

# TOWNSHIP OF WEST HEMPFIELD

Lancaster County, Pennsylvania

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RESOLUTION No. 2-18

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**A RESOLUTION OF WEST HEMPFIELD TOWNSHIP  
LANCASTER COUNTY, PENNSYLVANIA, DECLARING ITS INTENT TO  
FOLLOW THE SCHEDULES AND PROCEDURES FOR DISPOSITION OF  
RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL  
APPROVED ON JULY 16, 1993**

WHEREAS, a Local Government Records Committee was created by Act 428 of 1968 and empowered thereby to make rules and regulations for records disposition; and,

WHEREAS, the Municipal Records Manual was approved by said Committee on July 16, 1993; and,

WHEREAS, West Hempfield Township desires to dispose of records according to statutory requirements;

NOW, THEREFORE, it is hereby resolved, that the Board of Supervisors of West Hempfield Township, Lancaster County, Pennsylvania, intends to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on July 16, 1993, as amended.

DULY ADOPTED the 6<sup>th</sup> day of March, 2018, by the Board of Supervisors of the Township of West Hempfield, Lancaster County, Pennsylvania, in lawful session duly assembled.

TOWNSHIP OF WEST HEMPFIELD  
Lancaster County, Pennsylvania

Attest: \_\_\_\_\_

*Robert B. St*  
(Assistant) Secretary

By: \_\_\_\_\_

*David H. Cummins*  
(Vice) Chairman, Board of Supervisors

[TOWNSHIP SEAL]

