Association, with respect to such modification; and authorizing all related necessary and appropriate action, as previously discussed. The motion passed (5-0).
- C. Resolution 11-20: Chairman Dumeyer read the Resolution. Following discussion, **motion** was made by Edward Fisher and seconded by Robert Munro to **adopt** Resolution No.11-20, a Resolution seeking the immediate reopening of Lancaster County, Pennsylvania, including West Hempfield Township. The motion passed (5-0).

X. APPROVAL OF PAYABLES
April 2020

FUND	AMOUNT	CHECK #'S
PAYROLL & TAXES	\$ 208,355.50	EFT
FULTON - GENERAL FUND	\$ 241,121.11	2198 - 2269
FULTON - STREET LIGHT	\$ 231.24	1022
FULTON - ESCROW	\$ 13,325.00	2021 - 2022
FULTON - STATE FUND	\$ 1,121.43	1091 - 1097
Total	\$ 464,154.28	

Motion: Moved by Kent Gardner and seconded by Robert Munro to **approve** payment of all bills between April 1, 2020 and April 30, 2020 and any residuals that may be forthcoming. Motion carried (5-0).

XI. GOOD OF THE ORDER
Next Board of Supervisors Meeting – Thursday, June 4, 2020

XII. ADJOURNMENT

Chairman Dumeyer asked for a motion to adjourn the regular Board of Supervisors meeting at 8:41 p.m. **Motion:** Robert Munro moved, seconded by Kent Gardner to **adjourn** the regular Board of Supervisors meeting at 8:41 p.m. The motion passed (5-0).

Respectfully submitted,

Ad B. St

Andrew Stern,
Township Manager

